

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001
Thursday, November 9, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick	Present
Schneider, Lewis	Present
Davis, Barry	Absent
Crane, Laura	Present
Bercute, Michael	Absent

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Diane Hartman, Recording Secretary, and Michael Aimino, Esquire were present. Commissioner Liaison Edward Ramsay, Commissioner Liaison Alternate Cordy Taylor, Sandra Kearney, Recycling Coordinator, Jason and Billy Ferrell, II. from Lacy's, Harry Moore, Oldmans Township Clean Community Coordinator and Scott Myers from Oldmans Township Public Works were also in attendance.

PRESENTATION

Sandra Kearney presented plaques to Clean Communities Project Volunteers for the clean-up at the Department of Defense, Oldmans Township.

MINUTES

Regular meeting of October 12, 2023

Motion by Lewis Schneider seconded by Laura Crane to approve minutes.
Motion carried by voice vote of 3-0.

CORRESPONDENCE

List of municipal leaf disposal plans and summary of Household Hazardous Waste event from Sandra Kearney distributed by Executive Director Acton.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting. Executive Director Acton advised that Ricky Slade Construction submitted final payment with a change order for the outbound scale sitework, she will continue to inquiry to NJDEP about approval of air and solid waste permit modification for the waste shredder, discussed OPRA request, Landfill Manager Smith discussed the statistical report, purpose for a new excavator, odor complaints to the DEP hotline and the Authority is working on a solution.

STANDING COMMITTEE REPORTS

Executive Committee (Sue Bestwick) – Chairperson Bestwick advised that the Authority's investments will remain with Fulton Bank.

Ad Hoc Committee (Julie Acton) – Executive Director Acton advised that the Committee went over invoices and a letter has been sent regarding the Finlaw Building.

Personnel Committee (Laura Crane) – Committee Chairman Crane advised that the Committee is one-third of the way through the personnel manual. A new Landfill Safety Coordinator starts Monday. The employee locker room is being re-done.

Solid Waste Committee (Parker Smith) – Parker Smith advised that it was a good month for tonnage. It is up from last year. There has been a large difference in rainfall. Compaction numbers are good. A USDA bird control report was received.

Chairman Bestwick, without objection, ordered the Executive Director's report, Landfill Manager's report, Landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

- **NEW BUSINESS** - Discussed under Adhoc committee report

NEW BUSINESS

- **RESOLUTION 2023-99** Authorizing Payment of Bills

Motion by Laura Crane seconded by Lewis Schneider

- Executive Director noted that ASAP Container Services (WindRiver)'s payment for leachate pipe cleaning was in the list.

Motion carried by voice vote of 3-0.

- **RESOLUTION 2023-100** Accepting Closure-Post Closure Audit

Motion by Laura Crane seconded by Lewis Schneider.

Recorded Vote				
Governing Body Member:	Aye	Nay	Abstain	Absent
Susan Bestwick	X			
Lew Schneider	X			
Barry Davis				X
Laura Crane	X			
Michael Bercute				X

Motion carried by a roll call vote of 3-0.

- **RESOLUTION 2023-101** Adopting 2024 Budget

Motion by Lewis Schneider seconded by Laura Crane.

Recorded Vote				
Governing Body Member:	Aye	Nay	Abstain	Absent
Susan Bestwick	X			
Lew Schneider	X			
Barry Davis				X
Laura Crane	X			
Michael Bercute				X

Motion carried by a roll call vote of 3-0.

- **RESOLUTION 2023-102** Approving Salary and Wage Increases

Motion by Laura Crane seconded by Lewis Schneider

- Salary & wage with benefits notification letter will be sent out to employees.
- Lewis Schneider asked about the percentage of increase

Motion carried by voice vote of 3-0.

- **RESOLUTION 2023-103** Authorizing Budget Transfer

Motion by Laura Crane seconded by Lewis Schneider

Recorded Vote				
Governing Body Member:	Aye	Nay	Abstain	Absent
Susan Bestwick	X			

Lew Schneider	X			
Barry Davis				X
Laura Crane	X			
Michael Bercute				X

Motion carried by roll call vote of 3-0.

- **RESOLUTION 2023-104** Setting Healthcare Waiver Compensation 2024

Motion by Laura Crane seconded by Lewis Schneider.

- Annual resolution for employees not receiving SCIA health benefits, this year consists of (3) employees ranging from \$700. To \$2,800.

Motion carried by a voice vote of 3-0.

- **RESOLUTION 2023-105** Amending 2024 Tipping Fees

Motion by Laura Crane seconded by Lewis Schneider.

Amend tipping fee/credit card charge that was rounded up, correct 2.5%

Motion carried by a voice vote of 3-0.

- **RESOLUTION 2023-106** Approving Tetra Tech settlement

Motion by Lewis Schneider to table resolution seconded by Laura Crane.

Motion carried by a voice vote of 3-0.

- **RESOLUTION 2023-107** Authorizing Andy's Home Improvement

Motion by Lewis Schneider seconded by Laura Crane.

Motion carried by a voice vote of 3-0.

- **RESOLUTION 2023-108** Authorizing Advertisement and Purchase of Excavator

Motion by Lewis Schneider seconded by Laura Crane.

Motion carried by a voice vote of 3-0.

MOTION to approve 2024 Holiday Schedule

Motion by Laura Crane seconded by Lewis Schneider.

Motion carried by a voice vote of 3-0.

PUBLIC COMMENT

Motion to open meeting for public comments by Laura Crane seconded by Lewis Schneider.
Carried by a voice vote of 3-0.

Motion to close public comments by Laura Crane seconded by Lewis Schneider.
Carried by a voice vote of 3-0.

EXECUTIVE SESSION

RESOLUTION 2023-98 Authorizing Executive Session

Motion by Laura Crane seconded by Lewis Schneider to move to Executive Session at 5:33 p.m.
Motion carried by voice vote of 3-0.

Motion by Laura Crane seconded by Lewis Schneider to come out of Executive Session at 5:57 p.m.
Motion carried by voice vote of 3-0.

RESOLUTION 2023-106 Approving Tetra Tech settlement

Motion by Lewis Schneider to reinstate and pass resolution seconded by Laura Crane.
Motion carried by a voice vote of 3-0.

ADJOURN

Chairperson Bestwick asked if there was any further business for the Board. Hearing none,
Chairperson Bestwick adjourned the meeting at 5:58 p.m.
Motion by Laura Crane seconded by Lewis Schneider.

Motion carried 3-0.

REMINDER

**The next Regular Meeting is scheduled for
Thursday, December 14, 2023 @ 4:30 p.m.
Solid Waste Division Conference Room**

Respectfully submitted,
/S/ Diane Hartman
Recording Secretary