

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001
Thursday, January 12, 2023, at 4:30 pm**

Vice Chairperson Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

New Board member Michael Bercute was sworn in.

ROLL CALL

Susan Bestwick	Present
Schneider, Lewis	Present
Davis, Barry	Present
DiMatteo, Steven	Present
Bercute, Michael	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire were present. Commissioner Liaison Edward Ramsay, Commissioner Liaison Alternate Cordy Taylor, and Michele Gamber of Carneys Point were also present.

MINUTES

Special meeting of December 20, 2022

(M) Schneider (S) Davis to approve minutes.

Motion carried by voice vote of 5-0.

CORRESPONDENCE

The letter from the Solicitor to the NJDEP regarding closing on Saturdays, the letter from the NJDEP regarding the Pollutant Discharge Elimination System and from Raymond James providing underwriting disclosures regarding the bond issue were briefly discussed.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton asked everyone to introduce themselves to the new Board member. She then reviewed the resolutions on the agenda. She advised that the County of Salem Emergency Radio Bond Financing closing is currently scheduled for March 1. The RFP's for the professionals will be opened at 1:00 on January 19. She said that she will be reinvesting a certificate of deposit since the interest rate is better. She advised everyone that there will be a meeting on February 15 with the haulers, recycling coordinators, Salem County Health Department and a representative of the NJDEP (who will appear via Zoom) regarding the problem of cardboard not being recycled. A location in the county is being sought due to the lack of heat in the warehouse.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that with regard to the statistical report, year-to-date revenue was up \$400,000, but it was a rainy year with nine more inches of rain over 2021. Leachate is down due to the cover.

Parker Smith, Landfill Manager, gave his report and noted that SCS was currently on-site working EGC repairs and the fence was finished yesterday. He noted that there were very large amounts of fecal matter around the fencing. New Jersey and Federal Bird depredation permits have been applied for. All the baled agricultural mulch has been put in the landfill. Landfill Manager Smith showed everyone a graph that outlined the compaction over the past 3 years and it shows great improvement since the new compactor has been in use. He invited the Board members to attend a demonstration of a chipper on January 18 and 19.

With regard to the engineer's report, Executive Director Acton advised that vertical expansion is being explored and there is a motion on the agenda to authorize the engineer to research this and obtain proposals.

STANDING COMMITTEE REPORTS

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that the Solicitor will update everyone regarding the issues with cover and with regard to the fecal coliform, SCIA is waiting for the bird permits so the USDA can begin their work. Committee Chairman Davis asked the Solicitor if SCIA alters the stormwater flow in the landfill and reconfigures the pond, is a new permit from the state required. He would like this information before anything is started and Solicitor Aimino advised he will look into it.

Ad Hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that Executive Director Acton has been working on getting HVAC companies to provide estimates for work that is needed at the Finlaw Building.

Executive Committee (Susan Bestwick)/ Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that he had a brief discussion with the County regarding health benefits. It was noted that a parttime laborer resigned in December and SCIA is currently looking to hire a Landfill Technician/Safety Coordinator and a parttime receptionist.

Vice Chairperson Bestwick, without objection, ordered the Executive Director's report, landfill statistical report, Landfill Manager's report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

Finlaw Building was discussed under Standing Committee Reports.

NEW BUSINESS

RESOLUTION 2023-01 Authorizing Payment of Bills

(M) Davis (S) Schneider to adopt Resolution 2023-01 authorizing payment of bills (see attached bill list) Motion carried 5-0.

RESOLUTION 2023-02 Approving an Extension of the Contract Between The Salem County Improvement Authority ("SCIA") and ALS Group USA, Inc.

(M) Davis (S) Schneider to adopt Resolution 2023-02 approving an extension of the contract between SCIA and ALS Group USA, Inc.

Board member Barry Davis asked if there were any problems with ALS and Landfill Manager Smith advised there are no problems.

Motion carried 5-0.

RESOLUTION 2023-03 Authorizing Application for the REA Grant

(M) Schneider (S) Davis to adopt Resolution 2023-03 authorizing application for the REA Grant
Motion carried 5-0.

RESOLUTION 2023-04 Authorizing Application for the Clean Communities Grant

(M) Davis (S) Schneider to adopt Resolution 2023-04 authorizing application for the Clean Communities Grant
Motion carried 5-0.

RESOLUTION 2023-05 Authorizing the Countywide Mailer

(M) Davis (S) Schneider to adopt Resolution 2023-05 authorizing the countywide mailer
Board member Schneider advised that it is a good idea to change the appearance of the flyer every so often and Board member DiMatteo advised that he liked the addition of the QR code.
Motion carried 5-0.

RESOLUTION 2023-06 Authorizing HHW Bids

(M) Davis (S) Schneider to adopt Resolution 2023-06 authorizing HHW bids
Motion carried 5-0.

