

SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION No. 2025-19

February 13, 2025

**RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT  
AND ESTABLISHING A BID THRESHOLD FOR  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

WHEREAS, N.J.A.C. 5:34-5, *et seq.* establishes the criteria for qualifying a Qualified Purchasing Agent; and

WHEREAS, N.J.S.A. 40A:11-3 provides limits on the bid threshold when a Qualified Purchasing Agent is appointed and grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, *Jessica Bishop*, 24 Pine Tavern Road, Elmer, NJ possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services, in accordance with N.J.A.C. 5:34-5, *et seq.*;

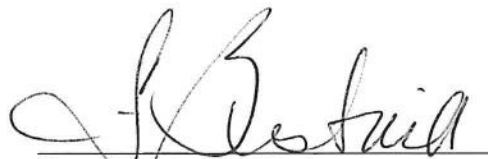
NOW, THEREFORE, BE IT RESOLVED that the Salem County Improvement Authority hereby appoints, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Salem County Improvement Authority in accordance with the attached Proposal; and

BE IT FURTHER RESOLVED, that the Salem County Improvement Authority Board has determined that the Qualified Purchasing Agent shall have the authority to award contracts for any services with an anticipated value up to \$44,000, with prior approval by the Board for any purchases of \$10,000 and over; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2, that the Chairman and Secretary of the Salem County Improvement Authority are hereby authorized to and directed to forward a certified copy of this resolution and a copy of Jessica Bishop's certification to the Division of Local Government Services.

ATTEST:

  
Barry Davis, Secretary

  
Susan Bestwick, Chairperson

**CERTIFICATION**

I hereby certify the above to be a true copy of a resolution adopted by the SCIA at a regular meeting held on February 13, 2025.

  
Barry Davis, Secretary