

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, October 12, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick	Present
Schneider, Lewis	Absent
Davis, Barry	Absent
Crane, Laura	Present
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Diane Hartman, Recording Secretary, and Michael Aimino, Esquire were present.

**MINUTES**

Regular meeting of September 14, 2023

Motion by Laura Crane seconded by Michael Bercute to approve minutes.  
Motion carried by voice vote of 3-0.

**CORRESPONDENCE**

None

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton spoke about a repair to the railroad crossing on Welchville Road beginning October 16th. She attended LAC, Upper Pittsgrove and Pilesgrove's municipal meetings regarding the bond financing program. The Outbound scale has been installed and is open, site work and paving has been completed. Sandy Kearney, Recycling Coordinator created a summary book regarding the DOD clean-up project. The Authority is starting a closure/post closure audit.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton and Parker Smith advised that it was a good month for tonnage. All tonnage is up. We took in a lot of concrete and some of it will be used for road base. A magnet grapple will help with removal of rebar. The convenience center intake is up. A little over six inches of rainfall this month caused operational issues with mud. Overtime is up because of Saturday convenience center and call outs. Cover revenue is down, and we are not bringing in any dirt, right now. SCIA has enough cover for now. The landfill density is great due to the TANA compactor, would be better if we are able to use the waste shredder. There was one bidder for the purchase of the magnet grapple, there is a resolution for approval. Fifty trees were planted on the property. There have been odor complaints from neighboring residents. Earth Res is investigating and SCS Engineers is assisting.

Alaimio Engineering is working on a solution to resolve the fecal coliform issue. We are working with the USDA on bird control.

**STANDING COMMITTEE REPORTS**

**Executive Committee (Lewis Schneider)** – Committee Chairman Schneider  
Nothing more to report.

**Ad Hoc Committee (Michael Bercute)** – Committee Chairman Bercute advised that the Finlaw Building repair is on-going. A building manager is being sought. HVAC complaints are slowing down.

**Personnel Committee (Laura Crane)** – Committee Chairman Crane advised that they continue to work on the personnel policy manual. A new hire for Safety Coordinator declined the position. The posting has been re-opened.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis  
Nothing more to report.

Chairman Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

**UNFINISHED BUSINESS**

Finlaw Building will be discussed in closed session

**NEW BUSINESS**

**RESOLUTION 2023-90** Authorizing Payment of Bills

Motion by Laura Crane and seconded by Michael Bercute.  
Motion carried by voice vote of 3-0.

**RESOLUTION 2023-91** Approval for Participation in NJ Clean Energy Program

Motion by Laura Crane and seconded by Michael Bercute.  
Motion carried by voice vote of 3-0.

**RESOLUTION 2023-92** Approving 2024 Tipping Fees

Motion by Laura Crane and seconded by Michael Bercute.  
Discussion was that SCIA was being mindful of the municipalities’ budget.  
Motion carried by voice vote of 3-0.

**RESOLUTION 2023-93** Introducing 2024 Budget (Roll Call)

Motion by Laura Crane and seconded by Michael Bercute.  
Discussion was asked about the “net position” wording.  
Motion carried by Roll Call.

Recorded Vote				
Governing Body Member:	Aye	Nay	Abstain	Absent
Susan Bestwick	x			
Lew Schneider				x
Barry Davis				x
Laura Crane	x			
Michael Bercute	x			

**RESOLUTION 2023-94** Purchase of a Magnet Grapple

Motion by Laura Crane and seconded by Michael Bercute.  
 Motion carried by voice vote of 3-0.

**RESOLUTION 2023-95** Authorizing Contract for Cleaning of Leachate Collection System

Motion by Laura Crane and seconded by Michael Bercute.  
 Discussion, it was mentioned that SCIA has to clean out per SCIA's O & M Manual.  
 Motion carried by voice vote of 3-0.

**RESOLUTION 2023-96** Amending 2023 Budget for CC Grant Amount

Motion by Laura Crane and seconded by Michael Bercute.  
 Discussion, received an additional \$19,621.04 in grant monies.  
 Motion carried by Roll Call.

Recorded Vote				
Governing Body Member:	Aye	Nay	Abstain	Absent
Susan Bestwick	x			
Lew Schneider				x
Barry Davis				x
Laura Crane	x			
Michael Bercute	x			

**RESOLUTION 2023-97** Amending Yearly Contract with Alloway Township

Motion by Laura Crane and seconded by Michael Bercute.  
 Motion carried by voice vote of 3-0.

**PUBLIC COMMENT**

None

**EXECUTIVE SESSION**

**RESOLUTION 2023-98** Authorizing Executive Session

Motion by Laura Crane and seconded by Michael Bercute to go into Executive Session at 5:20 p.m.  
Motion carried by voice vote of 3-0.

Motion by Laura Crane and seconded by Michael Bercute to come out of Executive Session at 5:31 p.m.  
Motion carried by voice vote of 3-0.

**Motion** by Laura Crane and seconded by Michael Bercute to authorize the Solicitor to write and send a letter to Tom Smith, Stand Up For Salem President regarding Finlaw Building Budget, Capital and Fiscal Planning, Procurement and Reimbursement Best Practices Agreement.  
Motion carried by voice vote of 3-0.

**ADJOURN**

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Chairperson Bestwick adjourned the meeting at 5:32 p.m.

Motion to adjourn by Laura Crane seconded by Michael Bercute. Motion carried 3-0.

**REMINDER**

**The next Regular Meeting is scheduled for  
Thursday, November 9, 2023 @ 4:30 p.m.  
Solid Waste Division Conference Room**

Respectfully submitted,  
*/S/ Diane Hartman*  
Recording Secretary