RESOLUTION 2023-07 Authorizing Budget Transfers

(M) Davis (S) Schneider to adopt Resolution 2023-07 authorizing budget transfers
Board member Barry Davis asked if fuel prices have come down and Landfill Manager Smith advised that they are now under \$5.00 per gallon.
Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Bestwick			✓			
Bercute			✓			
Davis	✓		✓			
DiMatteo			✓			
Schneider		✓	✓			

MOTION to authorize the Landfill Engineer to begin to examine vertical expansion of the landfill by obtaining proposals from geotechnical firms for Stability Analyses and costs for plans, reports and applications.

(M) Davis (S) Schneider to adopt authorize Landfill Engineer to begin to examine vertical expansion of the landfill by obtaining proposals from geotechnical firms for Stability Analyses and costs for plans, reports and applications.
Motion carried 5-0.

MOTION to approve the Safety Coordinator/Landfill Technician job description and to advertise to fill that position.

Landfill Manager Smith advised that he wrote the Landfill Technician part of the job description. He explained that, since there is a need for a safety coordinator, they joined the two jobs because they were both parttime. Board member Schneider advised he believes there will only be a small group of people eligible for this job and Board member Bercute agreed and said it is a “big mash”.

(M) Schneider (S) Davis to approve the Safety Coordinator/Landfill Technician job description and to advertise to fill that position.

Motion carried 5-0.

MOTION to approve the Administrative Assistant/Receptionist job description and to advertise to fill that position.

(M) Schneider (S) Davis to approve the Administrative Assistant/Receptionist job description and to advertise to fill that position.

Motion carried 5-0.

PUBLIC COMMENT

County Commissioner Ramsay advised that he is noting areas of litter along roadways and he asked about the tarping policy. He also noted that trash blows off the top of the enclosed trash trucks that are used by Waste Management. Landfill Manager Smith advised that SCIA is aware of the problem, but he was told that Waste Management has determined there is no safe way for employees to access the top of the trucks to remove waste that may have landed there when cans are dumped.

EXECUTIVE SESSION

Began at 5:45 p.m.

RESOLUTION 2023-08 Authorizing Executive Session

(M) Davis (S) Bercute to adopt Resolution 2023-08 authorizing executive session

Motion carried 4-0.

Board member Davis left at 6:23 p.m.

(M) Schneider (S) Bercute to close Executive Session

Motion carried 4-0.

MOTION to authorize the Executive Director and Solicitor to work on the contract for the Landfill Manager.

Vice Chairperson Bestwick asked if there was any further business for the Board. Hearing none, Vice Chairperson Bestwick adjourned the meeting at 6:52 on Motion by **DiMatteo** with a Second by **Bercute**. Motion carried 5-0.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett, Recording Secretary

