

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, NJ**

**Wednesday, November 10, 2021, at 4:30 pm**

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Absent
Bestwick, Susan	Absent
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, James McKelvie, Landfill Engineer, and Michael Aimino, Esquire were present.

**MINUTES**

Regular meeting of October 14, 2021

**(M) Davis (S) DiMatteo** to approve minutes. Executive Director Acton advised that the new rate for the scalemaster was said to be \$15.51 during that meeting; however, the correct rate is \$15.50.

Motion carried by voice vote of 3-0.

**CORRESPONDENCE**

Executive Director Acton noted correspondence consisted of the Loss Control Service Visit letter from Statewide's Edge that reflects there were no workers compensation claims for 2019, 2020 and to the date of the letter for 2021. Also, the REA Grant application was approved by the NJDEP.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that there were no findings with regard to the Landfill Closure Escrow Fund audit, the 2022 budget is on the agenda to be adopted, the flare control upgrade bids were opened and the awarding of the contract is on the agenda, and there is a resolution on the agenda to go out to bid for a new water truck. The bird permit resolution is on the agenda; however, it was noted that there are errors in the attachment so it was recommended that same be tabled so the corrections can be made. There is funding in the personnel budget for a seasonal laborer and therefore someone was hired. At this time, he will only work on Saturdays, but if he works out, he will be hired as a seasonal laborer.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage revenue is up, the price per ton is up, cover expense was zero, beneficial use cover income is up, and leachate costs are down. Executive Director Acton advised that the engineer's report would be discussed during Executive Session.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chairman Bestwick was not present; however, Board Chairman Taylor advised that there was nothing to add to what has already been discussed.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that he is currently working on the bird permit.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider was not present.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that the flare control bids were opened and the bids were more in line with the SCS estimate. The resolution awarding the bid is on the agenda. There is also a resolution on the agenda to go out for bids for the water truck. Solid Waste Committee Chairman Davis asked Landfill Manager Smith to advise regarding the search for a new compactor. Landfill Manager Smith advised that overall, four compactors have been looked at and the pros and cons were discussed. The TANA compactor is the front-runner, and one is available in Newfield, New Jersey. Landfill Manager Smith noted that he is having trouble getting responses from Bomag regarding a quote for their compactor. There is a resolution on the agenda to join a National cooperative purchasing program to purchase the compactor and the bird permit was discussed. It was noted that scale plates are being installed on the outbound scale.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

## **UNFINISHED BUSINESS**

It was noted that there are two Finlaw Building invoices on the agenda for October and November because SCIA did not receive the October invoice in time for the meeting.

## **NEW BUSINESS**

### **RESOLUTION 2021-103** Authorizing Payment of Bills

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-103 authorizing payment of bills (see attached bill list)  
Motion carried 3-0.

### **RESOLUTION 2021-104** Authorizing Award of Contract for Installation of the Landfill Flare Control Panel

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-104 authorizing award of the contract for installation of the landfill flare control panel  
Motion carried 3-0.

### **RESOLUTION 2021-105** Adopting 2022 Budget

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-105 adopting the 2022 Budget  
Motion carried 3-0.

### **RESOLUTION 2021-106** Setting 2022 Healthcare Waiver Compensation

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-106 setting the 2022 healthcare waiver compensation  
Motion carried 3-0.

### **RESOLUTION 2021-107** Accepting the Solid Waste Facility Sanitary Landfill Closure Escrow Fund Audit Report and Authorizing Release of same to the State of New Jersey

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-107 accepting the Solid Waste Facility Sanitary Landfill Closure Escrow Fund Audit Report and authorizing release of same to the State of New Jersey  
Motion carried 3-0.

**RESOLUTION 2021-108** for Member Participation in a Cooperative Pricing System with Houston-Galveston Area Council

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-108 for member participation in a Cooperative Pricing System with Houston-Galveston Area Council

Board Member Davis asked if there are any fees to join this cooperative and Executive Director Acton advised there are no fees. Solicitor Aimino advised that he thoroughly researched this cooperative program and they comply with all New Jersey statutory requirements.

Motion carried 3-0.

