

**MINUTES OF THE REGULAR MEETING  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001  
Solid Waste Division Conference Room  
Tuesday, July 9, 2024 - 4:30 pm

Chairperson Schneider called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick	Absent
Schneider, Lewis	Present
Davis, Barry	Present
Crane, Laura	Present
Warner, Richard	Present

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; and Michael Aimino, Esquire, Oldmans Township Deputy Mayor Dean Sparks and Committeeman Bill Ferrell, John R. Purves, Attorney at Law, Ed Stella, South Jersey Agricultural Products , Tiffany Falcone, NJDEP also present.

**PRESENTATION:**

John R. Purves, Attorney at Law, was here to discuss three projects:

- 1) Proposal - 13C Transfer and Recovery facility - Oldman's Township:  
Deputy Mayor Dean Sparks and Committeeman Bill Ferrell were also here for Oldman's representation. The proposed facility could accommodate 1000 tons daily, the location is just off Route 130 and has rail access. Accepted materials are construction and demolition items i.e., metal/wood/shingles/wallboard, etc. There is currently no C&D facility in Salem County (or South Jersey). Any unrecoverable materials would be railed off site for proper disposal. Understanding the County Solid Waste Plan (and flow control), materials coming to the proposed site would NOT be from Salem County. The average recovery rate at C&D facilities is approximately 60%. The goal is to have all residual materials railed off site and outside of the County, minimizing the need to landfill any residuals in Salem County. If there were a project within the County requiring materials to be processed through the proposed facility, compensation/host fees could apply. Presentations have been made to Oldman's Township. The purpose of this presentation is to identify any potential revisions needed to the Solid Waste Plan before proceeding to Solid Waste Advisory Committee, Commissioners and State applications.
  
- 2) Amendment - SJAP/ Ed Stella – Lot 1, Upper Pittsgrove Township:  
Lot 1 is currently leased to Old Castle and managed by Ed Stella. This was included in the original permit which is now due for renewal. Lot 1 is used for storage in the current plan. Amendments to the renewal would allow Ed Stella to operate Lot 1 independently as a Class B (Wood Recycling) storage and prep area.

- 3) Proposal – Old Castle - Class C (Compost Facility) – Upper Pittsgrove Township: Vegetative/Ag Waste R & D facility issued in 2016. Application for renewal as R&D facility has now transformed into an application to operate a full-scale facility. Rates would increase from 150 tons to 250 tons daily. John Purves believes an Administrative Action is necessary to proceed and will begin working on the Action. John strongly emphasized the need for clean food waste composting in the South Jersey area.

## **MINUTES**

The regular meeting minutes of June 13, 2024, were distributed to all members prior to the meeting for review.

(M) Laura Crane (S) Barry Davis to approve the June 13, 2024 minutes.  
Motion carried by voice vote of 4-0.

## **CORRESPONDENCE:**

None

## **EXECUTIVE DIRECTORS REPORT:**

Copies of this report were distributed to all members prior to the meeting.

OPRA Request: NJ Foundation for Open Government

2025 Budget: Draft submitted and will be reviewed with the Executive Committee in August.

Propane: After consulting with Cochran Propane and determining that the costs to remove the current Suburban owned tanks were too high, Executive Director Acton negotiated a new/reduced rate with Suburban. The current rate of \$3.78/gallon was reduced to \$3.39/gallon for two (2) years.

## **SOLID WASTE REPORTS:**

Copies of this report were distributed to all members prior to the meeting

Statistical reports:

Landfill Manager Smith noted that a correction will be made to the Leachate Hauling Costs for June 2024. A formatting error was identified just moments before the start time of this meeting. Revisions will be forwarded ASAP.

Landfill Tonnage Revenue up, construction projects increasing and expected to continue. Cover use revenue also up. Rainfall up – increasing leachate costs. Density down – related to gas project work and having the grinder back in service. Better compaction and less cover soil needed.

Gas Projects:

Insulation, pipe work, vertical and horizontal wells complete. Purging, disc testing, flare adjustments should be completed before the end of the week.

Other:

NJDEP Visit and Fecal Coliform Sampling to be discussed in Executive Session.

## **STANDING COMMITTEE REPORTS**

**Executive Committee** (Lewis Schneider) – Propane cost savings – great work by Julie!

**Ad Hoc Committee** (Richard Warner) – Air conditioning unit rental fees and replacement installation fees at no cost to SCIA.

**Personnel Committee** (Laura Crane) – Executive Committee additions/revisions/comments for the Personnel Policy and Procedures Manual have been received and reviewed. Appropriate revisions have been made and the new Manual is scheduled for approval at tonight’s meeting (Resolution 2024-60). Laura and Julie would both like to recognize Casie’s dedicated diligence to this project. Thank you, Casie!

**Solid Waste Committee** (Barry Davis) – Proposal to table Resolution 2024-59 until the August meeting.

Vice-Chairperson Schneider, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the Committee reports to be received and filed.

## **UNFINISHED BUSINESS**

Finlaw Building – continued review of costs.

## **NEW BUSINESS:**

- **RESOLUTION 2024-58** - Authorizing the Payment of Bills.  
(M) L. Crane (S) B. Davis  
Motion carried by voice vote of 4-0.
- **RESOLUTION 2024-59** – Authorizing SCS Engineers Consulting Service to Provide Engineering Services assisting with the Landfill Gas Collection System Bidding and CQA Services.  
**Motion to Table this Resolution until the August meeting:**  
(M) L. Crane (S) B. Davis  
Motion carried by voice vote of 4-0.
- **RESOLUTION 2024-60** - Approving and Adopting a Revised Personnel Policy and Procedures Manual.  
(M) L. Crane (S) R. Warner  
Motion carried by voice vote of 4-0.
- **RESOLUTION 2024-61** - Authorizing Change Order #2 to the Contract for Construction of the Methane Gas Collection System Infrastructure.  
(M) L. Crane (S) B. Davis

Motion carried by voice vote of 4-0.

**PUBLIC SESSION:**

Motion to open Public Session @ 5:22 PM  
(M) L. Crane (S) B. Davis  
Motion carried by voice vote of 4-0.

**PUBLIC COMMENT:**

None

Motion to close Public Session @ 5:23 PM  
(M) L. Crane (S) B. Davis  
Motion carried by voice vote of 4-0.

**EXECUTIVE SESSION:**

Motion to open Executive Session @ 5:24 PM  
(M) L. Crane (S) B. Davis  
Motion carried by voice vote of 4-0.

Motion to close Executive Session @ 5:40 PM  
(M) L. Crane (S) B. Davis  
Motion carried by voice vote of 4-0.

**ADJOURN**

Vice-Chairperson Schneider asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 5:41 PM.

(M) Laura Crane (S) Barry Davis  
Motion carried by voice vote of 4-0.

**\*\* Save the Date \*\***  
The next meeting will be held on  
**Thursday, August 8 at 4:30 pm**  
Solid Waste Division Conference Room

Respectfully submitted,  
*Sandra S. Kearney*  
Recording Secretary