

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, October 13, 2022, at 4:30pm**

Chairman Taylor called the meeting to order at 4:30pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy Present

Davis, Barry Present at 4:55pm

Schneider, Lewis Present

Bestwick, Susan Present

DiMatteo, Steven Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, Ed Ramsey, County Commissioner Liaison were present.

**MINUTES**

Regular meeting of September 8, 2022

**(M) Bestwick (S) Schneider** to approve minutes.

Motion carried by voice vote of 4-0

**CORRESPONDENCE**

Correspondence from DELCORA enclosing the formal inspection report from September 9, 2022

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that a resolution is on the agenda for approval for Computers/Monitors Leasing with Firewall, Water Truck arrived September 27, Delcora paperwork and on-site inspection went well, 2023 Budget Resolution is on agenda for introduction, Tipping Fee Schedule is attached to resolution, Bond Financing brochure, Pennsville National Bank checking account is being opened, Resolutions: Litter guard fences (grant funded); Additional \$4,331.47 Clean Communities Grant, Friendly reminder Household Hazardous Waste Event is on Sat. October 15 8:00am - 12:00pm, Casie at safety meeting passed out valuable Hurricane information, Statewide safety trainings for employees: Bloodborne pathogen, hazcom, fire extinguisher, confined space, CPR, harassment & discrimination. Casie went to an FBI Cyber Security training, Closure-Post/Closure Audit is commencing.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that Outbound Scale Replacement/Paving contracts need to be signed by board members; scale was down last week due to a pinch wire.

The question was asked at the last board meeting regarding average price per ton, it was down due to oil contaminated soil tonnage

Landfill revenue decreased in September, average price per ton down, Hurricane Ian dropped 6.2" of rain (which will be reflected on next month's report), leachate hauling and treatment expense is down; in 9 months SCIA has not purchased any cover material, beneficial use soil income is down

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chair Bestwick advised that Finlaw Building sublease contract has been signed and discussed scale replacement and paving contract.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis discussed Leachate Evaporator options with DCO/Marina other items will be discussed in closed session.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider discussed employee retirement benefits.

**Ad hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that Southwest Council signed contract and paid October's rent and deposit. Chairman Taylor asked to be acknowledged as a community partner with Southwest Council.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

## **UNFINISHED BUSINESS**

The Finlaw Building monthly bill was noted.

As noted, Southwest Council and Stand Up for Salem signed Finlaw Building sublease agreement, SCIA received deposit and October's rent

## **NEW BUSINESS**

**RESOLUTION 2022-83** Authorizing Payment of Bills

**(M) Bestwick (S) Davis** to adopt Resolution 2022-83 authorizing payment of bills (see attached bill list)  
Motion carried 5-0

**RESOLUTION 2022-84** Authorizing Purchase of Three Litter Fences

**(M) Bestwick (S) Davis** to adopt Resolution 2022-84 authorizing the purchase of three litter fences, it was mentioned that the fences will be purchased by the Clean Communities Grant  
Motion carried 5-0

**RESOLUTION 2022-85** Authorizing Purchase of IT Equipment Leasing and Servicing

**(M) Davis (S) Bestwick** to adopt Resolution 2022-85 authorizing IT equipment leasing and servicing  
Chairman Taylor advise that because of cyber security insurance cost are increasing  
Motion carried 5-0

**RESOLUTION 2022-86** Introducing the 2023 Budget

Executive Director Acton advised that members reviewed 2023 with her individually and at the September's board meeting.

**(M) Bestwick (S) Davis**

## **Roll Call**

Taylor, Cordy Yes

Davis, Barry Yes

Schneider, Lewis Yes

Bestwick, Susan Yes

DiMatteo, Steven Yes

**RESOLUTION 2022-87** Amending the Tariff to Adjust Tipping Fees for 2023

**(M) Bestwick (S) Schneider**

Motion carried 5-0

**RESOLUTION 2022-88** Amending the 2022 Budget for the Clean Communities Grant

**(M) Bestwick (S) Schneider**

**Roll Call**

Taylor, Cordy Yes

Davis, Barry Yes

Schneider, Lewis Yes

Bestwick, Susan Yes

DiMatteo, Steven Yes

**MOTION** to advertise and hire part-time laborers to fill vacant positions.

To be competitive, the skills or certifications, the board will allow up to \$20.00 per hour with the approval of Personnel Committee Chairman.

**(M) Schneider (S) DiMatteo**

Motion carried 5-0

**EXECUTIVE SESSION**

**RESOLUTION 2022-89** Authorizing Executive Session

**(M) Bestwick (S) Davis** to adopt Resolution 2022-89 authorizing executive session at 5:40pm.

Motion carried 5-0

**MOTION** to end Executive Session at 6:40pm

**(M) DiMatteo (S) Bestwick** to end Executive Session

Motion carried 5-0

**PUBLIC COMMENT**

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:45pm on Motion by DiMatteo with a Second by Davis.

