

SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2022-96

November 10, 2022

**RESOLUTION OF THE SALEM COUNTY IMPROVEMENT AUTHORITY
APPROVING PERSONAL TIME CARRY-OVER FOR
EXECUTIVE DIRECTOR JULIE ACTON**

WHEREAS, the Executive Director has not been able to use 100.25 hours of personal time by December 31, 2022 due to on-going and new projects; and

WHEREAS, the employment contract in force between the Salem County Improvement Authority ("SCIA") and Executive Director states personal hours may be rolled over to the following calendar year; and

WHEREAS, SCIA has determined it fair and reasonable to allow for the carry-over of the Executive Director's personal time under the above-referenced circumstances; and

NOW, THEREFORE, BE IT RESOLVED that SCIA approves the carry-over of 100.25 hours of personal time to be used by December 31, 2023.

ATTEST:



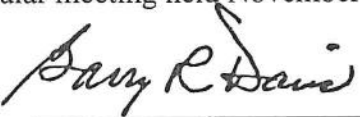
Barry Davis, Secretary



Cordy Taylor, Chairman

CERTIFICATION

I hereby certify the above to be a true copy of a resolution adopted by the Salem County Improvement Authority Board at their regular meeting held November 10, 2022.



Barry Davis, Secretary



SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION
PO Box 890, 286 Welchville Road
Alloway, NJ 08001-0890

MEMORANDUM

To: Chairman Taylor and Board Members
From: Julie Acton
Date: 10/31/22
Reference: Request to carry-over 2022 personal days

I am requesting to carry over my personal days balance to 2023. Due to work load, on-going and new projects, I haven't felt secure to take my allotted personal time off.

My 2022 balance is 100.25 personal hours. Most of the office staff has put in for time off around the holidays, so I want to be here to cover the office.

I am asking to extend my personal time off until December 31, 2023.

Please feel free to contact me if you have any questions regarding this request.

Thank you in advance for your consideration.

Cc: C. Garton, HR

