

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001
Thursday, September 8, 2022, at 4:30 pm**

Vice Chair Bestwick called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present via telephone at 4:31
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Walter Dennen, Esquire, were present.

MINUTES

Regular meeting of August 11, 2022

(M) Schneider (S) Davis to approve minutes.

Motion carried by voice vote of 5-0.

CORRESPONDENCE

Letter from the NJDEP Compliance Evaluation Inspection letter regarding water quality

Letter from Alaimo Group recommending contract award regarding the construction of a new outbound scale

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that the Audit exit interview went well and Chairman Taylor noted that there were no findings; only a couple of housekeeping items and they are on the agenda under resolutions #74 and #75. Executive Director Acton advised that the budget will be discussed toward the end of the meeting. She noted that there is a resolution on the agenda regarding the brush chipping, upgrade to the bulldozer fire suppression system, and there is also a resolution regarding a risk assessment to be done by SCS. She noted that there was an inspection by the NJDEP and there were no comments.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that the outbound scale resolution award is on the agenda and the bids that were received were discussed. The Executive Director advised that she spoke to adjoining landowners regarding landfill expansion and Alaimo will be preparing an initial landfill footprint including floodplain, wetlands and land maps. With regard to the statistical report, landfill revenue is up and year to date and monthly is up, and the price per ton is down. Leachate hauling is down and there has been no cover purchased for eight months. Beneficial soil is down and density has increased.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that the budget would be discussed at the end of the meeting.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that the leachate line cleaning had to be halted due to equipment problems by the contractor. The cleaning will be rescheduled when the problems are fixed. The trees will be removed in mid-October. The leachate evaporator will be discussed with DCO. The gas well system is an active project for the new cells and same is ongoing. With regard to the fecal coliform matter, a meeting needs to be scheduled with the Bureau Chief and the next steps were discussed. With regard to the agricultural mulch, the NJDEP will not abate the REA tax that will have to be paid when the mulch is landfilled. A plan going forward was briefly discussed.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that there was an incident with an employee who subsequently resigned. He is not being replaced at this time.

Ad hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that he had nothing to add.

Vice Chair Bestwick, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building monthly bill was noted.

NEW BUSINESS

RESOLUTION 2022-73 Authorizing Payment of Bills

(M) Davis (S) Schneider to adopt Resolution 2022-73 authorizing payment of bills (see attached bill list)
Motion carried 5-0.

RESOLUTION 2022-74 Authorizing the Cancellation of Stale Dated Checks

(M) Davis (S) Schneider to adopt Resolution 2022-74 authorizing the cancellation of stale dated checks
Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Schneider		✓	✓			
Davis	✓		✓			
DiMatteo			✓			

RESOLUTION 2022-75 Accepting and Acknowledging the 2021 Audit Report, and Authorizing Release of the Audit Report to the State of New Jersey

(M) Davis (S) Schneider to adopt Resolution 2022-75 accepting and acknowledging the 2021 Audit Report and authorizing Release of the Audit Report to the State of New Jersey
Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Schneider		✓	✓			
Davis	✓		✓			
DiMatteo			✓			

RESOLUTION 2022-76 Authorizing Transfer to/from 2021 Solid Waste Division Appropriation Accounts

(M) Schneider (S) Davis to adopt Resolution 2021-76 authorizing transfer to/from the 2022 Solid Waste Division Appropriation Accounts

Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Schneider	✓		✓			
Davis		✓	✓			
DiMatteo			✓			

RESOLUTION 2022-77 Authorizing the Use of the Recycling Enhancement Act (“REA”) Grant to Fund Chipping of the Brush Pile

(M) Schneider (S) Davis to adopt Resolution 2022-77 authorizing the use of the REA Grant to fund chipping of the brush pile

Motion carried 5-0.

RESOLUTION 2022-78 Authorizing Award of a Bid for Construction of the Outbound Scale to Advance Scale

(M) Davis (S) Schneider to adopt Resolution 2022-78 authorizing award of a bid for construction of the outbound scale

Motion carried 5-0.

RESOLUTION 2022-79 Authorizing Repair and Upgrade to the Fire Suppression System on the John Deere 850 Bulldozer

(M) Davis (S) Schneider to adopt Resolution 2022-79 to repair and upgrade the fire suppression system on the John Deere 850 Bulldozer

Motion carried 5-0.