Motion carried 5-0

Respectfully submitted,

Julie A. Acton

Executive Director

October 12, 2022  
08:37 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 10/13/22 to 10/13/22  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10522	10/13/22	ACCBUSIN ACC BUSINESS	474.17	1609
10523	10/13/22	AGAUTOAI A.G.AUTO AIR LLC	2,929.31	1609
10524	10/13/22	AIMINO AIMINO & DENNEN, LLC	1,830.00	1609
10525	10/13/22	ALAIMOGR ALAIMO GROUP	10,161.34	1609
10526	10/13/22	ALLOWAYT ALLOWAY TOWNSHIP TAX COLLECTOR	875.58	1609
10527	10/13/22	ANALYTIC ALS ENVIRONMENTAL	448.02	1609
10528	10/13/22	ANJR ASSOCIATION OF NJ RECYCLERS	120.00	1609
10529	10/13/22	ATLANTIC ATLANTIC CITY ELECTRIC	2,373.60	1609
10530	10/13/22	ATT AT&T MOBILITY	30.66	1609
10531	10/13/22	AUBURNFI AUBURN FIRE COMPANY	500.00	1609
10532	10/13/22	BSAFEINC B SAFE, INC.	571.69	1609
10533	10/13/22	CARBONIN CARBON INDUSTRIAL SERVICES LLC	3,675.00	1609
10534	10/13/22	CARLSONS CARLSON'S AUTO PARTS, INC.	266.98	1609
10535	10/13/22	CHDISPOS C&H DISPOSAL SERVICE INC.	25,218.21	1609
10536	10/13/22	CLASSICT CLASSIC TOUCH EMBROIDERY	150.00	1609
10537	10/13/22	CMWILLIA CM WILLIAMS & ASSOCIATES LLC	3,262.50	1609
10538	10/13/22	COUNTYOF COUNTY OF SALEM	14,698.79	1609
10539	10/13/22	CSPACK23 WOODSTOWN CUB SCOUT PACK 238	500.00	1609
10540	10/13/22	CUMBTIRE CUMBERLAND TIRE CENTER	732.77	1609
10541	10/13/22	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	250.00	1609
10542	10/13/22	DELCORA DELCORA	3,885.73	1609
10543	10/13/22	EAGLEEYE EAGLEEYE TECHNOLOGIES LLC	327.60	1609
10544	10/13/22	ELMERTIM ELMER TIMES	82.50	1609
10545	10/13/22	FOLETCAT FOLEY CAT	1,404.50	1609
10546	10/13/22	FULTONFI FULTON FINANCIAL ADVISORS	21,559.82	1609
10547	10/13/22	G3SERVIC G3 SERVICES LLC	1,465.14	1609
10548	10/13/22	GARDENST GARDEN STATE HIGHWAY PRODUCTS	279.26	1609
10549	10/13/22	GEOLOGIC GEOLOGIC COMPUTER SYSTEMS	215.50	1609
10550	10/13/22	GREENTEC GREEN TECHNOLOGY SERVICES	386.97	1609
10551	10/13/22	HAVENMYP HAVEN UMC MYP	500.00	1609
10552	10/13/22	HUNTERTR HUNTER TRUCK SALES & SERVICE	165,833.00	1609
10553	10/13/22	JESCO JESCO INC.	1,274.02	1609
10554	10/13/22	JESSICAB JESSICA BISHOP	333.34	1609
10555	10/13/22	JULIEACT JULIE ACTON	302.93	1609
10556	10/13/22	KEENCOMP KEEN COMPRESSED GAS	295.04	1609
10557	10/13/22	KISTLERO KISTLER O'BRIEN FIRE PROT.	7,337.29	1609
10558	10/13/22	KNIGHTSO KNIGHTS OF COLUMBUS COUNCIL	500.00	1609
10559	10/13/22	KYOCERA KYOCERA DOCUMENT SOL AME	270.01	1609
10560	10/13/22	LEVELONE LEVEL ONE LLC	1,463.50	1609
10561	10/13/22	LOGANFIR LOGAN VOL.FIRE COMPANY	500.00	1609
10562	10/13/22	MANNINGT MANNINGTON TOWNSHIP	46.14	1609
10563	10/13/22	MANNRURI MANNINGTON RURITAN CLUB	500.00	1609
10564	10/13/22	MJMPROMO MJM PROMOTIONS LLC	2,821.00	1609
10565	10/13/22	MSDSOILI MSDSONLINE INC	771.47	1609
10566	10/13/22	MSGRJOHN MSGR JOHN S GRIFFEY ASBLY 1309	500.00	1609
10567	10/13/22	NJADVANC NJ ADVANCE MEDIA	431.11	1609
10568	10/13/22	NJADVME NJ ADVANCE MEDIA	50.00	1609
10569	10/13/22	NJWATERA NJ WATER ASSOCIATION	560.00	1609
10570	10/13/22	PITNEYBO PITNEY BOWES GLOBAL FIN SRVCS	191.67	1609

