

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, New Jersey 08001  
Thursday, June 9, 2022, at 4:30 pm**

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, Edward Ramsay, County Commissioner, and Michael Aimino, Esquire, were present. In addition, two members of the public were present; Wesley Dillard and David Green, both of the City of Salem.

**PUBLIC COMMENT**

Mr. Dillard introduced himself and advised that he is new to the area. He is interested in helping rehabilitate dilapidated houses and was looking for contacts to help him in this endeavor. He advised that he would be applying for grants and in addition he does tree trimming and removal, and power washing. Mr. Dillard was directed to Chris Davenport, the Executive Director of Stand Up For Salem, and he was thanked for his efforts and welcomed to Salem County.

**EXECUTIVE SESSION**

**RESOLUTION 2022-61** Authorizing Executive Session  
**(M) Davis (S) Schneider** to authorize Executive Session  
Motion carried 5-0.

**MINUTES**

Regular meeting of May 12, 2022  
**(M) Davis (S) Schneider** to approve minutes.  
Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

It was noted that SCIA received a notice from DELCORA of a late self-monitoring report.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that there are resolutions on the agenda to approve the Administrative Action for SJAP, purchase of a new computer server, revision to the Cash Management Plan and to make Juneteenth an official SCIA holiday. The parking lot has been resurfaced and lines will be painted soon. The 2021 audit is being worked on and the new Fee Accountant is doing a great job helping get ready for the audit. The FIOS service has started and there is a bit of a lag on the computers so Executive Director Acton will be

discussing this with the account representative. Cameras have been installed at the scale house and the vendor has done a great job and is highly recommended. An investigation is ongoing regarding bird deaths and it is suspected that it is related to the avian flu.

### **SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that with regard to the engineer's report, the outbound scale field survey work has been completed. This job will be under two contracts; the site work and the scale removal and replacement. With regard to the statistical report the landfill tonnage revenue is up, the average price per ton is slightly up, Convenience Center revenue is down because people have returned to work. Because of the rain, the leachate expense is up compared to May 2021. Cover expense is zero again and beneficial use soil is down because we are running out of room so the landfill staff is being very selective and closely monitoring the soil. Density is up.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chairman Bestwick advised that the committee is discussing changing banks. Committee Chairman Bestwick requested information regarding the tenant expense reimbursement item on the Finlaw monthly bill. Executive Director Acton advise that we pay 1/16 of the expenses of the building as a reimbursement to Stand Up For Salem. Executive Director Acton noted that she has requested a quarterly meeting with Stand Up For Salem and there is a meeting this month.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that he has nothing to add except that they are currently defining the needs regarding the backup flare.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider advised that the committee discussed the Juneteenth holiday and making the receptionist position fulltime as opposed to parttime. He noted this is acceptable since the job is currently fulltime. He also advised that he is gathering information regarding providing health benefits for retirees and he should be able to address this matter at the next meeting.

**Ad hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that he has nothing to add at this time.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

It was noted that there is nothing new regarding Finlaw Building.

### **NEW BUSINESS**

**RESOLUTION 2022-56** Authorizing Payment of Bills

**(M) Bestwick (S) Davis** to adopt Resolution 2022-56 authorizing payment of bills (see attached bill list) Motion carried 5-0.

**RESOLUTION 2022-57** Approving an Administrative Action for SJAP regarding their RDD

**(M) Bestwick (S) Davis** to adopt Resolution 2022-57 approving an AA for SJAP regarding their RDD  
Motion carried 5-0.

**RESOLUTION 2022- 58** Authorizing the Purchase of a Server

**(M) Bestwick (S) Schneider** to adopt Resolution 2022-58 authorizing the purchase of a computer server  
Motion carried 5-0.

**RESOLUTION 2022-59** Recognizing Juneteenth as an Official Holiday for SCIA

**(M) Bestwick (S) DiMatteo** to adopt Resolution 2022-59 recognizing Juneteenth as an official holiday for SCIA

Motion carried 4-1.

**RESOLUTION 2022-60** Authorizing Amended Cash Management Plan

**(M) Bestwick (S) Davis** to adopt Resolution 2022-60 authorizing an amended cash management plan  
Motion carried 5-0

	Mov'd	2nd	Yes	No	Absent	Abstain
Taylor			X			
Bestwick	X		X			
Davis		X	X			
Schneider			X			
DiMatteo			X			

**MOTION** to amend the Holiday Policy

Motion carried 5-0.

**MOTION** to amend the holiday schedule to include Juneteenth

Motion carried 5-0.