**RESOLUTION 2021-109** Approving Personal Time Carryover for Executive Director Julie Acton

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-109 approving personal time carryover for Executive Director Julie Acton

Motion carried 3-0.

**RESOLUTION 2021-110** Approving the Purchase of a Water Truck

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-110 approving the purchase of a water truck

Executive Director Acton advised that this purchase is in the Capital Budget and Landfill Manager

Motion carried 3-0.

**RESOLUTION 2021-111** Resolution of the Salem County Improvement Authority Approving and Adopting the Bird Depredation Policy and Release, Indemnification and Hold Harmless Agreement

**(M) Davis (S) DiMatteo** to table Resolution 2021-111 approving and adopting the Bird Depredation Policy and Release, Indemnification and Hold Harmless Agreement

Motion carried 3-0.

**RESOLUTION 2021-112** Resolution of the Salem County Improvement Authority Approving an Administrative Action Amending the Salem County Solid Waste Management Plan Regarding the Sale of South Jersey Agricultural Products, Inc.

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-112 approving and Administrative Action amending the SCSWMP regarding the sale of South Jersey Agricultural Products, Inc.

Motion carried 3-0.

## **EXECUTIVE SESSION**

**RESOLUTION 2021-113** Authorization of Executive Session

**(M) Davis (S) DiMatteo** to adopt Resolution 2021-113 authorizing Executive Session

Motion carried 3-0.

**MOTION (M) Davis (S) DiMatteo** to end Executive Session.

Motion carried 3-0.

## **PUBLIC COMMENT**

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:36 on Motion by **Davis** with a Second by **DiMatteo**. Motion carried 3-0.

Respectfully submitted,  
*/S/ Florence E. Beckett*  
Florence E. Beckett  
Recording Secretary

EFT/Wire Transfers  
SCIA Operating Account Funds  
10/1/2021

DATE	VENDOR/DESCRIPTION	AMOUNT
10/13/2021	Sanitary Landfill Escrow Return	\$8,921.30
10/14/2021	Sanitary Landfill-CRIM	\$28,726.59
10/9/2021	Sanitary Landfill Tax Return	\$4,460.65
10/8/2021	Quarterly Recycling Tax	\$71,322.03
10/5/2021	Paychex	\$103.40
10/13/2021	Paychex	\$245.79
10/27/2021	Paychex	\$245.79
10/13/2021	DCRP	\$28.19
10/27/2021	DCRP	\$23.16
	TOTAL	\$114,076.90

