

**MINUTES OF THE REGULAR MEETING
THE SALEM COUNTY IMPROVEMENT AUTHORITY**
286 Welchville Road, Alloway, NJ 08001
Solid Waste Division Conference Room
Thursday, February 13, 2025 - 4:30 pm

REORGANIZATION MEETING

CALL TO ORDER:

Executive Director Acton, Presiding Pro Tempore, called the meeting to order at 4:33 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

OATH OF OFFICE

Mr. Michael Aimino, Esq., administered an oath to Board Member, Mr. Barry Davis (accepting a new term).

ROLL CALL

Susan Bestwick - present
Crane, Laura - present
Davis, Barry - present
Schneider, Lewis - present
Warner, Richard - present

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; Michael Aimino, Esquire; Commissioner Liaison Edward Ramsey were also present.

ELECTION OF OFFICERS

Executive Director Acton, Presiding Pro Tempore, presented the nominations of Officers:

<u>OFFICER</u>	<u>NAME</u>
<i>Chairperson</i> (M) Schneider (S) Crane voice vote 5-0	<i>Mrs. Susan Bestwick</i>
<i>Vice-Chairperson</i> (M) Bestwick (S) Crane voice vote 5-0	<i>Mr. Lewis Schneider</i>
<i>Secretary</i> (M) Schneider (S) Warner voice vote 5-0	<i>Mr. Barry Davis</i>
<i>Treasurer</i> (M) Bestwick (S) Schneider voice vote 5-0	<i>Mrs. Laura Crane</i>
<i>Alternate Secretary/Treasurer</i> (M) Schneider (S) Crane voice vote 5-0	<i>Mr. Richard Warner</i>

APPOINTMENTS OF CHAIRPERSONS TO STANDING COMMITTEES

SCIA Chairman is an ex officio member of all committees.

<u>COMMITTEE</u>	<u>CHAIRPERSON(S)</u>
<i>Executive</i>	<i>Mrs. Susan Bestwick, Mr. Lewis Schnieder</i>
<i>Personnel</i>	<i>Ms. Laura Crane</i>
<i>Solid Waste</i>	<i>Mr. Barry Davis</i>
<i>Ad Hoc</i>	<i>Mr. Richard Warner</i>

(M) Schneider (S) Crane
Motion carried by voice vote of 5-0.

NEW BUSINESS - RESOLUTIONS:

A motion was made to “proceed by consent” approvals for **RESOLUTIONS 2025-10, 2025-11, 2025-12, 2025-14, 2025-15 2025-16, 2025-17, 2025-18, 2025-19, 2025-20 and 2025-21.** ****Please note “proceed to consent” excludes Resolution 2025-13 from this motion, as RESOLUTION 2025-13 will require a Roll Call Vote. ****

(M) Crane (S) Warner
Motion carried by voice vote of 5-0.

RESOLUTION 2025-10 – APPROVING MEETING RULES

RESOLUTION 2025-11 – FIXING DATES FOR REGULAR MEETINGS AND REORGANIZATION

RESOLUTION 2025-12 – DESIGNATING BANKING INSTITUTION

RESOLUTION 2025-14 – DESIGNATING OFFICIAL NEWSPAPERS

RESOLUTION 2025-15 – APPOINTING RECORDING SECRETARY

RESOLUTION 2025-16 – ESTABLISHING A PUBLIC AGENCY COMPLIANCE OFFICER FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2025-17 – FOR MEMBER PARTICIPATION IN COOPERATIVE PRICING SYSTEM WITH COUNTY OF SALEM

RESOLUTION 2025-18 - APPOINTING RECORDS CUSTODIAN FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2025-19 - APPOINTING A QUALIFIED PURCHASING AGENT AND ESTABLISHING A BID THRESHOLD FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2025-20 - AUTHORIZING THE RELEASE OF BIDS AND QUOTES FOR GOODS AND SERVICES FOR THE CY 2025 FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2025-21 - AUTHORIZING THE PURCHASE OF MATERIALS, SUPPLIES AND EQUIPMENT FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY THROUGH NEW JERSEY STATE CONTRACTS

(M) Crane (S) Schneider
 Motion carried by voice vote of 5-0.