**MOTION** to amend motion to hire a fulltime receptionist in lieu of a parttime receptionist

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:15 on Motion by **DiMatteo** with a Second by **Davis**. Motion carried 5-0.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett

Recording Secretary

May 11, 2022  
10:46 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 05/12/22 to 05/12/22  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10222	05/12/22	ACCBUSIN ACC BUSINESS	490.95	1576
10223	05/12/22	ACVENVIR ACV ENVIRONMENTAL SERVICES INC	16,392.00	1576
10224	05/12/22	ADVANCES ADVANCE SCALE COMPANY INC.	612.00	1576
10225	05/12/22	AFOOTERE A.FOOTE REPAIR SERVICE LLC	7,789.10	1576
10226	05/12/22	AIMINO AIMINO & DENNEN, LLC	540.00	1576
10227	05/12/22	ALAIMOGR ALAIMO GROUP	15,066.00	1576
10228	05/12/22	ANJHHWC ANJHHWC C/O MIDDLESEX CNTY	125.00	1576
10229	05/12/22	ATLANTIC ATLANTIC CITY ELECTRIC	2,282.63	1576
10230	05/12/22	ATT AT&T MOBILITY	41.24	1576
10231	05/12/22	BSAFEINC B SAFE, INC.	211.69	1576
10232	05/12/22	CARLSONS CARLSON'S AUTO PARTS, INC.	538.18	1576
10233	05/12/22	CHDISPOS C&H DISPOSAL SERVICE INC.	41,278.45	1576
10234	05/12/22	CLASSICT CLASSIC TOUCH EMBROIDERY	21.00	1576
10235	05/12/22	DELCORA DELCORA	4,703.26	1576
10236	05/12/22	EFFECTV EFFECTV	4,912.75	1576
10237	05/12/22	FULTONFI FULTON FINANCIAL ADVISORS	20,362.26	1576
10238	05/12/22	G3SERVIC G3 SERVICES LLC	1,465.14	1576
10239	05/12/22	GREENTEC GREEN TECHNOLOGY SERVICES	408.19	1576
10240	05/12/22	GUARDIAN GUARDIAN	738.76	1576
10241	05/12/22	INTERSTA INTERSTATE MOBILE CARE	540.00	1576
10242	05/12/22	JESSICAB JESSICA BISHOP	333.34	1576
10243	05/12/22	JOSEPHHA JOSEPH HART INC.	538.00	1576
10244	05/12/22	JULIEACT JULIE ACTON	120.00	1576
10245	05/12/22	KDKANOPY KD KANOPY INC	917.00	1576
10246	05/12/22	KEENCOMP KEEN COMPRESSED GAS	149.84	1576
10247	05/12/22	KYOCDOCS KYOCERA DOC SOLUTIONS AMERICA	1,091.00	1576
10248	05/12/22	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1576
10249	05/12/22	NJADVME NJ ADVANCE MEDIA	1,100.24	1576
10250	05/12/22	PARKERSM PARKER SMITH	21.00	1576
10251	05/12/22	PPCLUBRI PPC LUBRICANTS	775.45	1576
10252	05/12/22	PRECISIO PRECISION SCALE & BALANCE	1,989.48	1576
10253	05/12/22	PURCHASE PURCHASE POWER	1,000.00	1576
10254	05/12/22	REGGIES REGGIE'S CARPET CLEANING SERV	620.00	1576
10255	05/12/22	RIGGINS RIGGINS	10,499.62	1576
10256	05/12/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	636.14	1576
10257	05/12/22	SCSENGIN SCS ENGINEERS	2,853.90	1576
10258	05/12/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	130.00	1576
10259	05/12/22	SMICKLUM I S SMICK LUMBER	28.99	1576
10260	05/12/22	SPRINT SPRINT PO MANAGEMENT	143.98	1576
10261	05/12/22	SUBURBAN SUBURBAN PROPANE-2115	5,049.50	1576
10262	05/12/22	TRICOUNT TRI-COUNTY PEST CONTROL	35.00	1576
10263	05/12/22	VERIZON3 VERIZON BUSINESS	39.75	1576
10264	05/12/22	WBMASON WB MASON	465.18	1576
10265	05/12/22	WEIGHTS STATE TREASURER	150.00	1576
10266	05/12/22	ZANEWEST ZANE WESTERN APPAREL	2,479.67	1576
10267	05/12/22	CARBONIN CARBON INDUSTRIAL SERVICES LLC	4,581.50	1580
10268	05/12/22	COUNTYOF COUNTY OF SALEM	14,357.22	1580
10269	05/12/22	FFINANCI FULTON FINANCIAL ADVISORS	1,500.00	1580
10270	05/12/22	WISTARBU WISTARBURG RURITAN CLUB	40.00	1580

May 11, 2022  
10:46 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 2

Check # Check Date Vendor			Amount Paid	Reconciled/Void Ref Num
CLEARING2	SOLID WASTE	Continued		
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	49	0	170,296.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	49	0	170,296.26	0.00
Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	49	0	170,296.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	49	0	170,296.26	0.00

EFT/Wire Transfers  
SCIA Operating Account Funds  
May-22

DATE	VENDOR/DESCRIPTION	AMOUNT
4/9/2022	Sanitary Landfill Escrow Return (March)	\$7,897.46
4/8/2022	Sanitary Landfill-CRIM (March)	\$25,429.83
4/7/2022	Sanitary Landfill Tax Return (March)	\$3,948.73
4/7/2022	Quarterly Recycling Tax Return	\$61,085.85
4/5/2022	Paychex	\$140.58
4/5/2022	Paychex	\$103.40
4/13/2022	Paychex	\$245.79
4/27/2022	Paychex	\$245.79
4/13/2022	DCRP	\$40.04
4/27/2022	DCRP	\$29.48
	TOTAL	\$99,166.95