

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001**

Thursday, March 10, 2022, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Absent

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, Edward Ramsay, County Commissioner, and Michael Aimino, Esquire, were present. Salem City Mayor Jody Veler, Salem City Council President Earl Gage and Salem City CFO Kenya Nunez were also present.

CITY OF SALEM BONDING REQUEST PRESENTATION

Salem City Council President Earl Gage gave a presentation regarding the request by the City of Salem for bonding regarding the purchase of a new fire truck, recycling collection truck and street sweeper. Council President Gage advised that the City would pay all fees associated with the bonding process. They will be producing a resolution memorializing the City's intentions soon.

MINUTES

Regular meeting of February 10, 2022

(M) Bestwick (S) Davis to approve minutes.

Motion carried by voice vote of 3-0.

CORRESPONDENCE

No correspondence was received.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that there is a resolution on the agenda to hire the new fee accountant and the previous fee accountant has an appointment set up to transition files and information. The new landfill manager's office is moving along quickly and RM Sickler is doing a very good job. The piping has been removed from the warehouse and the flare panel installation project is complete. Compaction on the landfill is up 10% due to the efficiency of the new compactor and the Bomag has been fixed. Atlantic City Electric replaced three transformers at no cost to SCIA. There was a Salem County Health Department inspection in cooperation with the NJDEP and both agencies were pleased with the appearance of the landfill. They advised that there must be an annual leachate pipe cleanout and that will be accomplished. Executive Director Acton advised that there is a need for seasonal laborers.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage revenue is up, the average price per ton is up, Convenience Center revenue is up, leachate expense is down and beneficial soil income is up. The engineer will be starting the topographical survey and the report is due at the beginning of May 1. To update the fecal coliform matter, the engineer sent correspondence to the NJDEP on January 7 and to date there has been no response.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chairman Bestwick advised that she had nothing to add to the discussion except that the trip to the Cape May landfill was interesting.

Ad Hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo was not present.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider was not present; however, Executive Director Acton advised that Board member Schneider was on board with the revisions to the uniform policy and to the job descriptions for the Scalemaster and the Assistant Clean Communities Coordinator. These items are on the agenda for action by the Board.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that the next two projects will be to replace the outbound scale, which will take approximately a year to receive, and redundancy equipment on the flare. The Executive Director advised that the engineer will begin work on the bid specifications for the project on the outbound scale. Board Chairman asked if the scale can be painted to deter rust and the Executive Director will look into this. To try to extend the life of the outbound scale, plates were installed and two load cells were replaced.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

Finlaw Building was discussed, and it was noted that Senator Sweeney's office has vacated the building. It was confirmed that the Executive Director will continue to pursue someone to sublease SCIA's basement office space.

NEW BUSINESS

RESOLUTION 2022-42 Authorizing Payment of Bills

(M) Davis (S) Bestwick to adopt Resolution 2022-42 authorizing payment of bills (see attached bill list)
Motion carried 3-0.

RESOLUTION 2022-43 Awarding a Fair and Open Contract for Fee Accountant Services

(M) Bestwick (S) Davis to adopt Resolution 2022-43 authorizing awarding of a contract to the Fee Accountant
Motion carried 3-0.

RESOLUTION 2022-44 Authorizing Change Order #5 regarding the Exposed Geomembrane Cover

(M) Davis (S) Bestwick to adopt Resolution 2022-44 authorizing Change Order #5
Motion carried 3-0.

MOTION to amend the Uniform Policy
(M) Bestwick (S) Davis to amend the Uniform Policy
Motion carried 3-0.

MOTION to amend job description for the Assistant Clean Communities Coordinator
(M) Davis (S) Bestwick to amend the job description for the Assistant Clean Communities Coordinator
Motion carried 3-0.

MOTION to amend job description for Senior Scalemaster
(M) Davis (S) Bestwick to amend the job description for the Senior Scalemaster
Motion carried 3-0.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2022-45 Authorizing Executive Session
(M) Davis (S) Bestwick to authorize Executive Session
Motion carried 3-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:02 on Motion by **Davis** with a Second by **Bestwick**. Motion carried 3-0.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary

