

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001
Thursday, September 14, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick	Present
Crane, Laura	Present
Bercute, Michael	Present
Lewis Schneider	Absent
Barry Davis	Partial 5:30pm

Julie Acton, Executive Director, Parker Smith, Landfill Manager, and Michael Aimino, Esquire were present. Commissioner Liaison Edward Ramsay, Commissioner Liaison Alternate Cordy Taylor, Sandra Kearney (covering for Recording Secretary, Diane Hartman).

MINUTES

Regular meeting of August 10, 2023

(M) Laura Crane **(S)** Michael Bercute to approve minutes.

Motion carried by voice vote of 3-0.

CORRESPONDENCE

Audit exit interview attended by Susan Bestwick, Julie Acton, fee accountant and personnel from Bowman. No findings reported.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton spoke about Driver Safety Day (9/15); Clean Energy Audit is complete. Recommendations pending Clean Energy Audit and Executive Director Acton will prepare a Resolution for October meeting capturing recommended lighting and HVAC improvements. The Recycle Coordinator is planning a clean up effort with NJ DEP Clean Shores at the DOD Ponds in Oldmans Twp (scheduled for w/o 9/26). She is also participating in the Salem County Veterans Picnic (9/23) and will provide SCIA Recycle/Clean Communities information to Vets and their families. The next HHW event is 10/21 and Shredding event on 11/18. Executive Director Acton also reviewed 2024 Budget highlights: Conservation numbers on income; increases to Health Benefits (15%); PERS (24%); Diesel Fuel (15%); Equipment Maintenance (\$50,000 mainly for grinder); Finlaw Building HVAC maintenance (\$30,000); DEP (\$99,400 – NOV's); Pollution Control Loan (\$66,666 + interest ~\$2500); Increase Contribution to Landfill Expansion reserves from \$3.22 to \$4.00 per ton. Decreases to: Daily cover (10%); Leachate Treatment & Hauling (\$215,000); Overall the 2023 vs 2024 budget decreased by \$43,705.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting. Engineers Report reported by Executive

Director Acton, Advance Scale started work on the outbound scale on August 21st, concrete still curing. Errors have been found from previous scale repairs. Advanced Scale Rep visited SCIA today and has begun ordering replacement parts and scheduling repairs. Ricky Slade began work on the outbound scale site work/driveway on September 11th, solid waste and air permit minor modification applications have been submitted to NJDEP for the TANA waste shredder. Executive Director and Landfill Manager had a surprise visit from TANA’s CEO, Kalle Saarimaa & VP Sales/Marketing, Olli Heinomen from Finland and VP of Humdinger Equipment, Chad Phares to see TANA compactor and waste shredder. USDA has been on site twice to do bird control.

Landfill Manager Smith reviewed statistical numbers and was able to compare SCIA landfill waste tonnage to other NJ Counties. A Resolution has been prepared to advertise for a Magnet Grapppler. Purchase of this machinery will capture more metal for recycling and reduce metal in the landfill. Getting quotes on leachate pipe cleaning.

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – Executive Director Acton briefly discussed Bond Financing Programs; has attended Quinton and Elsinboro Municipal Meetings.

Ad Hoc Committee (Michael Bercute) – Executive Director Acton advised that there are still HVAC issues at the Finlaw Building, as well as complaints about grass cutting and exterior cleanup, ceiling tiles, etc. These items are now being handled by the Stand Up for Salem Executive Director.

Personnel Committee (Laura Crane) – Executive Director Acton noted that the Safety Coordinator/Landfill Technician position has been posted on SCIA website and Indeed.

Solid Waste Committee (Barry Davis) – None

Chairperson Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

None

NEW BUSINESS

RESOLUTION 2023-82 Authorizing Payment of Bills:

M) Laura Crane **(S)** Michael Bercute

Executive Director Acton noted that the payment to Advance Scales for the outbound scale work in the amount of \$150,267.91, 90% completed.

Motion carried by voice vote of 3-0.

RESOLUTION 2023-83 Accepting and acknowledging the 2022 Audit report, and authorizing release of the audit report to the State of New Jersey:

M) Laura Crane **(S)** Michael Bercute

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
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Bestwick			x			
Schneider					x	
Crane	x		x			
Davis					x	
Bercute		x	x			

RESOLUTION 2023-84 Authorizing award of bid for a 2011 or Newer Roll-Off Truck:

M) Laura Crane (S) Michael Bercute

Motion carried by voice vote of 3-0.

RESOLUTION 2023-85 Authorizing an increase in the Sanitary Landfill Reserve Fund Rate:

M) Laura Crane (S) Michael Bercute

Motion carried by voice vote of 3-0.

RESOLUTION 2023-86 Authorizing the purchase of a fire suppression system for the Caterpillar D7R dozer:

M) Laura Crane (S) Michael Bercute

It was noted it is replacing an old outdated Ansul fire suppression system.

Motion carried by voice vote of 3-0.

RESOLUTION 2023-87 Authorizing advertising for bids for supply and installation of a new Bateman DMG Magnet Grapple or Equivalent. The purchase of a fire suppression system for the Caterpillar D7R dozer:

M) Laura Crane (S) Michael Bercute

Motion carried by voice vote of 3-0.

RESOLUTION 2023-88 Authorizing to Join the Fund I & T Agreement:

M) Laura Crane (S) Michael Bercute

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Bestwick			x			
Schneider					x	
Crane	x		x			
Davis					x	
Bercute		x	x			

MOTION to increase the salary of an Equipment Operator:

M) Laura Crane (S) Michael Bercute

Motion carried by voice vote of 3-0.

PUBLIC COMMENT- Commissioners Ramsay and Taylor were approached by a resident at the recent Commissioners Meeting. Resident was inquiring about the brush dumpster being relocated from the Convenience Center “dumping area” to the “flat/ground” area across the street. He was concerned about “lifting” material over the edge of the dumpster. Parker confirmed that the dumpster was moved, but this

dumpster is shorter than a regular dumpster (<4 feet high), no higher than the back of a standard pick-up truck bed. Commissioners Ramsay and Taylor thanked Parker for the explanation.

Commissioner Taylor asked for continued research and planning for financing for the landfill cell 12, considering there will be three (3) overlapping loans at once.

EXECUTIVE SESSION

Note: Barry Davis joined by phone 5:28PM

RESOLUTION 2023-89 Authorizing Executive Session (5:30 PM):

M) Laura Crane **(S)** Michael Bercute to go into Executive Session

Motion carried by voice vote of 4-0.

M) Laura Crane **(S)** Michael Bercute to come out of Executive Session (6:11PM)

Motion carried by voice vote of -0.

ADJOURN

Chairperson Bestwick asked if there was any further business for the Board.

Chairperson Bestwick directed Michael Aimino, Esquire to prepare a response to Tetra Tech.

Chairperson Bestwick adjourned the meeting at 6:12 PM Motion by Laura Crane with a Second by Michael Bercute. Motion carried 4-0.

Respectfully submitted,

/S/ Sandra Kearney

Recording Secretary