October 12, 2022  
08:37 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10571	10/13/22	PPCLUBRI PPC LUBRICANTS LLC	701.12		1609
10572	10/13/22	PRINCIPA PLIC-SBD GRAND ISLAND	939.00		1609
10573	10/13/22	PRINTERS PRINTERS OF SALEM COUNTY LLC	101.00		1609
10574	10/13/22	QUINTONR QUINTON RURITAN CLUB	500.00		1609
10575	10/13/22	RANCHHOP RANCH HOPE, INC.	250.00		1609
10576	10/13/22	REGGIES REGGIE'S CARPET CLEANING SERV	620.00		1609
10577	10/13/22	RIGGINS RIGGINS	8,054.60		1609
10578	10/13/22	ROTARYCL ROTARY CLUB OF WOODSTOWN	500.00		1609
10579	10/13/22	SCAUTHOR SALEM COUNTY IMPROVEMENT AUTH	500.00		1609
10580	10/13/22	SCSENGIN SCS ENGINEERS	4,409.00		1609
10581	10/13/22	SHERWIN SHERWIN-WILLIAMS COMPANY	246.42		1609
10582	10/13/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	121.00		1609
10583	10/13/22	SJGARAGE SJ GARAGE & FLEET MAINTENANCE	14.01		1609
10584	10/13/22	SMICKLUM I S SMICK LUMBER	282.44		1609
10585	10/13/22	SPRINT SPRINT PO MANAGEMENT	144.16		1609
10586	10/13/22	STATEWID STATEWIDE INSURANCE FUND	101,302.50		1609
10587	10/13/22	STNJDEPT STATE OF NEW JERSEY	40.50		1609
10588	10/13/22	STROBERT STROBERT TREE SERVICE INC	14,000.00		1609
10589	10/13/22	TDCONSTR T&D CONSTRUCTION	1.20		1609
10590	10/13/22	TIPCO TIPCO TECHNOLOGIES INC.	58.55		1609
10591	10/13/22	TREASURE TREASURER-STATE OF NEW JERSEY	3,423.75		1609
10592	10/13/22	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1609
10593	10/13/22	TRUGREEN TRUGREEN LP	660.00		1609
10594	10/13/22	VERIZONF VERIZON	269.00		1609
10595	10/13/22	WASTEQUI WASTEQUIP MANUFACTURING CO LLC	21,833.00		1609
10596	10/13/22	WBMASON WB MASON	1,623.63		1609
10597	10/13/22	WILLIAMS WILLIAMS AUTO PARTS	12.34		1609
10598	10/13/22	WOODT38 WOODSTOWN TROOP #38 BSA	500.00		1609
10599	10/13/22	ZANEWEST ZANE WESTERN APPAREL	130.50		1609
10600	10/13/22	ALLOWAYP ALLOWAY PIZZA	142.93		1610
10601	10/13/22	BOWMANCO BOWMAN & COMPANY LLP	14,375.00		1610
10602	10/13/22	CITYOFBR CITY OF BRIDGETON	245.00		1610
10603	10/13/22	CMWILLIA CM WILLIAMS & ASSOCIATES LLC	1,350.00		1610
10604	10/13/22	JOSEPHHA JOSEPH HART INC.	1,412.00		1610
10605	10/13/22	KYOCDOCS KYOCERA DOC SOLUTIONS AMERICA	22.84		1610
10606	10/13/22	VERIZON3 VERIZON BUSINESS	274.00		1610
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Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		85	0	462,250.65	0.00
Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:		85	0	462,250.65	0.00
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		85	0	462,250.65	0.00
Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:		85	0	462,250.65	0.00

EFT/Wire Transfers  
SCIA Operating Account Funds  
Oct-22

DATE	VENDOR/DESCRIPTION	AMOUNT
9/14/2022	Sanitary Landfill Escrow Return (Aug)	\$8,188.82
9/15/2022	Sanitary Landfill-CRIM (Aug)	\$26,368.00
9/13/2022	Sanitary Landfill Tax Return (Aug)	\$4,094.11
9/5/2022	Paychex	\$113.85
9/14/2022	Paychex	\$356.15
9/28/2022	Paychex	\$346.21
9/14/2022	DCRP	\$12.64
9/28/2022	DCRP	\$20.40
	TOTAL	\$39,500.18