

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001**

Thursday, March 9, 2023, at 4:30 pm

Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Susan Bestwick	Present
Barry Davis	Present via phone
Lewis Schneider	Absent
Laura Crane	Present
Michael Bercute	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Terese Welch, Recording Secretary, and Michael Aimino, Esquire, Ed Ramsey, Commissioner Liaison, and Cordy Taylor, Commissioner were present.

MINUTES

Regular meeting of February 9, 2023

(M) Michael Bercute; (S) Laura Crane to approve minutes.

Motion carried by voice vote of 4-0.

CORRESPONDENCE

Executive Director Acton noted on the following correspondence:

- Letter from Statewide Insurance Fund regarding the 2022 Safety and Loss Control Award \$300 rebate
- Letter to NJDEP regarding plan for disposal of the agricultural mulch

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that:

1. Emergency Radios - County of Salem Bond Financing for emergency radios closed on March 1.
2. Landfill Grinder - Julie Acton and Parker Smith attended the Salem Country Industrial Pollution Control Financing Authorities for financing consideration.
3. Cover Material and Leachate Hauling- advertisement is being placed in the newspaper. Bid opening on 3/28/23 at 1pm. 4/13/23-Board Meeting for board approval. Contract term is set for 5/15/2023 until 5/15/2025 with 2 optional annual renewals.
4. Topography meeting with new engineer, Ben Allen, Landfill Manager Parker Smith and Executive Director Acton.
5. Document Shredding event – Set for 3/18/2023 from 9am – 12pm.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised:

- Landfill Manager Report-SCS Engineer repair work has been completed and is satisfactory to SCIA.
- Statistical Report – Increase Landfill Revenue, average price per ton is up this month (March)., leachate costs were down, even though rainfall was up. EGC has definitely played a role in cost savings. Cover use is down. Cover revenue is in the red due to running out of storage space.
- Grinder Rental- Incoming waste debris is being ground up, a difference in compaction is visible. Filling an active landfill area is slower, creating a positive outcome. Jim McKelvie is speaking with NJDEP regarding grinder permit. Preferred: Minor Technical Review approx.. cost is \$2,500 vs Minor Modification is approx.. \$15,000 + any Engineering costs. Also noted, Title V has to be altered (initial \$5,000 cost plus any additional costs presented by DEP.) Sue Bestwick asked, since there was a grinder in the past, if insertion would still be in affect? Parker stated that some information was pulled out of the permit and are now expired (5 years length).
- Alamio Engineering sent a response letter to NJDEP addressing the leachate seeps NOV on SCIA's behalf. Barry Davis stated that there was zero testing conducted, he instructed Parker Smith to sample the next time it puddled. Parker Smith feels that the finding was incorrect considering that the puddle does not have any direct correlation to the leachate. Sue Bestwick asked how can they claim it is leachate, when the leachate is on top, doesn't come in contact with the trash. In researching the statute was that was written in the NOV "Leachate lines were not maintained". In the response letter, a leachate pipe cleanout invoice was attached.

STANDING COMMITTEE REPORTS

Personnel Committee (Laura Crane) – Committee Chairperson Crane advised that the following items were discussed: Annual Atlantic City SWANA Conference, Seasonal Laborers, Safety Coordinator/Landfill Technician, Receptionist position, Employee Health benefits and document shredding event.

Ad Hoc Committee (Michael Bercute) – Committee Chairman Bercute advised that there have been many meetings regarding the Finlaw Building. First meeting it was regarding fixing the HVAC unit in the Finlaw Building. Quotes on the HVAC were received in the amount of \$500,000 and \$525,000. Second meeting occurred included Ed Sasdelli, State Monitor for City of Salem, which was productive. It was determined that the lease declares that the City of Salem is responsible for repair of heating/ventilation. Michael Bercute believes that the City will be requesting bids. In the next meeting Michael Bercute hopes that the question of "how do we improve the operation", will be raised. Executive Director stated that the concern for funding was previously raised and was the sole purpose of refinancing.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that Tetra Tech deal will be further discussed in the Executive session. Parker's results regarding fecal coliform were positive, samples were below the allowable limits for the past 3 months. Soil samples will be sent on Tuesday, March 21, 2023 and results will be within 7-10 business days. As per request,

Agriculture Mulch Plan was sent to NJDEP. All new incoming plastic mulch is going into the landfill as waste and will not be stock piled.

Executive Committee (Susan Bestwick) – Committee Chairperson Bestwick advised items are under new business.

