

**MINUTES OF THE REGULAR MEETING
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001
Solid Waste Division Conference Room
Thursday, October 10, 2024 - 4:30 pm

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick - present
Schneider, Lewis - present
Davis, Barry - present
Crane, Laura - present
Warner, Richard - absent

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; and Michael Aimino, Esquire, were also present.

MINUTES

The regular meeting minutes of September 12, 2024, were distributed to all members prior to the meeting for review. Motion to approve the September 12 minutes.

(M) Schneider (S) Crane
Motion carried by voice vote of 4-0.

CORRESPONDENCE:

Delcora Violation Notice – PCB’s containment reported by ALS. Delcora performed a separate analysis, with non-detect results. Group discussion about sampling. It is believed that an erroneous result was reported in this instance. Quarterly tank sampling is due and will be performed this month. Upon receipt of those quarterly results, SCIA will make the appropriate notifications should there be a deviation.

South Jersey Agricultural Products, Inc. – Class B Recycling Center Application was received today, October 10.

RCL Solar – consultation for solar power options in process.

The Pollution Control Financing Authority Committee has approached SCIA for grant/funding information concerning a tire remediation project. Sandie Kearney is investigating, has sent inquiries to NJ DEP for possible grant/funding options.

EXECUTIVE DIRECTORS REPORT:

2023 Audit / PC Scale discrepancy - SCIA staff, PC Scale Technician and Auditor have worked diligently to identify gaps identified during the recent audit. Julie would like to extend her appreciation to Lisa Foster and Michele Gamber for their extreme effort and dedication to helping investigate the discrepancy.

After discussions and troubleshooting sessions with PC Scale technical group, it was determined that there was a corrupt file in the PC Scale software. Software and SCIA data have been re-indexed, and the reporting is now correct.

Salary range guide has been received and reviewed.

Landfill Cell 12 – Executive Director and Landfill Manager have met with County Engineers, Financial Advisor and Bond Council. A County ordinance is needed to guarantee Bond. Julie has provided documentation (for reference) from previous Cell projects as most of the County personnel have changed. On Friday, October 11, Commissioner Ramsey and the new County Administrator, JT Ridgway, will tour the landfill.

Tipping Fee calculations, comparison rates of other southern Jersey counties, and 2025 increases were discussed amongst the Board. A verbal agreement was made to increase the Municipal and Gate rate for Class 10 Waste by 1.59%. Executive Director Acton reminded the Board that increases are necessary to ensure closure and post-closure costs. Executive Director Acton also reviewed what budget categories are included in true cost calculations and will confirm and distribute that info to the Board when finalized.

SOLID WASTE REPORTS:

Copies of this report were distributed to all members prior to the meeting for review.

Statistical reports:

Landfill / Convenience Center Tonnage and Revenue = Down

Rainfall = Down

Leachate Gallons Hauling & Cost = Down

Leachate Treatment = Up (due to recent price increase - working to secure a contract)

Cover Use = Down (due to less tonnage in Sept)

Cover Use Revenue = Up

Density = Down (1400 – 1600 yards is optimum range)

Elevation = Up

Landfill Manager Smith believes the numbers are low due to economic conditions, and slowing construction and demolition projects. October has brought a dirt project to SCIA which will result in about 6 months' worth of dirt that can be used at the landfill. It will also increase Cover revenue.

Polaris UTV has been delivered and exceeds performance expectations.

Resolution to repair the Bomag Compactor – repair cost is ~\$13,400. Parts are being ordered. Landfill Manager Smith noted that this Compactor is becoming very costly to repair.

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – nothing new to report.

Personnel Committee (Laura Crane)

Laborer Review and Increase – Motion to approve during new business

Ad Hoc Committee (Richard Warner)

New HVAC units installed. There were start-up concerns by NJ DMV due to floating particulate matter. Asbestos testing was requested and performed with a negative result. DMV still has concerns about the particulates and has requested further testing.

Solid Waste Committee (Barry Davis)

September rainfall has limited water sampling (for fecal coliform results).

Chairperson Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the Committee reports to be received and filed.

UNFINISHED BUSINESS

None

NEW BUSINESS:

- **RESOLUTION 2024-75 - Authorizing the Payment of Bills**
 (M) Davis (S) Schneider
 Motion carried by voice vote of 4-0.

- **RESOLUTION 2024-76 – Amending the Salem County Improvement Authority’s Tarriff to Adjust Tipping Fees for 2025 (reflected in Attachment after agreed upon discussions during this forum)**
 (M) Crane (S) Davis
 Motion carried by recorded vote of 4-0.

- **RESOLUTION 2024-77 – Introduction 2025 Authority Budget Resolution for Fiscal Year January 1, 2025 to December 31, 2025**
 (M) Crane (S) Davis
 Motion carried by recorded vote of 4-0.

Recorded Vote

Governing Body Member	Aye	Nay	Abstain	Absent
Bestwick, Susan	X			
Crane, Laura	X			
Davis, Barry	X			
Schneider, Lewis	X			
Warner, Richard				X

- **RESOLUTION 2024-78 - Authorizing Repairs to the Bomag Compactor Over \$10,000**
 (M) Davis (S) Schneider
 Motion carried by recorded vote of 4-0.

- **RESOLUTION 2024-79 – Approving an Administrative Action to the Salem County Solid Waste Management Plan**
(M) Davis (S) Crane
Motion carried by recorded vote of 4-0.
- **MOTION – R. Clour 90 Day Review Pay Increase**
(M) Crane (S) Schneider
Motion carried by recorded vote of 4-0.

PUBLIC SESSION:

- **Motion to open Public Session at 5:46 PM**
(M) Crane (S) Davis
Motion carried by voice vote of 4-0.

PUBLIC COMMENT:

None

ADJOURN

Chairperson Bestwick asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 5:47PM.

(M) Crane (S) Davis
Motion carried by voice vote of 4-0.



Respectfully submitted,

Sandra J. Kearney

Recording Secretary