

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, November 10, 2022, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, Michael Aimino, Esquire, Robert and Barbara Norton of Alloway, David Wood of Pennsville, Craig Ives of Pennsville, David and Lisa Foster of Alloway, and Michele Gamber of Carneys Point were present.

**MINUTES**

Regular meeting of October 13, 2022

**(M) Bestwick (S) Davis** to approve minutes.

Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

A letter from the US Department of Interior regarding bald eagle deaths and was discussed and it was noted that the NJDEP was notified of this finding.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all Board members prior to the meeting. Executive Director Acton advised that there are resolutions on the agenda regarding accepting the Closure/Post Closure Audit, the adoption of the 2023 Budget, personal time carryover, the healthcare waiver, salary increases, and observing Juneteenth on the third Friday of June as per New Jersey law. It was noted that Tetra Tech's response is due on November 19. The agricultural mulch was discussed regarding ways to dispose of it and the timeframe and logistics of disposal. The leachate pipe clean out has been completed and the shredding event is on November 19. The new Clean Communities billboard is up and the Executive Director showed a picture of it. Letters are being prepared for the haulers advising them of the new tipping fees and holiday schedule for 2023. The bird depredation permit is set to expire and discussion was conducted regarding if it should be renewed and if so can the number of birds be increased. Landfill Manager Smith advised that the number of certain species can be increased. It was decided that the permit would be renewed.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that there is an increase in the revenue landfilled tonnage. The average price per ton is down as is Convenience Center

revenue is down. It was noted that it has been 10 months since there was any cover expense. With regard to the Engineer's report, the Engineer advised that it would cost approximately \$1500 for them to do a feasibility study on vertical expansion of the landfill and it was decided that it was a good idea to have that done in order to plan for the future as per Board member Barry Davis.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chair Bestwick advised that their agenda items were already discussed.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that the USDA can perform bird control to condition the birds to leave when hearing gunshots for one week straight and then intermittently thereafter until they are conditioned. The cost is \$7500 and it covers 80 hours. The deadline for a response from Tetra Tech is November 19. Disposal options for the agricultural mulch were discussed. The water truck was displayed outside for the Board members to see and it is running well. The EGC repair is ongoing and there are discrepancies with the locations of some well boots and the bubble collectors need jumpers.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider advised that medical benefits for retirees has been discussed.

**Ad hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that there is an RFP being prepared to hire a real estate appraiser. Board Chairman Taylor advised that he attended a meeting of the Southwest Council which is the entity that is renting the Finlaw Building space to be sure that he has information regarding the organization.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

The Finlaw Building monthly bill was noted.

### **NEW BUSINESS**

#### **RESOLUTION 2022-90** Authorizing Payment of Bills

**(M) Davis (S) Bestwick** to adopt Resolution 2022-90 authorizing payment of bills (see attached bill list)  
Motion carried 5-0.

#### **RESOLUTION 2022-91** Rescinding Resolution 2022-07 and Authorizing the Purchase of a Pick-up Truck Through a State Contract in Accordance with N.J.S.A. 40A:11-12

**(M) Bestwick (S) Davis** to adopt Resolution 2022-91 Rescinding Resolution 2022-07 and Authorizing the Purchase of a Pick-up Truck Through a State Contract in Accordance with N.J.S.A. 40A:11-12  
Motion carried 5-0.

#### **RESOLUTION 2022-92** Adopting the 2023 Budget

**(M) Bestwick (S) Davis** to adopt Resolution 2022-92 adopting the 2023 Budget  
Motion carried 5-0.

**Recorded Vote**

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider			✓			
Davis		✓	✓			
DiMatteo			✓			

**RESOLUTION 2022-93** Accepting the Solid Waste Facility Sanitary Landfill Closure Post-Closure Escrow Fund Audit Report and Authorizing Release of Same to the State of New Jersey

**(M) Bestwick (S) Davis** to adopt Resolution 2022-93 accepting the Solid Waste Facility Sanitary Landfill Closure Post-Closure Escrow Fund Audit Report and authorizing release of same to the State of New Jersey  
Motion carried 5-0.

**Recorded Vote**

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider			✓			
Davis		✓	✓			
DiMatteo			✓			

**RESOLUTION 2022-94** Setting Healthcare Waiver Compensation for CY 2023

**(M) Bestwick (S) Schneider** to adopt Resolution 2022-94 authorizing payment of bills  
Motion carried 5-0.

**RESOLUTION 2022-95** Approving Salary and Wage Increase

**(M) Bestwick (S) Schneider** to adopt Resolution 2022-95 authorizing wage and salary increase  
Motion carried 5-0.

**RESOLUTION 2022-96** Approving Personal Time Carryover for Executive Director

**(M) Bestwick (S) Davis** to adopt Resolution 2022-96 approving personal time carryover for Executive Director

Board member Schneider is opposed to the carryover. Chairman Taylor advised that this time has to be used by December 31, 2023, or it will be forfeited.  
Motion carried 5-0.

