MINUTES OF THE REGULAR MEETING
THE SALEM COUNTY IMPROVEMENT AUTHORITY
286 Welchville Road, Alloway, NJ 08001
Thursday, July 9, 2026 - 4:30 pm

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Bestwick, Susan – present
Crane, Laura – present
Davis, Barry – present
Schneider, Lewis – present via phone
Warner, Richard – present

Michael Aimino, Esquire; Julie Acton, Executive Director; Parker Smith, Landfill Manager; Commissioner Liaison Ramsey; Commissioner Taylor; and Sandra Kearney, Recording Secretary, were also in attendance.

MINUTES

The Regular meeting minutes of June 11, 2026, were distributed to all members prior to the meeting for their review.

Chairperson Bestwick recommended and asked for a motion to approve the regular meeting minutes of June 11, 2026, as submitted.

(M) Warner **(S)** Crane
Motion carried by voice vote of 5-0.

CORRESPONDENCE

- NJ DEP Food Waste Reduction Administrative Action Guidance Letter – Recycling Coordinator will discuss later.
- Final NJPDES Groundwater Renewal Permit has been received and is valid for 5 years (exp 5/31/2031).
- Received a request from Becker Gurian for information on 5 Gateway Boulevard, Oldmans Township. Executive Director has referred the firm to the Salem County Clerk's office.

EXECUTIVE DIRECTORS REPORT

- Attended scheduled meetings:
  Chamber of Commerce: June 15 & June 24
  Salem County Economic Development Council: June 18
  Executive Committee: June 29
  Personnel Committee: July 1
  Solid Waste Committee: July 6Ad Hoc Committee: July 7
  NJDEP Stack Testing; July 7
  Glass Education, Research & Recirculation Program: June 30
- Reviewed/contacted customers with aging past due accounts:

- DJ's Junk Removal: $352.22
- ENR Environmental Services: $40,277.98
- LST Construction LLC: $133.39

- A warning letter has been issued to a convenience center customer for disrespectful conduct to several SCIA employees on at least two separate occasions. Executive Director Acton will give him approval to dump waste elsewhere if there is a repeat offense, SCIA will not tolerate disrespectful behavior towards any employee.
- Road repair work began on Acton Station Road. Thank you, Commissioners, for your dedication to the project.
- Movie Theatre (Pennsville) demolition will begin soon. Hook Construction has contacted SCIA about the demolition debris. Mr. Davis questioned whether there would be asbestos involved and asked that Executive Director Acton reach out to Pennsville construction officials to ensure proper procedures are in place, should the debris include friable asbestos.
- Resolution 2026-53 (Payment of Bills) - payments are high this month. Please note that the total includes the host benefit payment, insurance, and two loan payments.
- Recycling Coordinator Kearney provided an update of recently attended events: 6/4 DRBA World Environment Day (New Castle, DE); 6/14 Rutgers Food Waste Guidance Document Workshop (New Brunswick); 6/25 St. John of God Mobile Food Distribution (Salem City). Upcoming Events: Strang School Summer Learning tours begin next week, students will visit on 7/14, 7/21, 7/28 and 8/4. SCIA will also be present at the LD3 Senior Resource Fair at SCC on 7/28. Concerning the Food Waste Guidance Workshop, the County is required to develop a plan to reduce food waste by 50% by 20230, with an Administrative Action Plan due by January 12, 2028. Additional County resources/involvement will be needed to complete the AA.

