

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

**SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001**

Thursday, July 14, 2022, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Absent
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, Edward Ramsay, County Commissioner, and Michael Aimino, Esquire, were present.

MINUTES

Regular meeting of June 9, 2022

(M) Davis (S) Schneider to approve minutes.

Motion carried by voice vote of 4-0.

CORRESPONDENCE

The South Jersey Agricultural Products Administration Action has been received by the NJDEP and approved.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that she attended a webinar regarding the geomembrane cover and she learned some things to look for as far as potential problems and she has many new contacts that will be beneficial in the future. She advised that the audit is waiting on the State, the computer server upgrade has begun and should be done by 5:00 today and ENR Environmental is on the 120 and over list and will now be turned over to the Solicitor. She advised that her Manager of Landfill Operations certification has been renewed and is valid until 2025. Landfill Manager Parker Smith will be attending classes to obtain this certification as well. There is a resolution on the agenda regarding the C&H leachate hauling surcharge, cleaning of the leachate collection system and the purchase of two roll-off containers. Going forward, the cleaning of the leachate collection system will be a line item in the Capital Budget because it must be done on a yearly basis as per the Operating Permit. There was a New Jersey State Police vehicle inspection and the NJDEP inspector also did his inspection. The inspector asked when the agricultural mulch will be removed and asked if the beneficial soil needs to be stored on the landfill.

Mannington Mills will be bringing in filter media and it was noted that it is not hazardous. Board member Davis asked about the content of any fecal coliform and Landfill Manager advised that he did not think that would be a problem since it is put into the lined landfill.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that the outbound scale bid specifications have been drafted and the Purchasing Agent has reviewed and approved them. They have now been sent to professionals for their review.

Regarding the Statistical Report, landfill revenue has increased, the average price per ton is up to \$2.44, the convenience center revenue is down. Density is up partly because of large loads of fruit that are easily compactable.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – In the absence of Committee Chair Bestwick, Committee Member Taylor advised that he had nothing to add.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that there is a motion to hire a receptionist/administrative assistant.

Ad hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that he has a matter to discuss in closed session.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that his discussion will be conducted in closed session, but he noted there is a resolution on the agenda for the purchase of two containers and to clean the leachate collection system. He noted that the monthly flare report produced by the Landfill Manager is a great report with relevant information and it is working well. Parts have been ordered to proceed with the flare redundancy plan.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was briefly discussed.

NEW BUSINESS

RESOLUTION 2022-62 Authorizing Payment of Bills

(M) Davis (S) Schneider to adopt Resolution 2022-62 authorizing payment of bills (see attached bill list)
Motion carried 4-0.

RESOLUTION 2022-63 Authorizing an Emergency Contract Without Bidding in Accordance with N.J.S.A. 40a:11-6 for the Purpose of Amending the Existing Contract with C&H Disposal for the Hauling, Transporting and Delivering of Leachate and Sewage

(M) Davis (S) Schneider to adopt Resolution 2022-63 authorizing an emergency contract with C&H Disposal

Board Member Davis requested to know how the surcharge amount was determined and when same will end. He was advised that it amounts to approximately 4-6% and ends when the price per gallon of diesel fuel goes below \$5.00 per gallon.

Motion carried 4-0.

RESOLUTION 2022-64 Authorizing the Purchase of Two Roll-off Containers

(M) Davis (S) Schneider to adopt Resolution 2022-64 authorizing the purchase of two roll-off containers
Committee member Schneider requested to know why the roll off cans are not being repaired. Landfill
Manager Smith advised that two cans are currently being repaired, but two of them were beyond repair
and had to be replaced.

Motion carried 4-0.

RESOLUTION 2022-65 Authorizing a Contract for the Cleaning of the Leachate Collection System

(M) Davis (S) Schneider to adopt Resolution 2022-65 authorizing the cleaning of the leachate collection
system

Motion carried 4-0.

MOTION to write off unpaid balance for Platinum Disposal in the amount of \$1,320.52

(M) Schneider (S) Davis to write off \$1,320.52

Motion carried 4-0.