**RESOLUTION 2022-97** Amending Resolution 2022-97 Regarding the Scheduling of Juneteenth  
**(M) Bestwick (S) Schneider** to adopt Resolution 2022-97 regarding the scheduling of Juneteenth  
Chairman Taylor advised that the Authority will follow the New Jersey state law.  
Motion carried 3-2.

**RESOLUTION 2022-98** Authorizing the Entry into an Employment Agreement with an Executive Director  
**(M) Bestwick (S) Schneider** to adopt Resolution 2022-98 authorizing the entry into an employment agreement with an Executive Director  
Motion carried 5-0.

**Recorded Vote**

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider		✓	✓			
Davis			✓			
DiMatteo			✓			

**MOTION** to Authorize Authority Solicitor to file suit against ENR Environmental Services regarding a past due invoice  
It was noted that the amount due is \$24,045.34.  
**(M) Davis (S) Bestwick** to approve the Motion to file suit against ENR  
Motion carried 5-0.

**MOTION** to approve the 2023 Holiday Schedule  
**(M) Davis (S) Bestwick** to approve the Motion for the 2023 holiday schedule  
Motion carried 5-0.

**MOTION** to approve carryover of three weeks of vacation by an employee  
The employee, Craig Ives, was present and gave his consent to have this matter discussed in open session.  
It was noted that the reason for the request is because employees are normally restricted to carryover of one week and his request is to carryover three weeks.  
**(M) Schneider (S) Bestwick** to approve the Motion to carryover three weeks of unused vacation time to be used by March 31, 2023, which is in accordance with the policy.  
Motion carried 5-0.

**PUBLIC COMMENT**

David Wood of Pennsville advised that he has been an employee of SCIA since 1995 and he considers himself a county employee. He believes that he is being discriminated against because SCIA is not offering retiree health benefits but Salem County employees have them. He advised that he loves his job and his coworkers, but he would like to retire at 60 and leave the state. He is not able to retire without health benefits. He also noted that the Finlaw Building is taking funds from SCIA and we have no control over

that. Chairman Taylor advised that money for retiree health benefits has been budgeted in the 2023 budget. Board member Bestwick said that the Board wants to keep good employees and they are working on it.

Commissioner Ramsay commended the Board on their work with the USDA to get to the bottom of the bald eagle problem. Landfill Manager Smith advised that it was a cooperative effort among all the landfill employees and it was important to them to find the answer.

### **EXECUTIVE SESSION**

#### **RESOLUTION 2022-99** Authorizing Executive Session

**(M) Schneider (S) Bestwick** to adopt Resolution 2022-99 authorizing executive session  
Motion carried 5-0.

**MOTION** to end Executive Session at 6:40.

**(M) Davis (S) Schneider** to end Executive Session  
Motion carried 5-0.

**MOTION** to approve the contract subject to changes requested by the Personnel Committee Chairman to be executed by the Board Solicitor.

**(M) Bestwick (S) Davis** to end Executive Session  
Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:41 on Motion by **DiMatteo** with a Second by **Davis**. Motion carried 5-0.

