

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, December 14, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:33 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick	Present
Schneider, Lewis	Present
Davis, Barry	Present
Crane, Laura	Entered meeting at 4:38 p.m.
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Diane Hartman, Recording Secretary, and Michael Aimino, Esquire were present. Commissioner Liaison Edward Ramsay, Commissioner Liaison Alternate Cordy Taylor were also present.

**MINUTES**

Regular meeting of November 9, 2023

Moved by Lewis Schneider and seconded by Mike Bercute to approve minutes.  
Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

SCIA received a notice from Delcora regarding samples. Notice has been sent to haulers and municipalities regarding 2024 tipping fee increase.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton spoke about the recycling coordinator's write up about the recent shredding event and League of Municipalities report, is available. WindRiver damages to a guard rail and leapipe have all been repaired.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton and Parker Smith advised that cell 12 expansion and vertical expansion calculations are in progress. Tonnage is up and looking good. Rainfall was more than desired, but similar to last year. There was better cover use. Density lowered slightly, but it is higher than last year, this was affected by asbestos. There have been a few odor complaints, Mike Bercute asked what is SCIA doing about it? Landfill Manager Smith discussed current remediations, and are looking at additional resolutions, including a two-year plan and future plans for gas collection pipe installation. The EGC cover has definitely been a benefit. A new excavator has been delivered, landfill employees had training. We will have the magnet grapple next week. The locker room renovation is underway. Follow up calls have been made the NJDEP regarding SCIA waste shredder permit. Executive Director Acton will schedule a meeting on this subject with State elected officials.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Lewis Schneider)** – Committee Chairman Schneider advised that Alloway received the roll-off truck. Construction on the scale is complete.

**Ad Hoc Committee (Michael Bercute)** – Committee Chairman Bercute advised that he has no updates at this time, but there is a meeting about the Finlaw Building on December 18. Executive Director Acton mentioned that a requisition was paid twice, this month there wasn't an amount in the maintenance fee line item.

**Personnel Committee (Laura Crane)** – Committee Chairman Crane advised that they are working on the personnel policy and procedure manual. Letters will be given to employees regarding raises and benefits. We have a new landfill tech and a new safety coordinator.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that \$6800 has been authorized for additional scale work and the scale is being certified. Discussed having the Convenience Center open an additional day Mondays, this would be temporary, seasonal and on a trial basis. Still waiting on NJDEP for the permit modification approval. The majority of tipping fees are going up one dollar. Tetra Tech sent EGC certification documents to NJDEP and they are available for review.

Chairman Bestwick, without objection, ordered the Executive Director's report, Landfill Manager's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

## **UNFINISHED BUSINESS**

- **NEW BUSINESS (Tab 7)**

### **NEW BUSINESS**

- **RESOLUTION 2023-110** Authorizing Payment of Bills

Moved by Lewis Schneider and seconded by Michael Bercute.

Executive Director mentioned that the County of Salem allocation, Excavator and Outbound Scale was included on the bill list.

Motion carried by voice vote of 5-0.

- **RESOLUTION 2023-111** Authorizing Change Order 1 Outbound Scale Site Improvement

Moved by Lewis Schneider and seconded by Michael Bercute.

Field conditions cause the change order.

Motion carried by voice vote of 5-0.

- **RESOLUTION 2023-112** Authorizing Farm Lease

Moved by Lewis Schneider and seconded by Michael Bercute.  
Discussion on the increase.  
Motion carried by voice vote of 5-0.

- **RESOLUTION 2023-113** Establish Fair & Open Process for 2024

Moved by Lewis Schneider and seconded by Michael Bercute.  
RFP's will be opened on January 18<sup>th</sup> at 1:00pm.  
Motion carried by voice vote of 5-0.

**MOTION** to open the SCIA Convenience Center on Mondays for a trial period

Moved by Lewis Schneider and seconded by Michael Bercute.  
Noted that it would be on a seasonal and trial period  
Motion carried by voice vote of 5-0.

**PUBLIC COMMENT** (none)

**EXECUTIVE SESSION** (none)

**ADJOURN**

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Chairperson Bestwick adjourned the meeting at 5:10 p.m. Motion by Lewis Schneider with a second by Michael Bercute. Motion carried 5-0.

**REMINDER**

**The next Regular Meeting is scheduled for**  
**Thursday, January 11, 2024 @ 4:30 p.m.**  
**Solid Waste Division Conference Room**

Respectfully submitted,  
/S/ Diane Hartman  
Recording Secretary