MOTION to hire fulltime receptionist/administrative assistant

(M) Schneider (S) Davis to hire a fulltime receptionist/administrative assistant

Motion carried 4-0.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2022-66 Authorizing Executive Session

(M) Davis (S) Schneider to authorize Executive Session

Motion carried 4-0.

MOTION to end Executive Session

(M) Davis (S) Schneider to end Executive Session

Motion carried 4-0.

MOTION to authorize the Solicitor to proceed in accordance with a Motion as discussed in Executive
Session

(M) Davis (S) Schneider to authorize the Solicitor to proceed in accordance with a Motion as discussed
in Executive Session

Motion carried 4-0.

MOTION to authorize the Executive Director to discuss an escrow to be established so the Board can
consider a request to sublease the Finlaw Building space

(M) Schneider (S) DiMatteo to authorize the Executive Director to discuss an escrow to be established
so the Board can consider a request to sublease the Finlaw Building space

Motion carried 3-1.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor
adjourned the meeting at 5:50 on Motion by **DiMatteo** with a Second by **Schneider**. Motion carried 4-0.

Respectfully submitted,

/S/ *Florence E. Beckett*

Florence E. Beckett, Recording Secretary

July 13, 2022
01:56 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 07/14/22 to 07/14/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10341	07/14/22	ACCBUSIN ACC BUSINESS	490.96	1586
10342	07/14/22	ALAIMOGR ALAIMO GROUP	14,818.00	1586
10343	07/14/22	ANALYTIC ALS ENVIRONMENTAL	1,065.00	1586
10344	07/14/22	ATLANTIC ATLANTIC CITY ELECTRIC	2,228.33	1586
10345	07/14/22	ATT AT&T MOBILITY	81.88	1586
10346	07/14/22	AUBURNFI AUBURN FIRE COMPANY	300.00	1586
10347	07/14/22	BSAFEINC B SAFE, INC.	220.69	1586
10348	07/14/22	CARLSONS CARLSON'S AUTO PARTS, INC.	48.20	1586
10349	07/14/22	CHDISPOS C&H DISPOSAL SERVICE INC.	28,813.97	1586
10350	07/14/22	CMWILLIA CM WILLIAMS & ASSOCIATES LLC	16,680.00	1586
10351	07/14/22	COUNTYOF COUNTY OF SALEM	17,770.57	1586
10352	07/14/22	CRAIGIVE CRAIG IVES	130.63	1586
10353	07/14/22	CUMBTIRE CUMBERLAND TIRE CENTER	579.85	1586
10354	07/14/22	DBI DBI..WE DO OFFICE	43.63	1586
10355	07/14/22	DELCORA DELCORA	6,522.06	1586
10356	07/14/22	ELMERTIM ELMER TIMES	51.40	1586
10357	07/14/22	FINISHED FINISHED LINES LLC	8,700.00	1586
10358	07/14/22	FULTONFI FULTON FINANCIAL ADVISORS	18,460.88	1586
10359	07/14/22	G3SERVIC G3 SERVICES LLC	1,465.14	1586
10360	07/14/22	GARDENST GARDEN STATE HIGHWAY PRODUCTS	1,865.00	1586
10361	07/14/22	GREENTEC GREEN TECHNOLOGY SERVICES	12,638.24	1586
10362	07/14/22	GSBDBOW GIRL SCOUT BAD BOWBENDERS ARCH	300.00	1586
10363	07/14/22	GST91627 GIRL SCOUT TROOP 91627	300.00	1586
10364	07/14/22	GUARDIAN GUARDIAN	739.82	1586
10365	07/14/22	HIGHPOIN HIGH POINT ROOFING, LLC	1,200.00	1586
10366	07/14/22	JESSICAB JESSICA BISHOP	333.34	1586
10367	07/14/22	JULIEACT JULIE ACTON	449.36	1586
10368	07/14/22	KEENCOMP KEEN COMPRESSED GAS	149.84	1586
10369	07/14/22	KNIGHTSO KNIGHTS OF COLUMBUS COUNCIL	300.00	1586
10370	07/14/22	KYOCERA KYOCERA DOCUMENT SOL AME	22.84	1586
10371	07/14/22	NJADVMEJ NJ ADVANCE MEDIA	1,238.44	1586
10372	07/14/22	ORBISCOR ORBIS CORPORATION	3,890.88	1586
10373	07/14/22	PACK5ALL PACK 5 ALLOWAY	300.00	1586
10374	07/14/22	PENDERGA PENDERGAST SAFETY EQUIPMENT	2,720.50	1586
10375	07/14/22	PITNEYBO PITNEY BOWES GLOBAL FIN SRVCS	191.67	1586
10376	07/14/22	PRINCIPA PLIC-SBD GRAND ISLAND	859.26	1586
10377	07/14/22	PRINTERS PRINTERS OF SALEM COUNTY LLC	603.00	1586
10378	07/14/22	PURCHASE PURCHASE POWER	66.58	1586
10379	07/14/22	RIGGINS RIGGINS	8,297.16	1586
10380	07/14/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	628.19	1586
10381	07/14/22	SJ SJ TRANSPORTATION CO.,INC.	19.93	1586
10382	07/14/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	125.00	1586
10383	07/14/22	SMICKLUM I S SMICK LUMBER	256.89	1586
10384	07/14/22	SPRINT SPRINT PO MANAGEMENT	143.98	1586
10385	07/14/22	TIPCO TIPCO TECHNOLOGIES INC.	601.33	1586
10386	07/14/22	TRUGREEN TRUGREEN LP	2,163.00	1586
10387	07/14/22	VERIZON3 VERIZON BUSINESS	39.95	1586
10388	07/14/22	WBMASON WB MASON	801.80	1586
10389	07/14/22	WEIGHTS STATE TREASURER	150.00	1586