January 12, 2023
03:38 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 01/12/23 to 01/12/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10735	01/12/23	AIMINO AIMINO & DENNEN, LLC	2,280.00	1629
10736	01/12/23	ALAIMOGR ALAIMO GROUP	2,902.50	1629
10737	01/12/23	ALLOWAYT ALLOWAY TOWNSHIP TAX COLLECTOR	857.31	1629
10738	01/12/23	ALLOWHOS ALLOWAY TOWNSHIP HCB	59,413.79	1629
10739	01/12/23	AMCSGROU AMCS GROUP INC	3,403.37	1629
10740	01/12/23	ANALYTIC ALS ENVIRONMENTAL	204.00	1629
10741	01/12/23	ATLANTIC ATLANTIC CITY ELECTRIC	2,474.55	1629
10742	01/12/23	BSAFEINC B SAFE, INC.	221.69	1629
10743	01/12/23	CHDISPOS C&H DISPOSAL SERVICE INC.	39,277.17	1629
10744	01/12/23	CLEARCHA CLEAR CHANNEL OUTDOOR INC.	3,750.00	1629
10745	01/12/23	COUNTYOF COUNTY OF SALEM	1,188.17	1629
10746	01/12/23	CUMBTIRE CUMBERLAND TIRE CENTER	659.41	1629
10747	01/12/23	DAVIDFOS DAVID FOSTER	150.50	1629
10748	01/12/23	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	1,143.37	1629
10749	01/12/23	DELCORA DELCORA	4,306.70	1629
10750	01/12/23	EDNGOVTE EDMUNDS GOVTECH	5,993.07	1629
10751	01/12/23	ELMERTIM ELMER TIMES	53.75	1629
10752	01/12/23	EZPASS E-ZPASS	100.00	1629
10753	01/12/23	FYRFYTER FYR-FYTER SALES AND SERVICE	863.21	1629
10754	01/12/23	G3SERVIC G3 SERVICES LLC	1,611.67	1629
10755	01/12/23	GREENTEC GREEN TECHNOLOGY SERVICES	639.99	1629
10756	01/12/23	GT MID ATLANTIC	1,832.58	1629
10757	01/12/23	GUARDIAN GUARDIAN	775.02	1629
10758	01/12/23	INGERSOL INGERSOLL-RAND CO	5,473.89	1629
10759	01/12/23	IPFSCORP IPFS CORPORATION	23,052.44	1629
10760	01/12/23	ITALKITC ITALIAN KITCHEN	181.44	1629
10761	01/12/23	JESSICAB JESSICA BISHOP	333.34	1629
10762	01/12/23	JULIEACT JULIE ACTON	130.98	1629
10763	01/12/23	KEENCOMP KEEN COMPRESSED GAS	149.84	1629
10764	01/12/23	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1629
10765	01/12/23	MAGNUSEN MAGNUS ENVIRONMENTAL	748.00	1629
10766	01/12/23	MANNINGT MANNINGTON TOWNSHIP	45.07	1629
10767	01/12/23	NJADVANC NJ ADVANCE MEDIA	68.62	1629
10768	01/12/23	NJADVME NJ ADVANCE MEDIA	1,143.20	1629
10769	01/12/23	NJCLEANC NEW JERSEY CLEAN COMMUNITIES	245.00	1629
10770	01/12/23	NJDIVISI NJ DIVISION OF FISH & WILDLIFE	22.00	1629
10771	01/12/23	PENDERGA PENDERGAST SAFETY EQUIPMENT	1,780.00	1629
10772	01/12/23	PITNEYBO PITNEY BOWES GLOBAL FIN SRVCS	191.67	1629
10773	01/12/23	PRINCIPA PLIC-SBD GRAND ISLAND	873.32	1629
10774	01/12/23	REGGIES REGGIE'S CARPET CLEANING SERV	620.00	1629
10775	01/12/23	RIGGINS RIGGINS	17,458.98	1629
10776	01/12/23	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	1,175.57	1629
10777	01/12/23	SCCHAMBE SALEM COUNTY CHAMBER OF COMM	197.00	1629
10778	01/12/23	SCSENGIN SCS ENGINEERS	42,674.00	1629
10779	01/12/23	SHERWIN SHERWIN-WILLIAMS COMPANY	130.11	1629
10780	01/12/23	SJCULLIG SOUTH JERSEY CULLIGAN WATER	108.92	1629
10781	01/12/23	SJNEWSPA SOUTH JERSEY NEWSPAPERS	95.87	1629
10782	01/12/23	SMICKLUM I S SMICK LUMBER	738.06	1629
10783	01/12/23	SPRINT SPRINT PO MANAGEMENT	144.09	1629

January 12, 2023
03:38 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10784	01/12/23	SUBURBAN SUBURBAN PROPANE-2115	4,118.58	01/12/23 VOID	1629 (reason: wrong check amount)
10785	01/12/23	SWANA SWANA	290.00		1629
10786	01/12/23	THEGREAT THE GREATER ELMER AREA	180.00		1629
10787	01/12/23	THEILLUS THE ILLUSION MAKER	12,000.00		1629
10788	01/12/23	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1629
10789	01/12/23	VERIZON3 VERIZON BUSINESS	401.79		1629
10790	01/12/23	VERIZONF VERIZON	269.00		1629
10791	01/12/23	WBMASON WB MASON	1,133.97		1629
10792	01/12/23	WEIGHTS STATE TREASURER	200.00		1629
10793	01/12/23	FULTONFI FULTON FINANCIAL ADVISORS	19,375.42		1630
10794	01/12/23	SUBURBAN SUBURBAN PROPANE-2115	2,840.92		1631
<hr/>					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		59	1	268,741.19	4,118.58
Direct Deposit:		0	0	0.00	0.00
Total:		<u>59</u>	<u>1</u>	<u>268,741.19</u>	<u>4,118.58</u>
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		59	1	268,741.19	4,118.58
Direct Deposit:		0	0	0.00	0.00
Total:		<u>59</u>	<u>1</u>	<u>268,741.19</u>	<u>4,118.58</u>

EFT/Wire Transfers SCIA Operating Account Funds 1/12/2023		
DATE	VENDOR/DESCRIPTION	AMOUNT
12/5/2022	Paychex	103.95
12/6/2022	Paychex	\$140.58
12/7/2022	Paychex	\$346.21
12/21/2022	Paychex	\$361.14
12/8/2022	Sanitary Landfill Tax Return (Nov 2022)	\$3,814.67
12/9/2022	Sanitary Landfill Funds (CRIM Acct Nov 2022)	\$24,556.44
12/10/2022	Sanitary Landfill Escrow Return (Nov 2022)	\$7,629.33
12/21/2022	Div of Pensions and Benefits	\$5,553.72
1/9/2023	Sanitary Landfill Tax Return (Dec 2022)	\$3,534.01
1/9/2023	Sanitary Landfill Funds (CRIM Acct Dec 2022)	\$22,121.47
1/9/2023	Sanitary Landfill Escrow Return(Dec 2022)	\$6,870.02
1/10/2023	Quarterly Recycling Tax	\$66,260.73
	TOTAL	\$141,292.27