

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001
Thursday, June 8, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick	Present
Schneider, Lewis	Present
Davis, Barry	Present via phone 5:45-6:10
Crane, Laura	Present
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Diane Hartman, Recording Secretary, Michael Aimino, Esquire and Commissioner Liaison Edward Ramsay were present.

MINUTES

Regular meeting of May 11, 2023

Motion by Michael Bercute and seconded by Lewis Schneider to approve minutes.
Motion carried by voice vote of 4-0.

CORRESPONDENCE

Executive Director Acton spoke about Tom Narolewski joined the Barclay Group, SCIA's rates/fees will remain the same as previously agreed upon. Alloway Township correspondence will be discussed in closed session.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton spoke about the Authority being invited to the DRBA Environmental Day held June 1. B. Hinman had a 90-day review. New employees M. Platt replaced equipment operator retiree D. Youngblood and A. Scavola replaced safety coordinator/landfill technician R. Eller, both are fitting in well.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised Alamio Engineering is waiting for additional geotechnical subconsultant quotes; then Alaimo will submit to SCIA a cost proposal for vertical expansion permitting. Outbound scale status, waiting for Advance Scale to submit material and equipment submittals. Outbound scale site work status, Resolution is in packet for approval to advertise.

Landfill Manager Smith advised that landfill tonnage and revenue is up. Our price per ton is up and steady. We have not had much rainfall and this decreases the leachate costs. We attained US Fish and Wildlife depredation permit to control the birds. Landfill Manager Smith wants SCIA to grind brush in-house to save the expense. He recommends grinding brush on weekends vs. during the week. Landfill Manager Smith has been looking into the purchase of a new mower to replace an old unreliable unit, which a purchase is on the agenda for approval. SCIA is getting a good trade-in value for an old one. Chairman Bestwick asked the life expectancy, he is anticipating 8-10 years.

STANDING COMMITTEE REPORTS

Executive Committee (Lewis Schneider) – Committee Chairman Schneider advised that there are no updates at this time.

Ad Hoc Committee (Michael Bercute) – Committee Chairman Bercute advised that there will be the Finlaw Building quarterly meeting on June 20th. Executive Director Acton stated that she heard the City of Salem is allocating money towards the new units, and is waiting for an official letter outlining everything including contract award, lead time, and installation schedule for both HVAC units. Per agreement SCIA pays 16% of repairs, but nothing for Capital purchases.

Personnel Committee (Laura Crane) – Committee Chairman Crane advised that benchmark dates were requested to HR to update the SCIA personnel policy and procedures manual, it was suggested that perhaps a policy committee needs to assist. The salary guide was discussed.

Solid Waste Committee (Barry Davis) – Executive Director Acton advised that all topics were discussed under Solid Waste Report.

Chairman Bestwick, without objection, ordered the Executive Director's report, Landfill Manager's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

Finlaw Building was discussed under Standing Committee Reports.

NEW BUSINESS

RESOLUTION 2023- 64 Authorizing Payment of Bills

Motion by Michael Bercute and seconded by Lewis Schneider.

Executive Director Acton mentioned GT Mid Atlantic TANA Shredder, ARM Group paying for the topographical survey, and Metta Tech litter guard fences invoices were on the bill list to be paid.

Motion carried by voice vote of 4-0.

RESOLUTION 2023-65 Authorizing Close of Abbonizio EGC Contract

Motion by Michael Bercute and seconded by Lewis Schneider.

Executive Director Acton explained this resolution authorizes the cancellation of items that wasn't used and return of the sum of \$24,046.00 from the Abbonizio contract and closes out the Abbonizio Contract.

Motion carried by voice vote of 4-0.

RESOLUTION 2023-66 Authorizing KuBota Mower Purchase

Motion by Michael Bercute and seconded by Lewis Schneider.

Motion carried by voice vote of 4-0.

RESOLUTION 2023-67 Appointing RMC and RMC Agreement

Motion by Michael Bercute and seconded by Lewis Schneider.

Motion carried by voice vote of 4-0.

RESOLUTION 2023-68 Acknowledging Findings of LFB with Group Affidavit- County Radio Project SCIA

Motion by Lewis Schneider and seconded by Michael Bercute.

Executive Director Acton explained the Local Finance Board found the project cost to be reasonable and acceptable, would not impose an undue and unnecessary financial burden, would provide essential public services to residents, in light of current market conditions for obligations of similar quality reasonable.

Motion carried by voice vote of 4-0.

RESOLUTION 2023-69 Authorizing Ad for Bids for Sitework

Motion by Lewis Schneider and seconded by Michael Bercute.

Motion carried by voice vote of 4-0.

RESOLUTION 2023-70 Authorizing SCS to Add New Shredder to Title V Permit Renewal Application

Motion by Lewis Schneider and seconded by Michael Bercute.

Landfill Manager Smith stated that this resolution is for air, SCIA will also have to apply for a modification to the solid waste permit.

Motion carried by voice vote of 4-0.

MOTION to approve Salary Ranges

Motion by Lewis Schneider and seconded by Laura Crane.

Motion carried by voice vote of 4-0.

PUBLIC COMMENT

EXECUTIVE SESSION

RESOLUTION 2023-71 Authorizing Executive Session at 5:40 p.m.

Motion by Lewis Schneider and seconded by Michael Bercute to go into Executive Session
Motion carried by voice vote of 4-0.

Motion by Laura Crane and seconded by Michael Bercute to come out of Executive Session at
6:10 p.m.

Motion carried by voice vote of 5-0.

ADJOURN

Chairperson Bestwick asked if there was any further business for the Board. Hearing none,
Chairperson Bestwick adjourned the meeting at 6:10 p.m. Motion by Chairperson Bestwick with
a seconded by Laura Crane.

Motion carried 5-0.

Respectfully submitted,

/S/ Diane Hartman

Recording Secretary