

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001**

**Thursday, July 13, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Susan Bestwick	Present
Schneider, Lewis	Present
Davis, Barry	Absent
Crane, Laura	Present
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Diane Hartman, Recording Secretary, and Michael Aimino, Esquire were present. Commissioner Liaison Alternate Cordy Taylor was present.

**MINUTES**

Motion by Lewis Schneider and seconded by Michael Bercute to approve minutes for the regular meeting of June 8, 2023. Motion carried by voice vote of 4-0.

**CORRESPONDENCE**

NJDEP closed the Administrative Consent Order for air notice of violation from 2012. The obligation has been satisfied.

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton reported that the 2024 budget process has begun. Cumberland County Improvement Authority is being utilized by some Salem County municipalities, SCIA will be attending municipalities meetings to let the elected officials know that SCIA is “open for business” and can provide bond financing. Director Acton attended the NJAC 9-1-1 Update Virtual workshop to make sure Salem County has a voice at the table. Welchville Road is going to be resurfaced, a public meeting on the subject will be on July 26 6:00-7:00pm at Mannington Township Municipal Building. There was an oil spill on McKillip Road, it was reported to the county and OEM, they are investigating. An REA grant application has been submitted by the Recycling Coordinator, Sandra Kearney. She conducted an educational recycling tour for Ranch Hope students and teachers. Recycling and Clean Communities Coordinators are preparing for the Salem County Fair.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer’s Report and Landfill Manager’s Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that the outbound scale site work bid is opening July 25 at 1 pm. NJDEP solid waste and air permits for the TANA shredder are being worked on. There was discussion regarding the cost

proposal for the vertical expansion. Chairperson Bestwick inquired how yards can be converted into tonnage?

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Lewis Schneider)** – Committee Chairman Schneider advised that South Jersey Agricultural Products gave a preliminary overview of a potential project in Oldmans Township.

**Ad Hoc Committee (Michael Bercute)** – Committee Chairman Bercute advised that he recently attended a meeting regarding the Fenwick Building HVAC issue. This will be discussed in closed session.

**Personnel Committee (Laura Crane)** – Committee Chairperson Crane advised that work has started on updating the SCIA Personnel Policy & Procedures Manual.

**Solid Waste Committee (Barry Davis)** – Landfill Manager Parker Smith advised that the landfill’s average price per ton is up \$2.06 from last year. We are on a good path regarding leachate expense. Saturday brush grinding started last week, and it went well. Overtime payout is up as anticipated. Compaction numbers are up. TANA compactor was down, the Bomag compactor had to be used. Landfill staff had training on the TANA shredder today (7/14/2023). A new Kubota Zero Turn mower was recently delivered. In regard to the fecal coliform notice, Jim, Julie and Parker were charged with testing for fecal coliform for a DNA sampling. This will be discussed in closed session.

Chairperson Bestwick, without objection, ordered the Executive Director’s report, Landfill Manager’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

Finlaw Building requisition for payment

### **NEW BUSINESS**

#### **RESOLUTION 2023-72** Authorizing Payment of Bills

Motion by Lewis Schneider and seconded by Michael Bercute.  
Motion carried by voice vote of 4-0.

#### **RESOLUTION 2023-73** Authorizing Transfer

Motion by Lewis Schneider and seconded by Michael Bercute.  
Motion carried by roll call vote.

#### **Recorded Vote**

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Bestwick			X			
Schneider	X		X			
Davis						

Crane			X			
Bercute		X	X			

**RESOLUTION 2023-74** Authorizing Vertical Expansion Application

Discussion regarding timeline for expansion and permit being valid without expiration.  
 Motion by Lewis Schneider and seconded by Michael Bercute.  
 Motion carried by voice vote of 4-0.

MOTION to approve Borough of Collingswood request for credit balance refund.

Motion by Lewis Schneider and seconded by Michael Bercute.  
 Motion carried by voice vote of 4-0.

**PUBLIC COMMENT**

None

**EXECUTIVE SESSION**

**RESOLUTION 2023-75** Authorizing Executive Session

Motion by Lewis Schneider and seconded by Michael Bercute to go into Executive Session at 5:09 p.m.  
 Motion carried by voice vote of 4-0.

Motion by Lewis Schneider and seconded by Michael Bercute to come out of Executive Session at 5:58 p.m.  
 Motion carried by voice vote of 4-0.

**ADJOURN**

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Chairperson Bestwick adjourned the meeting at 5:59 p.m. Motion by Laura Crane with a second by Michael Bercute. Motion carried 4-0.

Respectfully submitted,  
*/S/ Diane Hartman*  
 Recording Secretary

**REMINDER**  
 The next meeting is scheduled for  
*Thursday, August 10, 2023 at 4:30 p.m.*  
 Solid Waste Division Conference Room