RESOLUTION 2022-80 Authorizing SCS to Prepare Risk Assessment Protocol Regarding the Title V Permit Renewal and Obtain NJDEP Approval

(M) Davis (S) Schneider to adopt Resolution 2022-80 authorizing SCS to prepare a Risk Assessment Protocol regarding the Title V Permit renewal and obtain NJDEP approval

Board member Davis asked if SCS had to do this work and Executive Director Acton advised that they are SCIA’s Landfill Title V Engineer as per the annual contract.

Motion carried 5-0.

RESOLUTION 2022-81 Authorizing Internal Budget Transfers

(M) Davis (S) Schneider to adopt Resolution 2022-81 authorizing internal budget transfers

Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Schneider		✓	✓			
Davis	✓		✓			
DiMatteo			✓			

RESOLUTION 2022-82 Authorizing SCIA to Enter into a Sublease Agreement with the Southwest Council Property located at The Finlaw Building, 199 East Broadway, Salem NJ, as per the Attached Amended Sublease

(M) Davis (S) DiMatteo to adopt Resolution 2022-82 Authorizing SCIA to Enter into a Sublease Agreement with the Southwest Council Property located at The Finlaw Building, 199 East Broadway, Salem NJ, as per the Attached Amended Sublease

Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Schneider			✓			
Davis	✓		✓			
DiMatteo		✓	✓			

EXECUTIVE SESSION

RESOLUTION 2022-83 Authorizing Executive Session

(M) Davis (S) Schneider to adopt Resolution 2022-81 authorizing executive session

Motion carried 5-0.

MOTION to end Executive Session at 6:15

(M) Davis (S) Schneider to end Executive Session

Motion carried 3-0. Steve DiMatteo and Cordy Taylor left at 5:36.

PUBLIC COMMENT

None.

Vide Chair Bestwick asked if there was any further business for the Board. Hearing none, Vice Chair Bestwick adjourned the meeting at 6:16 on Motion by **Davis** with a Second by **Schneider**. Motion carried 3-0.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett, Recording Secretary