Chairperson Bestwick, without objection, ordered the Executive Director's report, Landfill Statistical report, Landfill Manager's report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

- Finlaw Building-Discussed above by Michael Bercute

NEW BUSINESS

RESOLUTION 2023-41 Authorizing Payment of Bills

- Amounts are as follows: \$137,007.62 for check payments and \$36,095.47 for electronic payment.
(M) Michael Bercute; (S) Laura Crane to adopt Resolution 2023-41 authorizing payment of bills (see attached bill list)
Motion carried 4-0.

RESOLUTION 2023-42 Authorizing Joining Statewide Insurance Fund

- January 1, 2022 through December 31, 2025
(M) Michael Bercute; (S) Laura Crane to adopt Resolution 2023-42 authorizing joining the Statewide Insurance Fund
Roll Call vote.

******RECORDED VOTE**

ROLL CALL	Moved	2 nd	Yes	No	Absent	Abstain
Susan Bestwick			X			
Barry Davis			X			
Laura Crane		X	X			
Michael Bercute	X		X			
Lewis Schneider					X	

RESOLUTION 2023-43 Amending Resolution 2022-95 Authorizing Wage and Salary Increases

- Minimum wage increased to \$14.13.
(M) Michael Bercute; (S) Laura Crane to adopt Resolution 2023-43 amending Resolution 2022-95 Authorizing Wage and Salary Increases
Motion carried 4-0.

RESOLUTION 2023-44 Approving and Adopting a Retiree Benefits Policy

- This resolution will then become part of the Personnel Policy Manual.
(M) Michael Bercute; (S) Laura Crane to adopt Resolution 2023-44 approving and adopting a retiree benefits policy
Motion carried 4-0.

RESOLUTION 2023-45 Authorizing Entering into an Agreement with Alloway Township Regarding Host Community Benefits

- Annual increases instead of every 3 years. Mike Aimino stated that Alloway Townships will need to approve resolution to reflect the Amendment.

(M) Michael Bercute; (S) Laura Crane to adopt Resolution 2023-45 authorizing entering into an Agreement with Alloway Township Regarding Host Community Benefits

Motion carried 4-0.

RESOLUTION 2023-46 Authorizing Alloway Township Host Community Benefits Increase

- Amount of Host Benefit money Alloway will receive. Executive Director Acton confirmed that we are in alignment with other counties in New Jersey.

(M) Michael Bercute; (S) Laura Crane to approve authorization of Resolution 2023-46.

***RECORDED VOTE

ROLL CALL	Moved	2 nd	Yes	No	Absent	Abstain
Susan Bestwick			X			
Barry Davis			X			
Laura Crane		X	X			
Michael Bercute	X		X			
Lewis Schneider					X	

MOTION to approve an overnight stay in Atlantic City for the Executive Director and Landfill Manager to attend the SWANA Conference

(M) Michael Bercute; (S) Laura Crane to approve an overnight stay in Atlantic City for the Executive Director and Landfill Manager to attend the SWANA Conference

Motion carried 4-0.

MOTION to hire three (3) seasonal laborers

(M) Michael Bercute; (S) Laura Crane to hire three seasonal laborers

Motion carried 4-0.

PUBLIC COMMENT

None.

RESOLUTION 2023-47 Authorizing Executive Session.

- Authorization for confidential session to discuss litigation and attorney client privilege.

(M) Michael Bercute; (S) Laura Crane authorizing Executive Session. Closed session due to Negotiation and Attorney Client Privilege.

Motion carried 4-0.

EXECUTIVE SESSION

Chairperson Bestwick asked for a Motion to end the Executive Session. Motion by (M) Michael Bercute; (S) Laura Crane. Motion carried 4-0.

Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Chairperson Bestwick adjourned the meeting at 5:11pm on Motion by (M) Michael Bercute; (S) Laura Crane. Motion carried 4-0.