March 8, 2022
02:00 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

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Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 03/10/22 to 03/10/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10080	03/10/22	ABSELECT ABS ELECTRC INC.	1,094.40	1564
10081	03/10/22	ACCBUSIN ACC BUSINESS	490.95	1564
10082	03/10/22	ACSHULTE A.C.SCHULTE, INC.	4,155.00	1564
10083	03/10/22	ALAIMOGR ALAIMO GROUP	1,535.00	1564
10084	03/10/22	ALLCOUNT ALL COUNTY GARAGE DOORS LLC	908.36	1564
10085	03/10/22	ATLANTIC ATLANTIC CITY ELECTRIC	2,245.76	1564
10086	03/10/22	ATT AT&T MOBILITY	41.64	1564
10087	03/10/22	CARBONIN CARBON INDUSTRIAL SERVICES LLC	5,488.00	1564
10088	03/10/22	CERTIFIE CERTIFIED LABORATORIES	193.00	1564
10089	03/10/22	CHDISPOS C&H DISPOSAL SERVICE INC.	13,805.97	1564
10090	03/10/22	CITYOFBR CITY OF BRIDGETON	25.00	1564
10091	03/10/22	CLEARCHA CLEAR CHANNEL OUTDOOR INC.	5,000.00	1564
10092	03/10/22	DELCORA DELCORA	6,021.04	1564
10093	03/10/22	FLORENCE FLORENCE BECKETT	12.18	1564
10094	03/10/22	GUARDIAN GUARDIAN	738.76	1564
10095	03/10/22	HIGHPOIN HIGH POINT ROOFING, LLC	750.00	1564
10096	03/10/22	JESSICAB JESSICA BISHOP	333.34	1564
10097	03/10/22	JULIEACT JULIE ACTON	569.98	1564
10098	03/10/22	KEENCOMP KEEN COMPRESSED GAS	149.84	1564
10099	03/10/22	NJADVANC NJ ADVANCE MEDIA	64.23	1564
10100	03/10/22	PITNEYBO PITNEY BOWES GLOBAL FIN SRVCS	96.89	1564
10101	03/10/22	PRECISIO PRECISION SCALE & BALANCE	2,902.40	1564
10102	03/10/22	PRINCIPA PLIC-SBD GRAND ISLAND	859.26	1564
10103	03/10/22	RIGGINS RIGGINS	9,810.71	1564
10104	03/10/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	725.75	1564
10105	03/10/22	SCSENGIN SCS ENGINEERS	17,937.74	1564
10106	03/10/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	75.00	1564
10107	03/10/22	SJERNEWS SOUTH JERSEY NEWSPAPERS	105.88	1564
10108	03/10/22	SMICKLUM I S SMICK LUMBER	441.09	1564
10109	03/10/22	SUBURBAN SUBURBAN PROPANE-2115	7,067.19	1564
10110	03/10/22	ULINE ULINE INC	1,302.99	1564
10111	03/10/22	WILLIAMS WILLIAMS AUTO PARTS	204.41	1564
10112	03/10/22	ANJR ASSOCIATION OF NJ RECYCLERS	70.00	1565
10113	03/10/22	CHDISPOS C&H DISPOSAL SERVICE INC.	70.00	1565
10114	03/10/22	GREENTEC GREEN TECHNOLOGY SERVICES	175.00	1565
10115	03/10/22	KISTLERO KISTLER O'BRIEN FIRE PROT.	1,895.00	1565
10116	03/10/22	LEESUPPL LEE SUPPLY CO.	2,115.60	1565
10117	03/10/22	NJADVANC NJ ADVANCE MEDIA	43.23	1565
10118	03/10/22	PURCHASE PURCHASE POWER	13.94	1565
10119	03/10/22	SMICKLUM I S SMICK LUMBER	37.77	1565
10120	03/10/22	SUBURBAN SUBURBAN PROPANE-2115	1,619.01	1565
10121	03/10/22	TREASURE TREASURER-STATE OF NEW JERSEY	6,847.50	1565
10122	03/10/22	ABBONIZI ABBONIZIO CONTRACTORS, INC.	24,600.00	1566
10123	03/10/22	AIMINO AIMINO & DENNEN, LLC	1,215.00	1566
10124	03/10/22	CARLSONS CARLSON'S AUTO PARTS, INC.	464.88	1566
10125	03/10/22	CHDISPOS C&H DISPOSAL SERVICE INC.	11,365.96	1566
10126	03/10/22	COUNTYOF COUNTY OF SALEM	17,745.78	1566
10127	03/10/22	ELMERTIM ELMER TIMES	18.75	1566
10128	03/10/22	EZPASS E-ZPASS	50.00	1566

March 8, 2022
02:00 PM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CLEARING2		SOLID WASTE	Continued		
10129	03/10/22	FULTONFI FULTON FINANCIAL ADVISORS	20,813.50		1566
10130	03/10/22	G3SERVIC G3 SERVICES LLC	1,465.14		1566
10131	03/10/22	GREENTEC GREEN TECHNOLOGY SERVICES	382.08		1566
10132	03/10/22	KYOCERA KYOCERA DOCUMENT SOL AME	131.86		1566
10133	03/10/22	PARNEL PARNEL BIOGAS INC	3,172.30		1566
10134	03/10/22	REGGIES REGGIE'S CARPET CLEANING SERV	620.00		1566
10135	03/10/22	RIGGINS RIGGINS	7,122.98		1566
10136	03/10/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	32.00		1566
10137	03/10/22	SPRINT SPRINT PO MANAGEMENT	144.01		1566
10138	03/10/22	VERIZON3 VERIZON BUSINESS	40.07		1566
10139	03/10/22	BSAFEINC B SAFE, INC.	211.69		1567
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Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	60	0	187,634.81	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	60	0	187,634.81	0.00
<hr/>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	60	0	187,634.81	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	60	0	187,634.81	0.00

EFT/Wire Transfers SCIA Operating Account Funds Mar-22		
DATE	VENDOR/DESCRIPTION	AMOUNT
2/9/2022	Sanitary Landfill Escrow Return (Jan)	\$6,441.49
2/10/2022	Sanitary Landfill-CRIM (Jan)	\$20,741.59
2/8/2022	Sanitary Landfill Tax Return (Jan)	\$3,220.74
2/1/2022	Paychex	\$4,141.56
2/2/2022	Paychex	\$189.27
2/5/2022	Paychex	\$103.40
2/16/2022	Paychex	\$249.27
3/2/2022	Paychex	\$249.27
2/2/2022	DCRP	\$33.31
2/16/2022	DCRP	\$29.48
3/2/2022	DCRP	\$29.48
	TOTAL	\$35,428.86

EFT/Wire Transfers SWD Operating Account Manual Checks		
CHECK #	VENDOR/DESCRIPTION	AMOUNT
22222	FULTON Bank of New Jersey	\$987,288.75
	TOTAL	\$987,288.75