

**MINUTES OF THE REGULAR MEETING
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001
Solid Waste Division Conference Room
Thursday, June 13, 2024 - 4:30 pm

Chairwoman Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick	Present
Schneider, Lewis	Absent
Davis, Barry	Present (<i>by phone</i>)
Crane, Laura	Present
Warner, Richard	Absent

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; Michael Aimino, Esquire; and Commissioner Liaison Edward Ramsay were also present.

MINUTES

The regular meeting minutes of May 9, 2024, were distributed to all members prior to the meeting for review.

(M) L. Crane (S) B. Davis to approve May 2024 minutes.
Motion carried by voice vote of 3-0.

NEW BUSINESS

- **RESOLUTION 2024-53** - Authorizing Payment of Bills
(M) L. Crane (S) B. Davis
Director Acton noted the following: comparison of April vs. May Alternative Closure Fund Account contribution, majority of Alaimo Group bill was for vertical expansion research, Statewide Insurance check was for three installments.
Motion carried by voice vote of 3-0.
- **RESOLUTION 2024-54** - Approving Plan Amend to SCSWMP re SJAP
(M) L. Crane (S) B. Davis
Director Acton noted at the request of NJDEP, the administrative action was to include operating hours.
Motion carried by voice vote of 3-0.
- **RESOLUTION 2024-55** - Authorizing Change Order1 for Gas System Expansion
(M) L. Crane (S) B. Davis
Landfill Manager Smith explained the change order, it was realized that a second road crossing would be needed due to the remaining access road for the PSEG project and to facilitate access for most of this gas project. And, the header low point has been changed to drain liquids into leachate Pump House (PH9) instead of PH-10A.
Motion carried by voice vote of 3-0.

- **RESOLUTION 2024-56** - Authorizing Purchase of Litter Fences
(M) L. Crane (S) B. Davis
Landfill Manager Smith stated the litter fences promotes litter control on the landfill.
Motion carried by voice vote of 3-0.
- **RESOLUTION 2024-57 - Authorizing Budget Amendment / Clean Communities**
(M) L. Crane (S) B. Davis
Chairwoman Bestwick and Clean Communities Assistant Coordinator Kearney was pleased about the additional grant funds.
Motion carried by roll call vote of 3-0

Governing Body Member	RECORDED VOTE			
	Aye	Nay	Abstain	Absent
Susan Bestwick	X			
Lew Schneider				X
Barry Davis	X			
Laura Crane	X			
Rich Warner				X

MOTION - Scale Master Certifications and increases for D. Saunders and K. Shipman
(M) L. Crane (S) B. Davis
Motion carried by voice vote of 3-0.

CORRESPONDENCE

- NJ Clean Energy’s Act and Water Benchmarking exemption – reviewed and does not apply to Landfill operations at SCIA.
- 2024 Safety Grant Funding Approval – received.

EXECUTIVE DIRECTOR’S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton reported that SWAC guidelines have been provided to Giordano and John Purves. The passive flare presentation (by Matt DeAngelis) that was scheduled for tonight’s meeting will be rescheduled to July’s Board meeting. Please note that the July Board meeting is on Tuesday, July 9 – different day than the normal Thursday schedule. A reminder that the Chamber of Commerce Congressional Update Luncheon with Jeff VanDrew is next week – June 18. Alaimo Group has provided a timeline and details for the construction of Cell 12. Alaimo will also submit updated post closure plans, and we are expecting a draft of the vertical expansion project.

SOLID WASTE REPORTS

The Landfill Statistical Report, Engineer’s Report and the Landfill Manager’s Report were distributed to all members prior to the meeting. Landfill Manager Smith advised Tonnage Revenue was up. Rainfall was up, but leachate costs were slightly down. Cover revenue was down due to a lack of local projects. Landfill Manager Smith and Director Acton will be reviewing the effectiveness of the additional Monday

(trial period) hours at the Convenience Center to determine the feasibility of permanently adding Monday to the operating schedule. The hauler vehicle accident that occurred on May 21, 2024 (with NO injuries) has been resolved with no claims submitted to insurance. The hauling company hit a telephone pole, replaced that evening (which required a minimal amount of SCIA overtime), electrical line repair was also completed expeditiously at the expense of the hauler.

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – Not present.

Ad Hoc Committee (Richard Warner) – Not present.

Personnel Committee (Laura Crane) – Committee Chairman Crane advised that the updated employee manual has been drafted and sent to the Board Members and Solicitor for review. Please examine and document any potential revisions or concerns so that this can proceed to a motion for approval at the July meeting.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis visited SCIA yesterday, 6/12/24. He and Landfill Manager Smith reviewed the water-sampling location map and proceeded to each location. 3 of the 10 sampling spots were dry. All sample locations are tributaries to Mannington Creek.

Chairwoman Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

Finlaw Building – continued review of costs.

PUBLIC COMMENT

None

ADJOURN

Chairwoman Bestwick asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 4:51 PM.

(M) Laura Crane **(S)** Barry Davis
Motion carried by voice vote of 3-0.

**** Please save the date ****
The next meeting will be held on
Tuesday, July 9, 2024 at 4:30 pm
Solid Waste Division Conference Room

Respectfully submitted,
Sandra S. Kearney Recording Secretary