Respectfully submitted,

/S/ Terese Welch

Terese Welch

Recording Secretary

March 7, 2023
02:46 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 03/09/23 to 03/09/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10851	03/09/23	ASSURED ASSURED PARTNERS OF NJ, LLC	500.00	1639
10852	03/09/23	BSAFE INC B SAFE, INC.	209.79	1639
10853	03/09/23	CARBONIN CARBON INDUSTRIAL SERVICES LLC	3,440.50	1639
10854	03/09/23	CHDISPOS C&H DISPOSAL SERVICE INC.	20,543.68	1639
10855	03/09/23	COUNTYOF COUNTY OF SALEM	17,065.21	1639
10856	03/09/23	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	2,340.70	1639
10857	03/09/23	DELCORA DELCORA	5,106.84	1639
10858	03/09/23	ELMERTIM ELMER TIMES	86.10	1639
10859	03/09/23	FHSUPPLY F&H SUPPLY INC.	5,225.00	1639
10860	03/09/23	FLORENCE FLORENCE BECKETT	44.99	1639
10861	03/09/23	G3SERVIC G3 SERVICES LLC	1,611.67	1639
10862	03/09/23	GARDENST GARDEN STATE HIGHWAY PRODUCTS	80.00	1639
10863	03/09/23	GREENTEC GREEN TECHNOLOGY SERVICES	135.93	1639
10864	03/09/23	GT MID ATL GT MID ATLANTIC	695.00	1639
10865	03/09/23	GUARDIAN GUARDIAN	764.97	1639
10866	03/09/23	JESCO JESCO INC.	1,380.70	1639
10867	03/09/23	JESSICAB JESSICA BISHOP	333.34	1639
10868	03/09/23	JULIEACT JULIE ACTON	819.52	1639
10869	03/09/23	KEENCOMP KEEN COMPRESSED GAS	152.63	1639
10870	03/09/23	KYOCERA KYOCERA DOCUMENT SOLUTIONS AME	131.86	1639
10871	03/09/23	ORBIS CORP ORBIS CORPORATION	3,954.86	1639
10872	03/09/23	PRINCIPA PLIC-SBD GRAND ISLAND	854.11	1639
10873	03/09/23	PRINTERS PRINTERS OF SALEM COUNTY LLC	11,278.00	1639
10874	03/09/23	RIGGINS RIGGINS	9,255.59	1639
10875	03/09/23	SALERNO SALERNO TIRE CORP	4,345.50	1639
10876	03/09/23	SCCHAMBE SALEM COUNTY CHAMBER OF COMM	105.00	1639
10877	03/09/23	SJCULLIG SOUTH JERSEY CULLIGAN WATER	40.96	1639
10878	03/09/23	SUBURBAN SUBURBAN PROPANE-2115	1,437.82	1639
10879	03/09/23	SWANANJ SWANA NEW JERSEY CHAPTER	400.00	1639
10880	03/09/23	SYSTEM4 SYSTEM4 OF DELAWARE	242.50	1639
10881	03/09/23	TERESEWE TERESE J. WELCH	175.00	1639
10882	03/09/23	VERIZON3 VERIZON BUSINESS	41.14	1639
10883	03/09/23	VERIZONF VERIZON	269.00	1639
10884	03/09/23	ZANEWEST ZANE WESTERN APPAREL	377.97	1639
10885	03/09/23	AIMINO AIMINO & DENNEN, LLC	1,730.00	1640
10886	03/09/23	ALAIMOGR ALAIMO GROUP	1,850.00	1640
10887	03/09/23	ALLIESHE ALLIE'S HEAVEN SCENT CLEANING	520.00	1640
10888	03/09/23	ANALYTIC ALS ENVIRONMENTAL	8,284.00	1640
10889	03/09/23	CLASSICT CLASSIC TOUCH EMBROIDERY	370.00	1640
10890	03/09/23	EMPIRESC EMPIRE SCALE	565.00	1640
10891	03/09/23	FULTONFI FULTON FINANCIAL ADVISORS	23,403.60	1640
10892	03/09/23	G3SERVIC G3 SERVICES LLC	1,611.67	1640
10893	03/09/23	GREENTEC GREEN TECHNOLOGY SERVICES	386.75	1640
10894	03/09/23	INTERSTA INTERSTATE MOBILE CARE	456.00	1640
10895	03/09/23	KYOSOCAM KYOCERA DOC SOLUTIONS AMERICA	303.90	1640
10896	03/09/23	SFAIRASS SALEM COUNTY FAIR ASSOCIATION	125.00	1640
10897	03/09/23	SJCULLIG SOUTH JERSEY CULLIGAN WATER	64.00	1640
10898	03/09/23	SPRINT SPRINT PO MANAGEMENT	143.88	1640
10899	03/09/23	SUBURBAN SUBURBAN PROPANE-2115	3,339.86	1640

March 7, 2023
02:46 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

Page No: 2

check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10900	03/09/23	SYSTEM4 SYSTEM4 OF DELAWARE	373.08		1640
10901	03/09/23	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1640
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	51	0	137,007.62	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	51	0	137,007.62	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	51	0	137,007.62	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	51	0	137,007.62	0.00

EFT/Wire Transfers
SCIA Operating Account Funds
3/9/2023

DATE	VENDOR/DESCRIPTION	AMOUNT
2/5/2023	Paychex	\$94.05
2/7/2023	Paychex	\$124.56
2/15/2023	Paychex	\$331.30
3/1/2023	Paychex	\$336.27
2/9/2023	Sanitry Landfill Esrow Return	\$6,877.56
2/7/2023	Sanitary Landfill Funds (CRIM Acct)	\$22,145.75
2/15/2023	Div of Pensions and Benefits	\$5,544.73
3/10/2023	Atlantic City Electric	\$641.52
	TOTAL	\$36,095.47