

**MINUTES OF THE REGULAR MEETING
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001
Solid Waste Division Conference Room
Thursday, September 12, 2024 - 4:30 pm

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick
Schneider, Lewis (arrived 4:50)
Davis, Barry
Crane, Laura
Warner, Richard

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; and Michael Aimino, Esquire; and Commissioner Liaisons Cordy Taylor and Edward Ramsay were also present.

MINUTES

The regular meeting minutes of August 8, 2024, were distributed to all members prior to the meeting for review.

(M) Davis (S) Warner to approve the August 8, 2024, minutes.
Motion carried by voice vote of 4-0. (Before B. Schneider's arrival)

CORRESPONDENCE:

Strang School (Ranch Hope) student tours thank you. Thank you to Sandie and Matt for educating local students and staff about the landfill and recycling.

EXECUTIVE DIRECTORS REPORT:

Recognition of Recycling Coordinators Professional Certification.

2025 Budget

- Auditor (Bowen and Co) has advised that budgets need to be introduced by the end of October to comply with the January 1 implementation. There is a 60-day requirement before the start date, per state guidelines.
- Tipping fees from other southern New Jersey counties are being reviewed, to assess reasonable increases for SCIA 2025 Tipping sheet.
- Expecting increases in legal fees, leachate costs (vendor price increase), and environmental monitoring. Electric and propane charges should be lower due to energy efficiency upgrades in 2024. Expect daily cover to be lower, due to shredded and compactor usage, road maintenance, scale repair costs (due to replacement and improved maintenance

schedule). Considering upgrades to the radio system (after a 2-radio trial). Capital projects will include fence repairs, sections of leachate piping cleaning, Cell 12 project, a back-up dozer and compactor. Executive Director Acton informed the Board that 2025 budget calculations will not include considerations from the April special project.

- Closure/Post Closure planning – updated draft, including financials has been received and a meeting will be scheduled for further discussion. Estimates now project 2045 closure, which could be extended to 2047 if vertical expansions are approved.

SOLID WASTE REPORTS:

Copies of this report were distributed to all members prior to the meeting for review.

Statistical reports:

Landfill Tonnage and Revenue = Up

Cover Use = Down (could see increase when slope work project begins)

Cover Use Revenue = Up

Rainfall = Up

Leachate Gallons Hauling & Cost = Down (possibly even lower next month if it stays dry)

Leachate Treatment = Up

Density = Down (using compactor creates more cover material, less dirt needed)

Landfill Manager Smith reported that GPS/Geologic issues are still being investigated. Resolution seems close as they believe they have identified the error in previous settings/calculations.

NJDEP Solid Waste NOV from 3 months ago still unresolved, awaiting more info.

A new Air NJDEP NOV has been issued from 2022. Was not a surprise to SCIA, this NOV was identified earlier and reported. Title V (Air). Flare had no set point to shut down if the temperature fell below 1500 degrees. It was found to have failed 3 times. Fines have been issued, discussed, lowered and accepted.

Landfill Manager Smith commented on ages and repair costs of current mowers. Previous pricing/trade in values would have only allowed for 1 mower purchase. After receiving updated quotes, new equipment prices were lower and trade in values higher, which allows for 2 mowers to be purchased. **RESOLUTIONS 2024-72 & 2024-73** are included in tonight's agenda. Purchasing with the current favorable conditions removes the purchase of another mower in 2025 budgeting.

Polaris UTV purchase for the Landfill technician is justified as it will be used for stormwater and well sampling, debris pickup, transport PPE and various equipment. The current vehicle is a 2011 early hybrid vehicle with two batteries, making repairs difficult and costly. **RESOLUTION 2024-70** is also included in tonight's agenda.

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – nothing new to report.

Ad Hoc Committee (Richard Warner) – ongoing considerations concerning the Finlaw Building; has met with Julie to discuss Cell 12 planning/budgeting and closure post-

closure planning/budgeting. Understanding that the goal is to be good neighbors and stewards of resident/taxpayer money.

Personnel Committee (Laura Crane) – State notified that the web page needs to be updated to include an editable (PDF) version of the Open Public Records Act Form. **RESOLUTION 2024-71** is included in tonight’s agenda. Salary ranges have been determined for 2025. One change is needed to the Personnel Policy and Procedure Manual. **RESOLUTION 2024-74** is also included in tonight’s agenda.

Solid Waste Committee (Barry Davis) – Fecal coliform testing still taking place. Awaiting rainfall to collect more samples. Geomembrane cover results have been received. Landfill Manager Smith to review and report back to the Board. Wood chips/dirt ratio sampling is taking place now. Once the proper ratio is determined, he would expect the vendor to monitor and own the quality data. Title V Stack testing is needed, SCS needs to understand what regulations have changed since the last testing, to identify the proper test protocol. Discussions have taken place with SCS concerning increased consulting and engineering fees. After negotiation, both SCS and SCIA have reached an agreement on fees for those services. **RESOLUTION 2024-59** is included in tonight’s agenda.

Chairperson Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the Committee reports to be received and filed.

UNFINISHED BUSINESS

- **RESOLUTION 2024-59 – Authorizing SCS Engineers Consulting Service to Provide Engineering Services assisting with the Landfill Gas Collection System Bidding and CQA Services**

Motion to un-table RESOLUTION 2024-59

(M) Schnieder (S) Davis

Motion carried by recorded vote of 5-0.

Motion to amend Resolution 2024-59

(M) Warner (S) Schneider

Motion carried by recorded vote of 5-0.

Motion is needed to authorize Resolution 2024-59

(M) Davis (S) Schneider

Motion carried by recorded vote of 5-0.

NEW BUSINESS:

- **RESOLUTION 2024-69 - Authorizing the Payment of Bills**
(M) Davis (S) Schneider
Motion carried by voice vote of 5-0.

- **RESOLUTION 2024-70 - Authorizing the use of Clean Communities Grant to fund the purchase of 2025 Polaris Ranger Crew Utility Vehicle.**
(M) Warner (S) Schneider
Motion carried by recorded vote of 5-0.
- **RESOLUTION 2024-71 – Approving the Open Public Records Act Form**
(M) Davis (S) Warner
Motion carried by voice vote of 5-0.
- **RESOLUTION 2024-72 - Authorizing the Purchase of a Kubota ZD1211L-3-60 Diesel Zero Turn Mower over \$10,000**
(M) Davis (S) Warner
Motion carried by recorded vote of 5-0.
- **RESOLUTION 2024-73 - Authorizing the Purchase of a Kubota ZD1211L-3-72 Diesel Zero Turn Mower over \$10,000**
(M) Davis (S) Warner
Motion carried by recorded vote of 5-0.
- **RESOLUTION 2024-74 - Authorizing an Amendment to the Personnel Policy and Procedures Manual Regarding Overtime and Time Records Policies.**
(M) Davis (S) Crane
Motion carried by recorded vote of 5-0

PUBLIC SESSION:

Motion to open Public Session @ 5:50 PM
(M) Davis (S) Warner
Motion carried by voice vote of 5-0.

PUBLIC COMMENT: None

ADJOURN

Chairperson Bestwick asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 5:50 PM.

(M) Warner (S) Crane
Motion carried by voice vote of 5-0.



Respectfully submitted,
Sandra J. Hearn
Recording Secretary