

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, May 11, 2023, at 4:30 pm**

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Bestwick, Susan	Present
Schneider, Lewis	Present
Davis, Barry	Present (via telephone)
Crane, Laura	Present
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Terese Welch, Acting Recording Secretary, and Michael Aimino, Esquire were present. Commissioner Liaison Edward Ramsay, Commissioner Liaison Alternate Cordy Taylor

**MINUTES**

Regular meeting of April 13, 2023

**(M) Lewis Schneider (S) Michael Bercute** to approve minutes.

Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

SCIA receive from the Statewide Insurance Fund 2022 Security Safety Grant partial reimbursement for surveillance cameras a check in the amount of \$1,354.00.

ARM, Inc. topographical survey comparison to last year was briefly discussed.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton spoke about (i) the press release that Salem County Improvement Authority announced the successful financing of the County of Salem Radio System Upgrade Project, locking in \$450,000 in debt-service savings, (ii) Stephen Graham from Graham Communications toured SCIA facility and took pictures/video, (iii) SCIA received a Ford F350 truck for Landfill Manager scheduled to be lettered, and (iv) an employee (D. Youngblood) will be retiring at the end of the month.

## **SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that the following occurred with regard to:

Tana Grinder:

- (i) SCIA requested a \$200,000 grant and \$200,000 loan from the Salem County Pollution Control Financing Authority that will be a benefit all of Salem County, awaiting approval by finance board. Resolution contingent upon approval of receipt.
- (ii) Additional 30 days rental for Tana Shredder, then purchase.
- (iii) Permit: DEP to permit on a minor technical review for \$2,095. vs. minor modification \$15,713.

### **Statistical Report**

Director Acton reported losses but the average price per ton went up.

The rainfall in 2022 was 4.12 inches. This year is a reported 6.32 inches. P. Smith indicated leachate will be up next month, because the rainfall came at the end of the month.

### **Engineer's Report**

Director Acton reported that the engineer is waiting on vertical expansion estimates as due by May 26, 2023. Outbound scale are awaiting review of specifications and contract documents for the sitework.

### **Landfill Manager's Report**

Landfill Manager Parker Smith advised landfill density is up and continue to improve with the GPS and grinder. P Smith also reported that the fuel issues due to clog in filters and strainer and all issues are fixed. Minor accident occurred with old truck. Caused by a GT Mid Atlantic employee on an excavator. GT Mid Atlantic's insurance company payment was received.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Chairman Bestwick)** – Committee Chairman Schneider advised that Director Acton's Executive Report covered everything.

Director Acton further reported on:

- (i) Success at the SWANA Conference in the ability to network, discuss equipment issues, issues with DEP, landfill and recycling issues.
- (ii) Purchasing CD's at a higher interest rate.
- (iii) Salem Oak seedlings did not make it.

**Ad Hoc Committee (Michael Bercute)** – Committee Chairman Bercute advised that Finlaw Building HVAC \$31,000 repair cost to SCIA is to pay 1/16 of the cost of the charges totaling \$1,875.

**Personnel Committee (Laura Crane)** – Committee Chairman Crane advised that SCIA is set to hire the following positions as indicated through the Resolutions: Part-time recycling coordinator, full-time equipment operator/laborer position, safety coordinator/landfill technician, and salary adjustment.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that correspondence was received from NJDEP regarding the fecal coliform exceedances levels, they received the request for a hearing. matter is being reviewed, no stay in permit limits. Discussed the shredder purchase, rental resolutions. Landfill Manager Smith prepared an analysis and came to the conclusion that it is a benefit to SCIA.

Board Member Bercute questioned the source of the fecal coliform matter, it was stated the fecal was analyzed, results indicated the fecal was from birds and ruminants (deer). Mr. Bercute offered to raise the issue with the PennsGrove Mayor to get a message to the Governor on the subject. Director Acton explained that the concern was sent to the Freeholders (Commissioners) and Third Legislative District Representatives a couple of years ago.

Chairperson Bestwick, without objection, ordered the Executive Director's report, Landfill Manager's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

The cost of repair to the Finlaw Building as discussed above.

### **NEW BUSINESS**

#### **RESOLUTION 2023-56** Authorizing Payment of Bills

Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-56 authorizing payment of the Bills (see attached bill list).

*Discussion: Chairperson Bestwick stated the following amounts were paid: \$298,879.48 paid by check and \$104,768.08 paid by electronic payment and \$0 by manual check. Director Acton indicated that the following were part of the payments: F150 Landfill Manager's truck, Alloway's host benefit quarterly payment, and GT Mid-Atlantic grinder rental.*

Motion carried by voice vote of 5-0.

#### **RESOLUTION 2023-57** Approving Adopting Bird Depredation Policy

Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-57 approving the adoption of bird depredation policy.

*Discussion: P. Smith confirmed changes as requested by USDA recommended change in hours and Insurance recommended further language on storage, transportation, rules and regulations of state.*

Motion carried by voice vote of 5-0.

#### **RESOLUTION 2023-58** Authorizing Rental of a Shredder Extension

Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-58 authorizing extending the rental of the shredder.