July 13, 2022
01:56 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

Page No: 2

check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10390	07/14/22	WILLIAMS WILLIAMS AUTO PARTS	547.04		1586
10391	07/14/22	WISTARBU WISTARBURG RURITAN CLUB	300.00		1586
10392	07/14/22	AIMINO AIMINO & DENNEN, LLC	2,115.00		1587
10393	07/14/22	BOWMANCO BOWMAN & COMPANY LLP	25,625.00		1587
10394	07/14/22	CARLSONS CARLSON'S AUTO PARTS, INC.	160.99		1587
10395	07/14/22	CERTIFIE CERTIFIED LABORATORIES	515.85		1587
10396	07/14/22	CHDISPOS C&H DISPOSAL SERVICE INC.	20,702.56		1587
10397	07/14/22	GT MIDATL GT MID ATLANTIC	1,237.30		1587
10398	07/14/22	KYOCERA KYOCERA DOCUMENT SOL AME	131.86		1587
10399	07/14/22	PRINCIPA PLIC-SBD GRAND ISLAND	1,134.22		1587
10400	07/14/22	REGGIES REGGIE'S CARPET CLEANING SERV	775.00		1587
10401	07/14/22	ROORKS ROORK'S FARM SUPPLY, INC.	91.16		1587
10402	07/14/22	WILLIAMS WILLIAMS AUTO PARTS	234.88		1587
10403	07/14/22	ALLOWHOS ALLOWAY TOWNSHIP HCB	69,024.08		1592
10404	07/14/22	SCSENGIN SCS ENGINEERS	5,925.55		1592
<hr/>					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		64	0	288,387.68	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		64	0	288,387.68	0.00
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		64	0	288,387.68	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		64	0	288,387.68	0.00

EFT/Wire Transfers SCIA Operating Account Funds Jul-22		
DATE	VENDOR/DESCRIPTION	AMOUNT
6/7/2022	Sanitary Landfill Escrow Return (May)	\$8,404.26
6/7/2022	Sanitary Landfill-CRIM (May)	\$27,061.72
6/7/2022	Sanitary Landfill Tax Return (May)	\$4,202.13
6/8/2022	Paychex	\$259.12
6/1/2022	Paychex	\$140.58
6/5/2022	Paychex	\$98.70
6/22/2022	Paychex	\$266.47
6/8/2022	DCRP	\$21.84
6/17/2022	DCRP	\$32.12
	TOTAL	\$40,486.94