Respectfully submitted,

*/S/ Florence E. Beckett*

Florence E. Beckett, Recording Secretary

November 9, 2022  
11:08 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 11/10/22 to 11/10/22  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10607	11/10/22	ACVENVIR ACV ENVIRONMENTAL SERVICES INC	11,328.00	1615
10608	11/10/22	ALAIMOGR ALAIMO GROUP	6,452.45	1615
10609	11/10/22	ALLOWAYP ALLOWAY PIZZA	142.93	1615
10610	11/10/22	ALLOWHOS ALLOWAY TOWNSHIP HCB	64,889.90	1615
10611	11/10/22	ANALYTIC ALS ENVIRONMENTAL	1,549.00	1615
10612	11/10/22	ATLANTIC ATLANTIC CITY ELECTRIC	1,945.07	1615
10613	11/10/22	BRIDGETO BRIDGETON P&H SUPPLY CO.	138.04	1615
10614	11/10/22	BSAFEINC B SAFE, INC.	221.69	1615
10615	11/10/22	CARBONIN CARBON INDUSTRIAL SERVICES LLC	3,811.50	1615
10616	11/10/22	CARLSONS CARLSON'S AUTO PARTS, INC.	116.17	1615
10617	11/10/22	CASIEGAR CASIE GARTON	32.98	1615
10618	11/10/22	CHDISPOS C&H DISPOSAL SERVICE INC.	44,374.31	1615
10619	11/10/22	CLEANCOM CLEAN COMMUNITIES ACCT#6000	916.50	1615
10620	11/10/22	COUNTYOF COUNTY OF SALEM	19,622.35	1615
10621	11/10/22	CUMBTIRE CUMBERLAND TIRE CENTER	652.92	1615
10622	11/10/22	DBI DBI..WE DO OFFICE	14.43	1615
10623	11/10/22	DELCORA DELCORA	4,633.30	1615
10624	11/10/22	ELMERTIM ELMER TIMES	21.00	1615
10625	11/10/22	EMPIRESC EMPIRE SCALE	475.00	1615
10626	11/10/22	FHSUPPLY F&H SUPPLY INC.	5,225.00	1615
10627	11/10/22	FLORENCE FLORENCE BECKETT	35.97	1615
10628	11/10/22	FOLEYINC FOLEY INC	1,072.72	1615
10629	11/10/22	FULTONFI FULTON FINANCIAL ADVISORS	19,128.62	1615
10630	11/10/22	GARRISON GARRISON'S TREE SERVICE LLC	13,500.00	1615
10631	11/10/22	GREENTEC GREEN TECHNOLOGY SERVICES	384.43	1615
10632	11/10/22	GT MID ATLANTIC	5,534.61	1615
10633	11/10/22	INTERSTA INTERSTATE MOBILE CARE	157.00	1615
10634	11/10/22	ITALKITC ITALIAN KITCHEN	152.83	1615
10635	11/10/22	JAYNESSI JAYNES SIGNWORKS	380.00	1615
10636	11/10/22	JESCO JESCO INC.	1,786.31	1615
10637	11/10/22	JESSICAB JESSICA BISHOP	333.34	1615
10638	11/10/22	JULIEACT JULIE ACTON	177.97	1615
10639	11/10/22	KEENCOMP KEEN COMPRESSED GAS	149.84	1615
10640	11/10/22	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1615
10641	11/10/22	LORCO LORCO PETROLEUM SERVICES	70.00	1615
10642	11/10/22	MAGICALR MAGICAL RESULTS	900.00	1615
10643	11/10/22	NJADVME NJ ADVANCE MEDIA	1,396.11	1615
10644	11/10/22	PARVINAP PARVIN STATE PARK APPRECIATION	500.00	1615
10645	11/10/22	PARVINST PARVIN STATE PARK COMM.	500.00	1615
10646	11/10/22	PHOADVIS PHOENIX ADVISORS, LLC	1,400.00	1615
10647	11/10/22	PRINCIPA PLIC-SBD GRAND ISLAND	902.34	1615
10648	11/10/22	RIGGINS RIGGINS	14,284.38	1615
10649	11/10/22	ROBERTNO ROBERT NORTON	135.00	1615
10650	11/10/22	SCSENGIN SCS ENGINEERS	6,647.00	1615
10651	11/10/22	SCSHERIF COUNTY OF SALEM	116.00	1615
10652	11/10/22	SHERWIN SHERWIN-WILLIAMS COMPANY	31.04	1615
10653	11/10/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	112.88	1615
10654	11/10/22	SMICKLUM I S SMICK LUMBER	2.80	1615
10655	11/10/22	SOAKFOOT SALEM OAKS FOOTBALL	500.00	1615



November 9, 2022  
11:08 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10656	11/10/22	SPRINT SPRINT PO MANAGEMENT	144.09		1615
10657	11/10/22	STAPLES STAPLES INC	559.33		1615
10658	11/10/22	STATEWID STATEWIDE INSURANCE FUND	270.00		1615
10659	11/10/22	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1615
10660	11/10/22	USPOSTAL U.S.POSTAL SERVICE	242.00		1615
10661	11/10/22	VERIZON3 VERIZON BUSINESS	309.78		1615
10662	11/10/22	WALTS DIX WALT DIXIE CHOPPER	129.26		1615
10663	11/10/22	WEIGHTS STATE TREASURER	150.00		1615
10664	11/10/22	AIMINO AIMINO & DENNEN, LLC	2,220.00		1616
10665	11/10/22	CMWILLIA CM WILLIAMS & ASSOCIATES LLC	1,500.00		1616
10666	11/10/22	KYOSOCAM KYOCERA DOC SOLUTIONS AMERICA	22.84		1616
<hr/>					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		60	0	242,567.89	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		60	0	242,567.89	0.00
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		60	0	242,567.89	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		60	0	242,567.89	0.00

EFT/Wire Transfers SCIA Operating Account Funds Nov-22		
DATE	VENDOR/DESCRIPTION	AMOUNT
	Sanitary Landfill Escrow Return (Oct)	
	Sanitary Landfill-CRIM (Oct)	
	Sanitary Landfill Tax Return (Oct)	
10/5/2022	Paychex	\$103.95
10/26/2022	Paychex	\$346.21
10/12/2022	DCRP	\$2.63
10/26/2022	DCRP	\$2.90
	TOTAL	\$455.69