November 8, 2021  
09:18 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

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Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 11/10/21 to 11/10/21  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
9813	11/10/21	ACCBUSIN ACC BUSINESS	498.10	1537
9814	11/10/21	ACSHULTE A.C.SCHULTE, INC.	1,387.00	1537
9815	11/10/21	ACVENVIR ACV ENVIRONMENTAL SERVICES INC	9,057.60	1537
9816	11/10/21	AIMINO AIMINO & DENNEN, LLC	2,100.00	1537
9817	11/10/21	ALAIMOGR ALAIMO GROUP	9,612.50	1537
9818	11/10/21	ALLCOUNT ALL COUNTY GARAGE DOORS LLC	2,305.00	1537
9819	11/10/21	ALLOWAYP ALLOWAY PIZZA	145.66	1537
9820	11/10/21	ALLOWHOS ALLOWAY TOWNSHIP HCB	63,952.09	1537
9821	11/10/21	ATLANTIC ATLANTIC CITY ELECTRIC	956.20	1537
9822	11/10/21	ATT AT&T MOBILITY	1.33	1537
9823	11/10/21	BOWMANCO BOWMAN & COMPANY LLP	15,785.00	1537
9824	11/10/21	BSAFEINC B SAFE, INC.	201.60	1537
9825	11/10/21	CARBONIN CARBON INDUSTRIAL SERVICES	5,120.50	1537
9826	11/10/21	CHDISPOS C&H DISPOSAL SERVICE INC.	36,363.90	1537
9827	11/10/21	CLEANCOM CLEAN COMMUNITIES ACCT#6000	2,418.00	1537
9828	11/10/21	CLEARCHA CLEAR CHANNEL OUTDOOR INC.	4,950.00	1537
9829	11/10/21	COUNTYOF COUNTY OF SALEM	15,884.68	1537
9830	11/10/21	CUMBTIRE CUMBERLAND TIRE CENTER	210.00	1537
9831	11/10/21	DBI DBI..WE DO OFFICE	9.48	1537
9832	11/10/21	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	3,609.37	1537
9833	11/10/21	DELCORA DELCORA	7,029.08	1537
9834	11/10/21	ELMERTIM ELMER TIMES	94.00	1537
9835	11/10/21	FULTONFI FULTON FINANCIAL ADVISORS	35,897.36	1537
9836	11/10/21	GREENTEC GREEN TECHNOLOGY SERVICES	384.52	1537
9837	11/10/21	GT MIDATL GT MID ATLANTIC	559.60	1537
9838	11/10/21	GUARDIAN GUARDIAN	780.62	1537
9839	11/10/21	HELENKAR HELEN KAROL	204.62	1537
9840	11/10/21	HOLYTEMP HOLY TEMPLE CHURCH	300.00	1537
9841	11/10/21	JESCO JESCO INC.	3,943.59	1537
9842	11/10/21	JESSICAB JESSICA BISHOP	333.34	1537
9843	11/10/21	JULIEACT JULIE ACTON	100.00	1537
9844	11/10/21	KEENCOMP KEEN COMPRESSED GAS	139.80	1537
9845	11/10/21	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1537
9846	11/10/21	MAGICALR MAGICAL RESULTS	2,100.00	1537
9847	11/10/21	MARCO MARCO	661.14	1537
9848	11/10/21	MELECTRI MANNINGTON ELECTRIC	1,043.70	1537
9849	11/10/21	NJADVMED NJ ADVANCE MEDIA	625.00	1537
9850	11/10/21	PARKERSM PARKER SMITH	81.76	1537
9851	11/10/21	PARNEL PARNEL BIOGAS INC	15,861.50	1537
9852	11/10/21	POSTOFFFI POSTMASTER	226.00	1537
9853	11/10/21	PPCLUBRI PPC LUBRICANTS	505.92	1537
9854	11/10/21	PRINCIPA PLIC-SBD GRAND ISLAND	703.16	1537
9855	11/10/21	RIGGINS RIGGINS	6,268.67	1537
9856	11/10/21	ROMANOTE ROMANO, HEARING, TESTA & KNORR	1,906.50	1537
9857	11/10/21	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	306.98	1537
9858	11/10/21	SCLELAND SC LANDFILL ENERGY LLC	361.89	1537
9859	11/10/21	SCSENGIN SCS ENGINEERS	8,244.50	1537
9860	11/10/21	SJ SJ TRANSPORTATION CO., INC.	59.62	1537
9861	11/10/21	SJCULLIG SOUTH JERSEY CULLIGAN WATER	32.00	1537

November 8, 2021  
09:18 AM

SALEM COUNTY IMPROVEMENT AUTHORITY  
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
9862	11/10/21	SMICKLUM I S SMICK LUMBER	92.50		1537
9863	11/10/21	SPRINT SPRINT PO MANAGEMENT	263.46		1537
9864	11/10/21	STANDGAI STAND UP FOR SALEM	500.00		1537
9865	11/10/21	STNJDEPT STATE OF NEW JERSEY	33.00		1537
9866	11/10/21	TIPCO TIPCO TECHNOLOGIES INC.	285.93		1537
9867	11/10/21	TREASURE TREASURER-STATE OF NEW JERSEY	6,006.00		1537
9868	11/10/21	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1537
9869	11/10/21	TRUGREEN TRUGREEN LP	660.00		1537
9870	11/10/21	VERIZON3 VERIZON BUSINESS	94.74		1537
9871	11/10/21	VFWPOST2 VFW POST 253	500.00		1537
9872	11/10/21	WILLIAMS WILLIAMS AUTO PARTS	144.43		1537
9873	11/10/21	WOODS238 WOODSTOWN PACK 238	500.00		1537
9874	11/10/21	ZANEWEST ZANE WESTERN APPAREL	386.01		1537
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Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	62	0	272,955.81	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	62	0	272,955.81	0.00
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	62	0	272,955.81	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	62	0	272,955.81	0.00