

**MINUTES OF THE REGULAR MEETING  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001  
Solid Waste Division Conference Room  
Thursday, January 9, 2025 - 4:30 pm

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick - present  
Crane, Laura - present  
Davis, Barry - present  
Schneider, Lewis - present  
Warner, Richard - present

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; Michael Aimino, Esquire; Commissioner Liaison Edward Ramsey and Commissioner Cordy Taylor were also present.

**MINUTES**

The regular meeting minutes of December 12, 2024, were distributed to all members prior to the meeting for review. Chairperson Bestwick recommended and asked for a motion to approve the minutes as submitted.

**(M)** Warner **(S)** Crane  
Motion carried by voice vote of 5-0.

**CORRESPONDENCE:**

Bluebird Houses - Thank you from John Clendening for allowing him to place nesting houses around the exterior of the complex. 41 Eastern bluebird and 6 chickadee fledglings were hatched here in 2024. John is a farmer from Mullica Hill and conservator of the Eastern bluebird, he makes and installs the birdhouses (then monitors them several times per week Spring - Fall) throughout southern New Jersey.

NJDEP – Administrative order and notice of civil administrative penalty assessment. NJDEP has received Mr. Aimino’s letter (on December 27, 2024) requesting a hearing and is awaiting potential dates.

**EXECUTIVE DIRECTORS REPORT:**

Notes/clarification concerning tonight’s Resolutions:

- 2025-01 – Payment of Bills; note the Bomag compactor repair bills
- 2025-02 – Receipt of Clean Communities State Aid; same amount as last year
- 2025-03 – Spending Plan for 2024 REA Fund; same amount as last year
- 2025-04 – Authorizing the Use of Clean Communities and REA Funds for Countywide Mailer; coordinator is designing/translating one side in Spanish
- 2025-05 – Authorizing Bidding for 2025 HHW Collection Events – April 12 and October 18
- 2025-06 – Authorizing the Purchase of Tana H555E Compactor through FSA Cooperative; was included in 2025 Capital Budget
- 2025-07 – Authorizing the Purchase of KOMATSU D71PX-24 Bulldozer through Sourcewell; was included in the 2025 Capital Budget

2025-08 – Transfer To/From Solid Waste Appropriation Accounts; allocating expenses to the appropriate accounts

2025-09 – Authorizing Change Order #1 to the Contract for Flare Stack Test; test delay was weather related.

A Public Meeting (Public Notice has been published) concerning Giordano’s proposed recycling facility in Salem City will be held at the SCIA Office Complex (Warehouse area) on Wednesday, January 29, 2025, at 6:00 pm. Executive Director Acton will confirm new SWAC members and alternates, as members and alternates will be appointed by County Commissioners on January 15, 2025. This date has been communicated with Alloway Mayor McKelvey. Because this meeting will be held in the warehouse personal attendance is requested. Phone/Zoom access is not available from the warehouse, the area is not conducive for call/audio quality. Members calling in without Zoom would not be able to see Giordano’s presentations/proposals/plans.

Landfill 12 Financing – Commissioners have approved the loan guarantee ordinance.

### **SOLID WASTE REPORTS:**

Copies of this report were distributed to all members prior to the meeting for review.

Statistical reports:

Landfill / Convenience Center Tonnage and Revenue = Down

Other Tonnage – mostly ID27 = Up

Rainfall = Down

Leachate Gallons Hauling & Cost = Down

Leachate Treatment = Down

Cover Use = Up – slope work /old road work was discussed

Cover Use Revenue = Up - and expecting it to remain high

Density = Up

Elevation = Same

The registered letter to SKAPS Industries (ECG manufacturer) dated December 4, 2024, was received on December 11, 2024. No other contact has been made and no response has been received. Chairperson Davis commented that discussions with Engineers concerning ASTM 5885 testing variations need further clarification. There are quotes from two other labs that can, and possibly will be used for further testing, once the variation range can be confirmed.

Landfill Manager Smith provided an update on methane flare/stack testing which is taking place onsite this week. Work was completed on Tuesday and Wednesday as scheduled. Restrictions are in place – no lift work can take place when winds are at or exceed 20 mph, so work for today (Thursday, January 9) has been postponed until tomorrow (Friday, January 10). As a result, Resolution 2025-09 has been added to this meeting’s agenda, and Landfill Manager Smith was able to clarify those details to the Board.

Concerning Resolutions 2025-06 and 2025-07, Executive Director Smith was able to provide details concerning maintenance plan revisions and costs, operating hours planning/calculations for the older/existing landfill equipment (specifically the compactors and dozers).