*Discussion: Chairperson Bestwick stated that 1<sup>st</sup> payment is \$35,000, with subsequent payments of \$9,000 subtracting from the purchase price.*

Motion carried by voice vote of 5-0.

#### **RESOLUTION 2023-59** For Participation in FSA Cooperative for Grinder

Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-59 authorizing participation in FSA Cooperative for Shredder.

*Discussion: Director Acton stated that various co-ops were explored and FSA saved \$8,000. compare to the co-op that was used for the TANA landfill compactor. SCIA will advertise about the Co-op for public comment..*

Motion carried by voice vote of 5-0.

**RESOLUTION 2023-60** Authorizing Transfer

Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-60 authorizing the transfer of capital line budget item funds for additional use.

*Discussion: Director Acton indicated that money originally was earmarked for land purchase, but in choosing the opportunity to purchase a shredder to lengthen the life of the landfill.*

\*\*\*RECORDED VOTE

ROLL CALL	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Susan Bestwick			X			
Lewis Schneider	X		X			
Barry Davis			X			
Laura Crane			X			
Michael Bercute		X	X			

Motion carried by roll call vote of 5-0.

**RESOLUTION 2023-61** Authorizing Notice and Purchase of TANA Shredder

Motion by **Laura Crane** and seconded by **Michael Bercute** to adopt Resolution 2023-61 authorizing the notification of the intent to purchase the TANA Shredder.

*Discussion: Attorney M. Aimino stated that the process to purchase the TANA Grinder is to first advertise to the public. If after 10 days, no comment, then can proceed. If objected to, then there must be further discussion.*

Motion carried by voice vote of 5-0.

**RESOLUTION 2023-62** Authorizing Agreement with SCPCFA Acquisition of Tana Shark Shredder

Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-62 authorizing an Agreement with SCPCFA with regard to the Shark Shredder.

*Discussion: L. Schneider and Director Acton discussed the short term agreement is 3 years.*

Motion carried by voice vote of 5-0.

**MOTION** to hire Sandra Kearney for the part-time recycling coordinator’s position

Motion by **Lewis Schneider** and seconded by **Michael Bercute**

Motion carried by voice vote of 5-0.

**MOTION** to hire Matthew Platt for the full-time equipment operator/laborer position

Motion by **Lewis Schneider** and seconded by **Michael Bercute**

Motion carried by voice vote of 5-0.

**MOTION** to hire Anthony Scavola for the full-time safety coordinator/landfill technician position

Motion by **Lewis Schneider** and seconded by **Michael Bercute**

Motion carried by voice vote of 5-0.

**MOTION** to authorize salary adjustment

Motion by **Lewis Schneider** and seconded by **Michael Bercute**

*Discussion: L. Crane indicated that the going rate was below and in order to increase pay to the current employees*

Motion carried by voice vote of 5-0.

**MOTION** to refund the account balance of \$1,558.05 to Wm Miller & Son Trash Removal, Inc.  
Motion by **Lewis Schneider** and seconded by **Michael Bercute** to adopt Resolution 2023-56  
*Discussion: Director Acton indicated that Wm Miller & Sons were bought out by R&B/Hainesport Transportation and settling their books.*  
Motion carried by voice vote of 5-0.

**PUBLIC COMMENT**

Commissioner Ramsay raised the concern that the City of Salem is in the process of selling their sewer/water treatment processing plant. The City is considering private companies for purchase. Ramsay would like SCIA to form a committee to complete an analysis of profitability of purchasing or consideration of entering into a joint MUA between 5 separate entities. Ramsay stated that a Petition was filed to stop private sale. Discussion ensued on the future if private organization purchased. Potential future warehouse development and destruction of farmland due to accessibility of water/sewer. Failure of department is due to lack of collection of debt, water quality issues, and malfunctioning of equipment. Ramsay felt that it fits in the scope of SCIA and it can be profitable.

Chairperson Bestwick agreed to start a committee for consideration. Board member Schneider relayed concerns.

**EXECUTIVE SESSION**

**RESOLUTION 2023- 63** Authorizing Executive Session

Motion by **Lewis Schneider** and seconded by **Michael Bercute** approving to go into Executive Session at **5:43pm**.  
Motion carried by voice vote of 5-0.

Motion by **Lewis Schneider** and seconded by **Michael Bercute** approving to come out of Executive Session at **6:01pm**.  
Motion carried by voice vote of 5-0.

**MOTION** to contact TetraTech  
Motion by **Lewis Schneider** and seconded by **Michael Bercute** to instruct Attorney Michael Aimino to proceed to contact TetraTech in accordance with discussions in closed Executive Session.  
Motion carried by voice vote of 5-0.

**ADJOURN**

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Chairperson Bestwick adjourned the meeting at 6:02pm.  
Motion by **Lewis Schneider** with a second by **Michael Bercute**. Motion carried 5-0.

Respectfully submitted,  
*/S/ Terese J. Welch*  
Recording Secretary

<b>Reminder</b>
The next Regular Meeting is schedule for
Thursday, June 8, 2023 @ 4:30p.m.
Solid Waste Division Conference Room