SOLID WASTE REPORTS:

Statistical

- Tonnage = Overall Down (Municipal up slightly)
- Convenience Center Revenue = Down (we are seeing an increase in Monday usage)
- Avg Price/Ton = Up
- Rainfall = Up (like last year, YTD remains significantly low. Drought conditions remain SEVERE per NWS. This past weekend and today's rain was good for the draught conditions, but it is causing significant damage to the landfill's slopes and berms. Repair work will begin as soon as it's dry)
- Leachate Gallons, Hauling and Treatment Costs = Down (despite June's increased precipitation, should expect an increase in July due to this week's heavy rainfall.)
- OT = Down
- Cover Use = Up (NJ DEP and continued slope work)
- Cover Revenue = Up (Excellent. If we had to purchase material, it would cost ~25% more. Still receiving and stockpiling NJ RES Use dirt. Revenue is great, but the stockpile/savings is ideal).
- Density = Up
- Elevation = Up

Landfill Manager's Report

- Still working with NJDEP & SCS Engineers on Title V Permit verbiage.
- Discussed previously during the statistical review, we are stockpiling NJ Res dirt. This is an excellent revenue and savings for the landfill. Analytical samples are required for this material to be stockpiled.
- Advance Scale will be here next week to monitor/visualize inbound/outbound scale transactions. Soon after, they will be able to present kiosk recommendations to the Board.

Engineer's Report

- Chairperson Bestwick questioned the 2026 financial request in the latest closure plan report. Executive Director Acton confirmed that this information is requested as the plan is updated.

STANDING COMMITTEE REPORTS

- **Executive Committee** (Lewis Schneider) – nothing new to report
- **Personnel Committee** (Laura Crane) – AI Policy is complete and ready for review/approval at tonight's meeting. Four (4) seasonal employees are onboard and working.
- **Ad Hoc Committee** (Richard Warner) – Cell 12 is in the hands of NJ DEP. Chairperson Bestwick mentioned that Gloucester County's new cell project is very significantly behind, so she feels it imperative to keep pushing/questioning and following up on pre-work needs to ensure SCIA does not incur similar problems and delays.
- **Solid Waste** (Barry Davis) – still awaiting feedback on EGC. Rainwater and surface water testing continues. Thank you, Parker and Jill, this has been good work. Recommendations are pending to enhance the sampling program, which may require permit modifications later.

Chairperson Bestwick, without objection, ordered the Executive Director, Statistical, Landfill Manager, Engineers, and Committee Reports to be approved.

UNFINISHED BUSINESS

Finlaw Building – nothing to report.

NEW BUSINESS:

- **RESOLUTON 2026-53 - RESOLUTION OF THE SALEM COUNTY IMPROVEMENT AUTHORITY AUTHORIZING PAYMENT OF BILLS**

  (M) Warner **(S)** Crane
  Motion carried by voice vote of 5-0.

- **RESOLUTON 2026-54 - RESOLUTION OF THE SALEM COUNTY IMPROVEMENT AUTHORITY APPROVING AND ADOPTING AN ARTIFICIAL INTELLIGENCE POLICY**

  Discussion: This is a simplistic plan which will require additional modifications as AI becomes more sophisticated. Staff needing/using AI tools for SCIA work purposes will

be trained accordingly. AI will not be used for matters that require personal or business specific data.

(M) Crane **(S)** Warner
Motion carried by voice vote of 4 ayes - 1 opposed Davis.

PUBLIC SESSION

Chairperson Bestwick opened the meeting for public comment at 5:15 pm. Hearing no one, Chairperson Bestwick questioned whether the Board had a need for Executive Session this evening. The Board confirmed the need for an Executive Session. Executive Session is required for discussions involving contract negotiations, potential or existing litigation, and attorney/client privilege.

- **RESOLUTON 2026-55 - RESOLUTION AUTHORIZING EXECUTIVE SESSION**

  (M) Crane **(S)** Warner
  Motion carried by voice vote of 5-0.

EXECUTIVE SESSION

Executive session began at 5:16 pm.

- **MOTION – TO CLOSE EXECUTIVE SESSION** (5:48 pm)

  (M) Crane **(S)** Warner
  Motion carried by voice vote of 5-0.

ADJOURNMENT

Chairperson Bestwick requested a motion to adjourn.

- **MOTION – TO ADJOURN MEETING** (5:48 pm)

  (M) Warner **(S)** Crane
  Motion carried by voice vote of 5-0.

Respectfully submitted,

Sandra S. Kearney

Recording Secretary

The next meeting will be held on
August 8, 2026, 4:30 pm