

**MINUTES OF THE REGULAR MEETING  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

286 Welchville Road, Alloway, NJ 08001  
Solid Waste Division Conference Room  
Thursday, May 9, 2024 - 4:30 pm

Chairwoman Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick	Present
Schneider, Lewis	Absent
Davis, Barry	Present – late arrival @ 4:32pm
Crane, Laura	Present
Warner, Richard	Present

Julie Acton, Executive Director; Parker Smith, Landfill Manager; Sandra Kearney, Recording Secretary; Michael Aimino, Esquire; Commissioner Liaison Edward Ramsay; Commissioner Liaison Alternate Cordy Taylor also present.

**PRESENTATION**

Representatives from Old Castle Lawn & Garden were in attendance to discuss additional hours being added to the Salem County Solid Waste Management Plan (“SWMP”). Requesting additional bagging hours on Saturdays from 6AM – 6PM. Bagging occurs indoors and would only possibly require a forklift to move full bags outside. Michael Aimino and Director Acton will prepare and present an administrative action resolution at the June meeting, with a follow up letter to revise the SWMP plan to include Saturday bagging hours. Old Castle representation: Johnathan Duchette, Director or Regional Ops; Peter Ouellette, VP of Operations; Todd Wheeler, Regional EHS&S Manager; and John Purves, Esquire.

**MINUTES**

The regular meeting minutes of April 11, 2024, were distributed all members prior to the meeting for review.

(M) Laura Crane (S) Richard Warner to approve April 2024 minutes.  
Motion carried by voice vote of 4-0.

**CORRESPONDENCE**

- 2024 SIF Risk Control Grant Approval
- Closure/Post Closure inflation and interest rate financial plan
- SWAC Meeting Invitation
- Air Pollution Control Operating Permit Modification

**EXECUTIVE DIRECTOR’S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton reminded the Board about the Solid Waste Advisory Committee Public Meeting to be held here on May 14 at 2PM. The air pollution permit has been approved and the TANA waste shredder is running. The April special project partner is providing us with 1000 pallets to replenish our wood chip supply.

Auditors were here 4/22-4/26 and hired Brown and Brown for an actuary consultation concerning retiree health benefit plan. Topographical survey is complete. Eagle Eye will run fiber optic cables from the main office building to the scale house through an existing pipeline on the property. Trial Convenience Center Day (Monday) has seen increased visits since 4/1/24. A capital purchase for a front loader coming up as resolution 2024-52 during this meeting. Earth Day 2024: A red maple tree was planted on the front lawn. There are new bank signature cards on hand for appropriate new member signatures. She and Landfill Manager Smith attended the SWANA convention last week. Noting that the networking opportunities at SWANA are very valuable, and one of the vendors will visit SCIA next week to make a presentation for their products/services. A letter was sent to ALS concerning the recent forgotten testing issue. The Fee accountant has been on-board, and all accounts are current/settled. The HHW Event on 4/20 collected 4.1 tons of waste. SCIA will be present at DRBA World Environment Day on 5/29.

### **SOLID WASTE REPORTS**

Landfill Statistical Report, Engineer's Report and the Landfill Manager's Report were distributed to all members prior to the meeting. Landfill Manager Smith advised that all data looks good. Tonnage was up, most of that due to the April special project. Laura Crane suggested that we add a line item to designate project work separately and appropriately, so there is a reasonable comparison at this time 2025. While rainfall was down, leachate hauling was still very high. Cover use, overtime, and density up - also due to the April special project. Manager Smith reported that the special project work was done safely and efficiently. Project finished 6 days ahead of schedule which reduced the estimated project related overtime, equipment, and cover expenses. The methane gas recovery project started on Monday, May 6. Four wells are complete as of today. May need to install pumps as some wells are collecting water. SCS Engineering is analyzing and will report findings and determine if change orders are needed. Passive flares are near completion and should ship this week or next. NJ bird permit approved. Executive Director requested Alaimo Group update 2018 Closure/Post-Closure Plan, vertical expansion report is being finalized.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Lewis Schneider)** – Not present.

**Ad Hoc Committee (Richard Warner)** – Committee Chairman Warner advised he had nothing new to report.

**Personnel Committee (Laura Crane)** – Committee Chairman Crane advised that employee handbook has had its final review and is being revised and prepared by HR Generalist Casie Garton. The handbook will be presented to the Board in June and the goal is to have it approved at the July meeting.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis discussed the fecal coliform testing plan. Chairman Davis also suggested that any further spending on the proposed treatment process be halted due to large investment and frequent filter changes.

Chairwoman Bestwick, without objection, ordered the Executive Director's report, Landfill Manager's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

- Director Acton reported Executive Director reported, 1st partial billing (deposit) for the RTU 2 replacement \$114,250. for Unit #2 which is at Northeast and waiting scheduling. Noted that expense is covered as a capital expenditure.

**NEW BUSINESS**

- \* **RESOLUTION 2024-50** - Authorizing Payment of Bills  
(M) Laura Crane (S) Richard Warner  
Motion carried by voice vote of 4-0.
  
- **RESOLUTION 2024-51** - Authorizing Membership in Sourcewell  
(M) Richard Warner (S) Barry Davis  
Motion carried by voice vote of 4-0.
  
- **RESOLUTION 2024-52** - Purchase of a Wheel Loader through Sourcewell after publication of a public notice.  
(M) Laura Crane (S) Barry Davis  
Motion carried by voice vote of 4-0.
  
- **MOTION** – Scalemaster Certifications and increases for B. Hinman and B. Waddington  
(M) Laura Crane (S) Barry Davis  
Motion carried by voice vote of 4-0.
  
- **MOTION** – Additional Tasks and increase for C. Garton  
(M) Laura Crane (S) Barry Davis  
Motion carried by voice vote of 4-0.
  
- **MOTION** – Certified Recycling Professional (CRP) and increase for S. Kearney  
(M) Laura Crane (S) Barry Davis  
Motion carried by voice vote of 4-0.
  
- **MOTION** – Authorization to return credit balance to R.E. Pierson Construction Company  
(M) Laura Crane (S) Richard Warner  
Motion carried by voice vote of 4-0.

**PUBLIC COMMENT**

None

**ADJOURN**

Chairwoman Bestwick asked if there was any further business for the Board. Hearing no one, the meeting was adjourned at 5:26 PM.

(M) Laura Crane (S) Barry Davis  
Motion carried by voice vote of 4-0.

**\*\* Save the date \*\***  
The next Regular Meeting will be held on  
*Thursday, June 13, 2024 at 4:30 pm*  
Solid Waste Division Conference Room

Respectfully submitted,

*Sandra S. Kearney*

Recording Secretary