

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

**SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001**

**Thursday, August 11, 2022, at 4:30 pm**

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present (left at 6:00)
Schneider, Lewis	Present (arrived at 4:45)
Bestwick, Susan	Present
DiMatteo, Steven	Present (left at 5:50)

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present.

**MINUTES**

Regular meeting of July 14, 2022

**(M) Bestwick (S) Davis** to approve minutes.

Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

None.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that she and the Landfill Manager saw a demonstration of a spray foam that is used to replace daily cover and the tarp. There will be one more demonstration with a different machine. There many good aspects of the foam such as the birds are adverse to the smell and the texture, but it cannot be used in the rain. There is one hauler who is over 120 days and the Solicitor has sent them a letter. There was one OPRA request regarding the engineer contract. The 2021 Audit Exit interview is tomorrow at 9:00. Tetra Tech has received the letter regarding the EGC problems and they have advised that they will make a formal response by August 26. The new receptionist/administrative assistant started on August 1 and she is working out well. There is a resolution on the agenda to allow SCS to begin work on the cover and gas well problems. The design work for this project was previously approved. There is also a resolution on the agenda regarding the removal of 23 dead trees.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that the bids for the work to replace the outbound scale will be opened on August 25 at 11:00. The Landfill Engineer is doing some of the NJDEP reporting requirements. SCIA received an NOV from the NJDEP. The Salem County Department of Health and Human Services and the NJDEP did vehicle inspections.

Board member Bestwick asked if there was a way to determine the reduction of leachate because of the EGC and Landfill Manager Smith advised that they will be doing an analysis soon. They were waiting until the cover had been in place for a full year.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chair Bestwick advised that she had nothing to add.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that the foam landfill cover had already been discussed. The Storm Prevention Pollution Plan was prepared and additional information has been requested. He noted that there is a resolution on the agenda for SCS to address the shortfalls with the EGC and the engineering charges were negotiated down. A leachate evaporator system is being discussed and same was briefly discussed.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider advised that the seasonal laborer left for college.

**Ad hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that he had nothing to add.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

#### **RESOLUTION 2022-67** Authorizing Payment of Bills

**(M) Bestwick (S) Davis** to adopt Resolution 2022-67 authorizing payment of bills (see attached bill list)  
Motion carried 5-0.

#### **RESOLUTION 2022-69** Supporting the City of Salem, County of Salem and State of New Jersey Being Designated Home to the Wind Institute for the State of New Jersey

**(M) Bestwick (S) Davis** to adopt Resolution 2022-69 supporting the City of Salem being designated home to the Wind Institute

Board member Davis asked what the Wind Institute is. Board Chairman Taylor advised it is an education center that would support the wind farm being built in Lower Alloways Creek Township. It would be much like the nuclear training center that is located in Salem.

Motion carried 5-0.

#### **RESOLUTION 2022-70** Resolution of the Salem County Improvement Authority Authorizing Award of a Quote for Removal of Dead and Dying Trees to Garrison Tree Service, LLC

**(M) Davis (S) Bestwick** to adopt Resolution 2022-70 authorizing award of a quote for removal of dead and dying trees to Garrison Tree Service

Board member Schneider requested to know where the dead trees were located and Executive Director Acton advised that all around the property, but of particular concern are the ones near Cell 10 that would land on new fencing if they fell. She also mentioned that SCIA personnel have taken down as many trees as they could safely do.

Motion carried 5-0.

**RESOLUTION 2022-71** Resolution of the Salem County Improvement Authority Authorizing SCS Engineers Consulting Services to Correct Operational Issues Regarding the Landfill Gas Collection System and the Exposed Geomembrane Cover (“EGC”)

**(M) Davis (S) Bestwick** to adopt Resolution 2022-71 authorizing SCS to correction operational issues regarding the landfill gas system and EGC  
Motion carried 5-0.