NJDEP Inspection on December 23, 2024, by Irv Gandy. Executive Director Acton and Landfill Manager Smith escorted Inspector Gandy during the inspection. No findings were noted.

## **STANDING COMMITTEE REPORTS**

**Executive Committee** (Lewis Schneider) – Nothing to report.

**Personnel Committee** (Laura Crane) – Working to resolve 27 pay period/paycheck issue for salaried employees. Final 2024 paychecks were not generated as the payroll schedule was set up for bi-weekly payments assuming 26 pay checks in a 52-week year.

**Ad Hoc Committee** (Richard Warner) – Has met with Executive Director Acton for clarification/understanding on Grant funding applications and requirements.

**Solid Waste Committee** (Barry Davis) – Will resume groundwater testing upon measurable rain.

Chairperson Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the Committee reports to be received and filed.

## **UNFINISHED BUSINESS**

Finlaw Building/Stand-Up for Salem - invoice corrections were negotiated made to waive maintenance and late fees.

## **NEW BUSINESS:**

- **RESOLUTION 2025-01 - AUTHORIZING THE PAYMENT OF BILLS**

(M) Schneider (S) Davis  
Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-02 – AUTHORIZING THE RECEIPT OF 2025 CLEAN COMMUNITIES STATE AID**

(M) Schneider (S) Davis  
Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-03 – AUTHORIZING THE FILING OF A SPENDING PLAN FOR FY2024 RECYCLING ENHANCEMENT ACT TAX FUND ENTITLEMENT PERSUANT TO THE RECYCLING ENHANCEMENT ACT, P.L. 2007 C311**

(M) Crane (S) Schneider  
Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-04 – AUTHORIZING THE USE OF THE CLEAN COMMUNITIES STATE AID AND RECYCLING ENHANCEMENT ACT GRANT FOR FUNDING OF A COUNTY WIDE LITTER ABATEMENT AND RECYCLING MAILER**

(M) Crane (S) Schneider

Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-05 – AUTHORIZING TO ADVERTISE FOR BIDSS FOR COLLECTION, RECYCLING, AND/OR DISPOSAL FOR THE HOUSEHOLD HAZARDOUS WASTE COUNTYWIDE COLLECTION PROGRAM**

(M) Crane (S) Schneider

Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-06 – AUTHORIZING THE PURCHASE OF A TANA H555E LANDFILL COMPACTOR THROUGH THE FLORIDA SHERIFF ASSOCIATION COOPERATIVE PURCHASE AGREEMENT PURSUANT TO N.J.S.A 52:34-6.2(b)(3) AFTER PUBLICATION OF PUBLIC NOTICE OF SAID INTENT TO PURCHASE**

(M) Davis (S) Schneider

Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-07 – AUTHORIZING THE PURCHASE OF A KOMATSU D71PX-24 BULLDOZER THROUGH SOURCEWELL AFTER PUBLICATION OF A PUBLIC NOTICE REGARDING THE INTENT TO PURCHASE**

(M) Davis (S) Schneider

Board Member Crane questioned the trade-in bulldozer, Landfill Manager clarified the amount.

Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-08 – AUTHORIZING THE TRANSFER TO/FROM 2024 SOLID WASTE DIVISION APPROPRIATION ACCOUNTS.**

Roll Call Vote:

Governing Body Member	Motion	Second	Aye	Nay	Abstain	Absent
Bestwick, Susan			X			
Crane, Laura		X				
Davis, Barry			X			
Schneider, Lewis	X					
Warner, Richard			X			

Motion carried by voice vote of 5-0.

- **RESOLUTION 2025-09 – AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT FOR FLARE STACK PROTOCOL, TEST AND REPORT TO ARCADIS U.S., INC.**

(M) Crane (S) Davis

Motion carried by voice vote of 5-0.

**PUBLIC COMMENT:**

Chairwoman Bestwick thanked the Members of the Board for their dedication. Time spent scrutinizing quotes, proposals, reports, budgets, and Standing Committee meetings have greatly increased the efficiency of the operations/business taking place here, and that is a valuable benefit for Salem County residents.

Director Acton reminded Board members about the “Salem County Chamber of Commerce State of Salem County” Commissioners luncheon on February 20 at Creekside Inn. Several members confirmed their availability and will be in attendance.

**ADJOURN**

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, the meeting was adjourned at 5:37 PM.

(M) Crane (S) Warner

Motion carried by voice vote of 5-0.

Respectfully submitted,

*Sandra S. Kearney*

Recording Secretary

*Save the Date:*

*The next meeting will be held on Thursday, February 2025, at 4:30 pm*

