

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, August 10, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick	Present
Schneider, Lewis	Absent
Davis, Barry	Present
Crane, Laura	Present
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Michael Aimino, Esquire and Commissioner Liaison Edward Ramsay were present.

**MINUTES**

Regular meeting of July 13, 2023

**(M) Bercute (S) Crane** to approve minutes.

Motion carried by voice vote of 4-0.

**CORRESPONDENCE**

Noted that Georgia Environmental Protection Division approved the Care Environmental settlement. As an FYI, March 11, 2021 SCIA paid \$20,000 towards the claim.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton spoke about the 2022 Audit-exit interview with Chairperson Bestwick, Fee Accountant Maurer, Auditors Cragin and Wilson. A request for acceptance of the Audit will be presented next month. SCIA had a Clean Energy Audit, and next month will discuss recommendations. SCIA renewed a CD at 5.54% for 12 months through TD Bank. Recycling Coordinator and Landfill Manager completed the Ranch Hope student tours. SCIA has an informational booth at the Salem County Fair.

Chairperson Bestwick, without objection, ordered the Executive Director's report be received and filed.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Landfill Manager discussed the decrease in landfill tonnage. The question was asked to the NJ Landfill Alliance members and most responded their landfill tonnage has also been decreased. The savings in leachate hauling and treatment cost off sets the current loss in landfill revenue. Chairperson Bestwick cautions that SCIA needs to be mindful of the Landfill Debt from the construction of the new cells. Compaction is increasing. Advised the mower that is on the agenda for approval will have safety components and will be trading in old mower. Discussed NJDEP NOV Notice, Alaimo Group has submitted outstanding quarterly reports.

**Engineer's Report**

Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that Alaimo Group has prepared and submitted an application for minor modification of the solid

waste facility permit to allow the use of waste shredder. Awaiting a stability analyses report, in regard to the vertical expansion. There was an outbound scale preconstruction meeting today with Advance Scale Company.

### **STANDING COMMITTEE REPORTS**

**Personnel Committee (Laura Crane)** – Committee Chairperson Crane advised that Personnel Policy and Procedure Manual continues to be worked on and updated. Laborer/Equipment Operator started work on 7/18/23. Former Equipment Operator retired on July 28, request for Recycling Coordinator salary.

**Executive Committee (Lewis Schneider)** – Committee Chairman Schneider advised that Executive Director questioned Bowman & Company’s audit bill, it will be adjusted.

**Ad Hoc Committee (Michael Bercute)** – Committee Chairman Bercute advised that Finlaw Building HVAC issue will be discussed in closed session.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that NJDEP approved the hearing request for the fecal coliform NOV. Outbound scale was down for a week, but has been repaired. Committee Chairman Davis reviewed some of the site work/driveway, he voiced his opinion and it was discussed that the work was necessary to maintain the roadways. It was also mentioned that SCIA put the site work out to bid, instead of having the contractor work bundled with the outbound scale bid.

Chairperson Bestwick, without objection, ordered the Landfill Manager’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **RESOLUTION 2023-76** Authorizing Payment of Bills

**M) Crane (S) Bercute** to adopt Resolution 2023-76 authorizing payment of bills (see attached bill list)  
Motion carried by voice vote of 4-0.

#### **RESOLUTION 2023-77** Award of Bid for Outbound Scale Sitework

**M) Crane (S) Bercute** to award bid for Outbound Scale Sitework to Ricky Slade Construction.  
Motion carried by voice vote of 4-0.

#### **RESOLUTION 2023-78** Authorize to Advertise Bids for Roll Off Truck

**M) Crane (S) Bercute** to approve advertising for bids for a 2011 or newer roll off truck.  
Motion carried by voice vote of 4-0.

#### **RESOLUTION 2023-79** Sale of Water Truck

**M) Crane (S) Bercute** to authorize the sale of a 1997 Ford water truck.  
Motion carried by voice vote of 4-0.

#### **RESOLUTION 2023-80** Authorizing KuBota Mower Purchase

**M) Crane (S) Bercute** to authorize the purchase of a Kubota Mower over 10,000.  
Motion carried by voice vote of 4-0.

**MOTION** to increase the salary of the Recycling Coordinator  
**M) Crane (S) Bercute** to approve increase in salary of the Recycling Coordinator.  
Motion carried by voice vote of 4-0.

**PUBLIC COMMENT**

**None**

**EXECUTIVE SESSION**

Began at 5:22pm

**RESOLUTION 2023-81** Authorizing Executive Session

**M) Crane (S) Bercute** to go into Executive Session

Motion carried by voice vote of 4-0.

**M) Davis (S) Bercute** to come out of Executive Session 6:11pm

Motion carried by voice vote of 4-0.

**ADJOURN**

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Chairperson Bestwick adjourned the meeting at 6:15pm , Motion by Davis with a Second by Bercute.

Motion carried 4-0.

Respectfully submitted,

*Julie Acton*

Executive Director