September 8, 2022
08:42 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

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Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 09/08/22 to 09/08/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10461	09/08/22	ACCBUSIN ACC BUSINESS	504.95	1604
10462	09/08/22	ACSHULTE A.C.SCHULTE, INC.	1,807.50	1604
10463	09/08/22	AIMINO AIMINO & DENNEN, LLC	1,410.00	1604
10464	09/08/22	ALAIMOGR ALAIMO GROUP	4,754.25	1604
10465	09/08/22	ANALYTIC ALS ENVIRONMENTAL	9,731.00	1604
10466	09/08/22	ATLANTIC ATLANTIC CITY ELECTRIC	2,291.78	1604
10467	09/08/22	ATT AT&T MOBILITY	41.24	1604
10468	09/08/22	BALADYPR BALADY PROMOTIONS INC.	329.84	1604
10469	09/08/22	BLACKHAW BLACKHAWK TECHNOLOGY	4,396.76	1604
10470	09/08/22	BSAFEINC B SAFE, INC.	221.69	1604
10471	09/08/22	CARLSONS CARLSON'S AUTO PARTS, INC.	163.78	1604
10472	09/08/22	CASIEGAR CASIE GARTON	195.85	1604
10473	09/08/22	CHDISPOS C&H DISPOSAL SERVICE INC.	22,164.92	1604
10474	09/08/22	CMWILLIA CM WILLIAMS & ASSOCIATES LLC	1,462.50	1604
10475	09/08/22	COUNTYOF COUNTY OF SALEM	28,232.91	1604
10476	09/08/22	CUMBERLA THE CUMBERLAND AND SALEM GUIDE	120.00	1604
10477	09/08/22	DBI DBI..WE DO OFFICE	14.43	1604
10478	09/08/22	DELCORA DELCORA	3,914.53	1604
10479	09/08/22	FFINANCI FULTON FINANCIAL ADVISORS	3,000.00	1604
10480	09/08/22	G3SERVIC G3 SERVICES LLC	1,465.14	1604
10481	09/08/22	GARDENST GARDEN STATE HIGHWAY PRODUCTS	421.47	1604
10482	09/08/22	GREENTEC GREEN TECHNOLOGY SERVICES	1,324.59	1604
10483	09/08/22	GUARDIAN GUARDIAN	810.22	1604
10484	09/08/22	JESSICAB JESSICA BISHOP	333.34	1604
10485	09/08/22	JOSEPHHA JOSEPH HART INC.	185.00	1604
10486	09/08/22	KISTLERO KISTLER O'BRIEN FIRE PROT.	185.00	1604
10487	09/08/22	KYOCERA KYOCERA DOCUMENT SOL AME	263.72	1604
10488	09/08/22	LEESUPPL LEE SUPPLY CO.	7,965.00	1604
10489	09/08/22	LESLIEFO LESLIE G.FOGG, INC	1,828.00	1604
10490	09/08/22	MAGICALR MAGICAL RESULTS	1,200.00	1604
10491	09/08/22	MEALSONW MEALS ON WHEELS	125.00	1604
10492	09/08/22	MWALTERS MICHAEL WALTERS	139.63	1604
10493	09/08/22	NJADVME NJ ADVANCE MEDIA	197.00	1604
10494	09/08/22	NJMUNICI NJ LEAGUE OF MUNICIPALITIES	30.00	1604
10495	09/08/22	PRECISIO PRECISION SCALE & BALANCE	5,451.88	1604
10496	09/08/22	PRINCIPA PLIC-SBD GRAND ISLAND	859.20	1604
10497	09/08/22	PURCHASE PURCHASE POWER	32.27	1604
10498	09/08/22	REDOAK REDOAK DISPOSAL SERVICE INC	875.00	1604
10499	09/08/22	REGGIES REGGIE'S CARPET CLEANING SERV	775.00	1604
10500	09/08/22	RIGGINS RIGGINS	19,550.71	1604
10501	09/08/22	ROORKS ROORK'S FARM SUPPLY, INC.	317.98	1604
10502	09/08/22	RUTGERS RUTGERS, THE STATE UNIVERSITY	120.00	1604
10503	09/08/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	668.32	1604
10504	09/08/22	SCAUTHOR SALEM COUNTY IMPROVEMENT AUTH	500.00	1604
10505	09/08/22	SCCHAMBE SALEM COUNTY CHAMBER OF COMM	30.00	1604
10506	09/08/22	SCSENGIN SCS ENGINEERS	2,603.00	1604
10507	09/08/22	SHERWIN SHERWIN-WILLIAMS COMPANY	555.67	1604
10508	09/08/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	135.00	1604
10509	09/08/22	SJNEWSPA SOUTH JERSEY NEWSPAPERS	59.92	1604

September 8, 2022
08:42 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10510	09/08/22	SMICKLUM I S SMICK LUMBER	304.31		1604
10511	09/08/22	SPRINT SPRINT PO MANAGEMENT	144.16		1604
10512	09/08/22	STDELAWA STATE OF DELAWARE	75.00		1604
10513	09/08/22	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1604
10514	09/08/22	TRUGREEN TRUGREEN LP	1,503.00		1604
10515	09/08/22	VERIZON3 VERIZON BUSINESS	41.19		1604
10516	09/08/22	VERIZONF VERIZON	260.04		1604
10517	09/08/22	WBMASON WB MASON	1,469.99		1604
10518	09/08/22	WILLIAMS WILLIAMS AUTO PARTS	53.61		1604
10519	09/08/22	ZANEWEST ZANE WESTERN APPAREL	143.99		1604
10520	09/08/22	FULTONFI FULTON FINANCIAL ADVISORS	20,475.89		1605
10521	09/08/22	SALECOM SALEM COMMUNITY COLLEGE	100.00		1605

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	158,371.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	158,371.17	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	158,371.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	158,371.17	0.00

EFT/Wire Transfers SCIA Operating Account Funds Sep-22		
DATE	VENDOR/DESCRIPTION	AMOUNT
8/5/2022	Sanitary Landfill Escrow Return (July)	\$7,767.89
8/5/2022	Sanitary Landfill-CRIM (July)	\$25,012.61
8/4/2022	Sanitary Landfill Tax Return (July)	\$3,883.95
8/5/2022	Paychex	\$113.85
8/17/2022	Paychex	\$285.96
8/31/2022	Paychex	\$356.15
8/17/2022	DCRP	\$23.69
8/31/2022	DCRP	\$21.06
	TOTAL	\$37,465.16