RESOLUTION 2025-13 – AUTHORIZING CASH MANAGEMENT PLAN (Roll Call Vote)

Governing Body Member	Motion	Second	Aye	Nay	Abstain	Absent
Bestwick, Susan			X			
Crane, Laura	X		X			
Davis, Barry			X			
Schneider, Lewis			X			
Warner, Richard		X	X			

REGULAR MEETING

MINUTES

The regular meeting minutes of January 9, 2025, were distributed to all members prior to the meeting for their review. Chairperson Bestwick recommended and asked for a motion to approve the minutes as submitted.

(M) Schneider (S) Crane
 Motion carried by voice vote of 5-0.

CORRESPONDENCE:

Alaimo’s Engineering Report concerning Giordano’s application will be reviewed on March 31, 2025, at the Public Meeting to be held here (SCIA office building).

SWAC Public Meeting (March 31, 2025) Notice has been published.

Giordano's will host a tour for anyone who's interested on February 18 @ 10:00 am. Please attend if you can.

There is now a local solar panel collector. Magnum LLC (Pennsauken). Magnum is not new to SCIA – they are the collector/recycler of electronics collected at the Convenience Center.

Please review the LD3 (Burzichelli, Simmons, Bailey) newsletter.

EXECUTIVE DIRECTORS REPORT:

Executive Director Acton received a letter from Bill Mokoid of the Salem County Sportsman's Club thanking Landfill Manager Smith and Receptionist Brittney Hinman for their pleasant and professional assistance. Executive Director Acton noted that all SCIA employees are pleasant and professional, but that it is rare to hear about positive encounters and much rarer to receive a hand-written thank you/acknowledgment. She was very proud to have received Mr. Mokoid's note.

SOLID WASTE REPORTS:

Landfill Manager Smith noted that tonight's RESOLUTION 2025-36 is to correct a typo (by vendor) found in the price quote for the bulldozer purchase. Thank you to Michele Gamber for discovering the error during her thorough review of the vendor's quote/invoice.

The TANA compactor will arrive next week. Before use, the fire suppression system will be installed, so it will be a few more weeks before it's operational.

The TANA compactor is down and is awaiting parts (turbo) for repair. Landfill Manager Smith pointed out that the warranties are incredibly valuable. This part is over \$10,000, and the total repair bill will likely be ~\$15,000. All covered by warranty.

Landfill Manager Smith reported fuel issues from the current vendor over the past two months. Bad/dirty fuel, which the vendor is not willing to take responsibility for, although the County Road Department has experienced similar problems. Filters on SCIA vehicles and equipment have been replaced, causing significant costs to SCIA. A short-term alternative supplier has been identified, and a bid is being prepared for a new vendor.

Statistical Report

Tonnage and Revenue = Down

Price/Ton and Convenience Center Revenue = Up

Rainfall = Down

Leachate Gallons Hauling & Cost = Down

Leachate Treatment = Up (Re: Feb 2024 Price Increase / Feb 2025 and Feb 2024 numbers should look more accurate – a full year into the new pricing)

Cover Use = Up

Cover Use Revenue = Up - and expecting it to remain high

Density = Up

Elevation = Same

Tonnage is down – trends are weather, economics, lack of local construction projects. This results in more cover use. Price/ton and Convenience Center revenue up. Lack of rainfall means leachate costs are down. Of note, the draught conditions persist, which limits the fecal sampling opportunities (last samples were taken in August).

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – nothing new to report

Personnel Committee (Laura Crane) – preparing to post for a full-time laborer (this is not a new position); updating the emergency closure procedures; reviewing clothing and shoe allowance.

Ad Hoc Committee (Richard Warner) – nothing new to report

Solid Waste Committee (Barry Davis) – the vertical expansion application is nearing completion, and the solid waste permit renewal was submitted today (current permit expires May 14). NOV’s still being investigated and negotiated with NJDEP.

Chairperson Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the Committee reports to be received and filed.

UNFINISHED BUSINESS

Nothing new to report.

