

**MINUTES OF THE REGULAR MEETING
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001
Solid Waste Division Conference Room
Thursday, August 8, 2024 - 4:30 pm

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick
Schneider, Lewis
Davis, Barry
Crane, Laura
Warner, Richard

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; and Michael Aimino, Esquire; Matthew DeAngelis, SCIA Safety Coordinator and Landfill Technician and Commissioner Liaison Cordy Taylor were also present.

PRESENTATION:

Matthew DeAngelis, SCIA Safety Coordinator and Landfill Technician, presented information on two temporary use passive flairs. Matt's presentation covered parts and pieces (design), purpose, and safety information. The flares have been in use for roughly 2.5 months without issue. Thank you, Matt, for your presentation and answering design/use/timing and safety questions from the Board.

MINUTES

The regular meeting minutes of July 9, 2024, were distributed to all members prior to the meeting for review.

(M) Warner **(S)** Davis to approve the July 9, 2024, minutes.
Motion carried by voice vote of 5-0.

CORRESPONDENCE:

Amendment has been made to the Salem County Solid Waste Management Plan to revised operating hours for Old Castle has been approved by NJ DEP.

EXECUTIVE DIRECTORS REPORT:

Copies of this report were distributed to all members prior to the meeting.
FLGYT Pumps – Resolution item, selling 7 unused to Gloucester County.
Methane Gas Expansion Project CQA/SCS Engineer – ongoing discussions/concerns.

Good communication/networking and follow up work by Parker on both projects.

Budget Transfer – need to account for items such as increased leachate treatment costs and start up fees for new payroll system.

2023 Audit – resolution to on this agenda to release the results to the state, no significant finds. Kudos to staff for their daily diligence and accuracy.

Giordano’s – application was received and reviewed, determined to be incomplete. Notification has been sent to Giordano’s and confirmed via registered mail receipt.

PT Laborer - has been onboard and already working in the convenience center.

RECYCLING COORDINATOR REPORT

Sandra Kearney, Recycling Coordinator reported the following: Last two Rutgers Recycling Coordinator certification classes. My first battery collection/pickup. Connected with Interstate Batteries of Greater Philadelphia. Nearly 2 tons of mixed batteries were retrieve in late May -- check received by SCIA in late June = \$708.48.

Ranch Hope Summer Learning Tours: weekly on Tuesday afternoons July 9 through August 6. The first two tours (7/9 and 7/16) were cancelled by RH due to extreme temps. The three remaining tours on July 23, 30, and August 6, included 14 students and 8 staff members. Matt was a wonderful addition to the tour experience.

National Night Out (8/6) – SCIA was registered for three NNO events: LAC, Pennsville and Salem City. This was based on staff availability. Pending weather caused the cancellation of Pennsville and Salem events. I attended LAC and had a wonderful evening. Nice venue, nice crowd, nice breeze. Next year I hope we can recruit more staff and attend NNO events in all Salem County municipalities.

Salem County Fair (8/7 & 8/8) – REA funding used to host Bill Kerwood’s “Magic of Recycling” Show. Both shows will be held in the Stage arena at 5:30 pm.

SOLID WASTE REPORTS:

Copies of this report were distributed to all members prior to the meeting for review.

Statistical reports:

Landfill Tonnage and Revenue = Up

Cover Use = Down

Cover Use Revenue = Up

Rainfall = Down

Leachate Hauling = Up

Density = Down

Landfill Manager Smith reported that with the new grinder we can use more of the C&D materials being delivered to SCIA as cover material. Density numbers are down (and not necessarily bad) partly due to this reason. The leachate hauler has added more trailers to the fleet, and we’ve noticed a significant decrease in the tank levels due to their increased fleet/schedule.

Other items:

Employee Locker Room – contractor was back last week to complete locker construction. SCIA staff is priming and painting, and the locker room should be ready to move-in/use next week.

NJDEP NOV – participated in recent meeting with the inspector and supervisors. The goal is to develop an amicable working relationship. SCIA concerns properly addressed. Felt the meeting was beneficial in

breaking down some of the previous communication barriers, optimistic that the relationship will become more amicable. DEP Supervisors agreed to our request concerning the inspector's arrival times – not to arrive during lunch period or very close to the end of operational hours/staff.