### **EXECUTIVE SESSION**

**RESOLUTION 2022-72** Authorizing Executive Session

**(M) Bestwick (S) Davis** to adopt Resolution 2022-72 authorizing executive session  
Motion carried 5-0.

**MOTION** to end Executive Session

**(M) Bestwick (S) Schneider** to end Executive Session  
Motion carried 3-0.

**RESOLUTION 2022-68** Authorizing the Salem County Improvement Authority to Enter into a Sublease Agreement with the Southwest Council for Property Located at The Finlaw Building, 199 East Broadway, Salem, New Jersey

**MOTION** to amend the lease with regarding to the “out” clause of the lease

**(M) Bestwick (S) Schneider** for the attorney to amend the “out” clause of the lease  
Motion carried 3-0.

**(M) Bestwick (S) Schneider** to adopt Resolution 2022-68 authorizing SCIA to enter into a sublease with Southwest Council for the Finlaw Building with the requested amendment to the lease.  
Motion carried 3-0.

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓					
Schneider		✓				
Davis					✓	
DiMatteo					✓	

**MOTION** to authorize the Executive Director to inquire regarding adjacent property.

**(M) Bestwick (S) Schneider** to authorize the Executive Director to inquire regarding adjacent property.  
Motion carried 3-0.

**MOTION** to authorize the Solicitor and Chairman to work on contracts.

**(M) Bestwick (S) Schneider** to authorize the Solicitor and Chairman to work on contracts.  
Motion carried 3-0.

### **PUBLIC COMMENT**

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:15 on Motion by **Bestwick** with a Second by **Schneider**. Motion carried 3-0.

Respectfully submitted,  
*/S/ Florence E. Beckett*  
Florence E. Beckett, Recording Secretary

August 5, 2022  
01:58 PM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

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Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 08/11/22 to 08/11/22  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10406	08/11/22	ACCBUSIN ACC BUSINESS	490.96	1596
10407	08/11/22	ADVANCES ADVANCE SCALE COMPANY INC.	612.00	1596
10408	08/11/22	ALAIMOGR ALAIMO GROUP	7,502.50	1596
10409	08/11/22	ALLOWAYT ALLOWAY TOWNSHIP TAX COLLECTOR	875.61	1596
10410	08/11/22	ANALYTIC ALS ENVIRONMENTAL	597.00	1596
10411	08/11/22	ATLANTIC ATLANTIC CITY ELECTRIC	4,666.83	1596
10412	08/11/22	ATT AT&T MOBILITY	41.24	1596
10413	08/11/22	BALADYPR BALADY PROMOTIONS INC.	2,309.63	1596
10414	08/11/22	BSAFEINC B SAFE, INC.	221.69	1596
10415	08/11/22	CHDISPOS C&H DISPOSAL SERVICE INC.	11,646.31	1596
10416	08/11/22	CMWILLIA CM WILLIAMS & ASSOCIATES LLC	5,970.00	1596
10417	08/11/22	DBI DBI..WE DO OFFICE	43.71	1596
10418	08/11/22	DELCORA DELCOR	9,114.46	1596
10419	08/11/22	FACTORYD FACTORY DIRECT PROMOS	908.52	1596
10420	08/11/22	G3SERVIC G3 SERVICES LLC	1,465.14	1596
10421	08/11/22	GARDENST GARDEN STATE HIGHWAY PRODUCTS	550.00	1596
10422	08/11/22	GUARDIAN GUARDIAN	739.82	1596
10423	08/11/22	JESCO JESCO INC.	4,094.17	1596
10424	08/11/22	JESSICAB JESSICA BISHOP	333.34	1596
10425	08/11/22	JULIEACT JULIE ACTON	100.00	1596
10426	08/11/22	KEENCOMP KEEN COMPRESSED GAS	33.67	1596
10427	08/11/22	KISTLERO KISTLER O'BRIEN FIRE PROT.	2,403.82	1596
10428	08/11/22	KYOCERA KYOCERA DOCUMENT SOL AME	22.84	1596
10429	08/11/22	MANNINGT MANNINGTON TOWNSHIP	48.00	1596
10430	08/11/22	MARYBRID MARY BRIDGET ENTERPRISES INC.	970.00	1596
10431	08/11/22	NJADMED NJ ADVANCE MEDIA	50.00	1596
10432	08/11/22	PPCLUBRI PPC LUBRICANTS	669.90	1596
10433	08/11/22	PRINCIPA PLIC-SBD GRAND ISLAND	859.26	1596
10434	08/11/22	REDOAK REDOAK DISPOSAL SERVICE INC	3,000.00	1596
10435	08/11/22	REGGIES REGGIE'S CARPET CLEANING SERV	1,500.00	1596
10436	08/11/22	RIGGINS RIGGINS	8,915.57	1596
10437	08/11/22	ROORKS ROORK'S FARM SUPPLY, INC.	300.00	1596
10438	08/11/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	700.76	1596
10439	08/11/22	SCCHAMBE SALEM COUNTY CHAMBER OF COMM	120.00	1596
10440	08/11/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	75.00	1596
10441	08/11/22	SPRINT SPRINT PO MANAGEMENT	144.16	1596
10442	08/11/22	STRAIGHT STRAIGHT EYE CONSTRUCTION	4,850.00	1596
10443	08/11/22	SWANA SWANA	245.00	1596
10444	08/11/22	TREASURE TREASURER-STATE OF NEW JERSEY	6,006.00	1596
10445	08/11/22	VERIZON3 VERIZON BUSINESS	41.43	1596
10446	08/11/22	WBMASON WB MASON	927.67	1596
10447	08/11/22	AFOOTERE A.FOOTE REPAIR SERVICE LLC	131.75	1597
10448	08/11/22	CARBONIN CARBON INDUSTRIAL SERVICES LLC	4,893.00	1597
10449	08/11/22	CHDISPOS C&H DISPOSAL SERVICE INC.	13,414.69	1597
10450	08/11/22	COUNTYOF COUNTY OF SALEM	1,716.03	1597
10451	08/11/22	GREENTEC GREEN TECHNOLOGY SERVICES	386.97	1597
10452	08/11/22	LEACHATO LEACHATOR PUMPING SYSTEM	5,136.00	1597
10453	08/11/22	REGGIES REGGIE'S CARPET CLEANING SERV	620.00	1597
10454	08/11/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	32.00	1597