NEW BUSINESS:

RESOLUTION 2025-22 - AUTHORIZING THE PAYMENT OF BILLS

(M) Crane (S) Warner
Motion carried by voice vote of 5-0.

RESOLUTION 2025-23 – APPOINTING FUND COMMISSIONER

(Roll Call Vote)

Governing Body Member	Motion	Second	Aye	Nay	Abstain	Absent
Bestwick, Susan			X			
Crane, Laura	X		X			
Davis, Barry			X			
Schneider, Lewis		X	X			
Warner, Richard			X			

RESOLUTION 2025-24 – AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE HEALTH BENEFITS CONSULTING SERVICES

(M) Crane (S) Schneider
Motion carried by voice vote of 5-0.

RESOLUTION 2025-25 - Authorizing The Award Of A Contract Pursuant To A Fair And Open Process To Provide Financial Advisor Services

(M) Crane (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-26 – AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE BOND COUNSEL SERVICES

(M) Crane (S) Schneider

Motion carried by voice vote of 5-0.

RESOLUTION 2025-27 – AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE LEGAL SERVICES

(M) Crane (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-28 – AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE AUDITING SERVICES FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY

(M) Crane (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-29 – AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE A PROFESSIONAL ENGINEER FOR THE SOLID WASTE DIVISION FOR THE SALEM COUNTY IMPROVEMENT AUTHORITY

(M) Davis (S) Schneider

Motion carried by voice vote of 5-0.

RESOLUTION 2025-30 - AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE FOR A PROFESSIONAL ENGINEER FOR TITLE V AIR COMPLIANCE

(M) Schneider (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-31 - AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE FOR A PROFESSIONAL ENGINEER FOR TOPOGRAPHICAL ENGINEERING

(M) Schneider (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-32 - AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE SALEM COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE SALEM COUNTY IMPROVEMENT AUTHORITY FOR ASSISTANCE WITH FLOW CONTROL ENFORCEMENT

(M) Schneider (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-33 - APPOINTING THE RISK MANAGEMENT CONSULTANT

(M) Warner (S) Schneider

Motion carried by voice vote of 5-0.

RESOLUTION 2025-34 - AUTHORIZING AWARD OF THE BID FOR COLLECTION, RECYCLING AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE

(M) Schneider (S) Warner

Motion carried by voice vote of 5-0.

RESOLUTION 2025-35 - AUTHORIZING DISPOSAL OF SURPLUS PROPERTY VIA GOVDEALS.COM

(M) Warner (S) Schneider

Motion carried by voice vote of 5-0.

RESOLUTION 2025-36 - CORRECTING THE PURCHASE PRICE OF A KOMATSU D71PX-24 BULLDOZER THROUGH SOURCEWELL AFTER PUBLICATION OF A PUBLIC NOTICE REGARDING THE INTENT TO PURCHASE

(M) Schneider (S) Warner

Motion carried by voice vote of 5-0.

PUBLIC COMMENT:

Hearing no one, a motion is needed to enter Executive Session.

RESOLUTION 2025-37 – AUTHORIZING EXECUTIVE SESSION

(M) Crane (S) Davis

Motion carried by voice vote of 5-0.

EXECUTIVE SESSION:

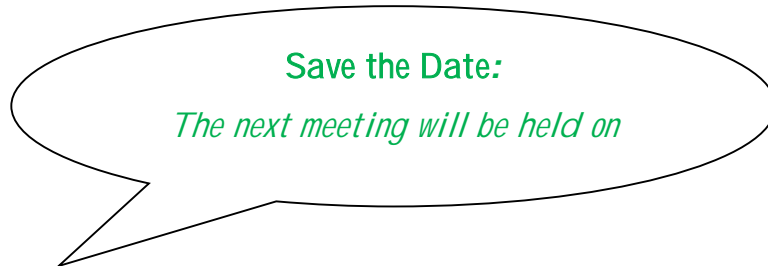
Executive session began at 5:25 and ended at 6:24 PM.

ADJOURN

Chairperson Bestwick asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 6:25 PM.

(M) Crane (S) Schneider

Motion carried by voice vote of 5-0.



Respectfully submitted,

Sandra S. Kearney

Recording Secretary