Gas Project – work is complete. Running now for about 2 weeks. Increased daily flare rate to 100-150 SCFM without needing to adjust the flare.

Geologic GPS – have been troubleshooting. New coordinates were received today, hopeful to have resolution by the end of the month. Commissioner Liaison Taylor will connect Julie/Parker with the Salem County Road Department for assistance using their GPS unit. Thank you, Cordy.

New Loader – has arrived, excited to see it in operation very soon.

Engineers Reporting – Cost estimates and preliminary schedule for Cells 12 have been received from Alaimo.

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – Nothing new to report. Items have been addressed in Executive Directors reporting.

Ad Hoc Committee (Richard Warner) – Finlaw Building – continued review of costs.

Personnel Committee (Laura Crane) – 2025 Salary guidelines are being discussed and reviewed.

Solid Waste Committee (Barry Davis) – Salem Meat Packaging delivery notifications have been made and transportations changes made. New Methane Gas Wells have been adjusted. Working with sampling facility to correct the fecal coliform reporting unit of measure/and analyze the results.

Chairperson Bestwick, without objection, ordered the Executive Director's report, Landfill Manager's report, landfill statistical report, Engineer's report and the Committee reports to be received and filed.

UNFINISHED BUSINESS

Finlaw Building

NEW BUSINESS:

- **RESOLUTION 2024-63 - Authorizing the Payment of Bills**
(M) Davis (S) Schneider
Motion carried by voice vote of 5-0.
- **RESOLUTION 2024-64 - Accepting and Acknowledging the 2023 Audit Report, and Authorizing the Release of the audit Report to the State of New Jersey.**
(M) Davis (S) Warner
Motion carried by recorded vote of 5-0.

Recorded Vote:

CHAIRPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Bestwick			X			
Crane			X			
Davis	X		X			
Schneider			X			
Warner		X	X			

- **RESOLUTION 2024-65 - Authorizing the Sale of Seven (7) New/Used FLYGT Model # 3045 Pumps Deemed Not Needed for Public Use by The Salem County Improvement Authority.**

(M) Davis (S) Schneider
 Motion carried by voice vote of 5-0.

- **RESOLUTION 2024-66 - Authorizing the Transfer To/From 2024 Solid Waste Division Appropriation Costs.**

(M) Davis (S) Schneider
 Motion carried by recorded vote of 5-0.

Recorded Vote:

CHAIRPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Bestwick			X			
Crane			X			
Davis	X		X			
Schneider		X	X			
Warner			X			

- **RESOLUTION 2024-67 - Authorizing the Award of a Contract for Flare Stack Protocol, Test and Report to Arcadis U.S., Inc.**

(M) Warner (S) Davis
 Motion carried by recorded vote of 5-0

PUBLIC SESSION:

Motion to open Public Session @ 5:30 PM
 (M) Warner (S) Davis
 Motion carried by voice vote of 5-0.

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

Executive Session with **Resolution 2024-68**
 Motion to open Executive Session @ 5:31 PM
 (M) Warner (S) Davis
 Motion carried by voice vote of 5-0.

Motion to close Executive Session @ 5:46 PM
(M) Davis (S) Schneider
Motion carried by voice vote of 5-0.

It is Barry's recommendation to leave the resolution on the table until the September meeting.
RESOLUTION 2024-59 – **Authorizing SCS Engineers Consulting Service to Provide Engineering Services assisting with the Landfill Gas Collection System Bidding and CQA Services -**

(M) Davis (S) Schneider
Motion carried by voice vote of 5-0.

ADJOURN

Vice-Chairperson Schneider asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 5:47 PM.

(M) Davis (S) Schneider
Motion carried by voice vote of 5-0.



**** Save the Date ****
The next meeting will be held on
Thursday, September 12, 2024, at 4:30 pm
Solid Waste Division Conference Room

Respectfully submitted,
Sandra S. Kearney
Recording Secretary