August 5, 2022  
01:58 PM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10455	08/11/22	STATELIN STATE LINE MACHINE INC	2,338.80		1597
10456	08/11/22	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1597
10457	08/11/22	FULTONFI FULTON FINANCIAL ADVISORS	19,366.94		1598
10458	08/11/22	TIPCO TIPCO TECHNOLOGIES INC.	209.09		1598
10459	08/11/22	SCSENGIN SCS ENGINEERS	375.00		1599
10460	08/11/22	AIMINO AIMINO & DENNEN, LLC	1,080.00		1603
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	55	0	133,901.28	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	55	0	133,901.28	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	55	0	133,901.28	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	55	0	133,901.28	0.00

EFT/Wire Transfers SCIA Operating Account Funds Aug-22		
DATE	VENDOR/DESCRIPTION	AMOUNT
7/14/2022	Sanitary Landfill Escrow Return (June)	\$9,142.68
7/15/2022	Sanitary Landfill-CRIM (June)	\$29,439.43
7/12/2022	Sanitary Landfill Tax Return (June)	\$4,571.34
7/13/2022	Quarterly Recycling Tax	\$76,978.53
7/5/2022	Paychex	\$113.85
7/6/2022	Paychex	\$285.96
7/20/2022	Paychex	\$289.46
8/3/2022	Paychex	\$285.96
7/6/2022	DCRP	\$92.50
8/3/2022	DCRP	\$36.44
7/25/2022	DCRP	\$40.54
8/1/2022	NJEIT	\$267,355.06
8/1/2022	NJEIT	\$303,790.08
	TOTAL	\$692,421.83

EFT/Wire Transfers SWD Operating Account Manual Checks		
CHECK #	VENDOR/DESCRIPTION	AMOUNT
7/22/2022	Verizon	\$538.00
	TOTAL	\$538.00