

**MINUTES OF THE REORGANIZATION AND REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ
Thursday, February 10, 2022, at 4:30 pm**

Lewis Schneider was sworn in.

Executive Director Julie Acton called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present via phone
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, Parker Smith, Landfill Manager, Michael Aimino, Esquire, and Edward Ramsay, County Commissioner, were present.

ELECTION OF OFFICERS

Executive Director Acton opened the floor for nominations for Chairman

(M) Schneider (S) Bestwick nominated Cordy Taylor as Chairman. No other nominations were received.

The nomination was approved by voice vote 4-0 with Cordy Taylor abstaining.

Executive Director Acton opened the floor for nominations for Vice Chairman

(M) Schneider (S) Taylor nominated Susan Bestwick as Vice Chairman. No other nominations were received.

The nomination was approved by voice vote 4-0 with Bestwick abstaining.

Executive Director Acton opened the floor for nominations for Secretary

(M) Taylor (S) Schneider nominated Barry Davis as Secretary. No other nominations were received.

The nomination was approved by voice vote 4-0 with Barry Davis abstaining.

Executive Director Acton opened the floor for nominations for Treasurer

(M) Schneider nominated Steven DiMatteo for Treasurer but withdrew his nomination.

(M) Taylor (S) Bestwick nominated Lewis Schneider as Treasurer. No other nominations were received.

The nomination was approved by voice vote 4-0 with Lewis Schneider abstaining.

Executive Director Acton opened the floor for nominations for Alternate Secretary/Treasurer

(M) Schneider (S) Bestwick nominated Steven DiMatteo as Alternate Secretary/Treasurer. No other nominations were received.

The nomination was approved by voice vote 4-0 with Steven DiMatteo abstaining.

Executive Director Acton turned the meeting over to Chairman Taylor.

APPOINTMENTS OF CHAIRPERSONS TO STANDING COMMITTEES

The following appointments for Committee's Chairpersons were announced by Chairman Taylor.

Executive – Susan Bestwick
Personnel – Lewis Schneider
Solid Waste – Barry Davis
Ad Hoc – Steven DiMatteo

REORGANIZATION NEW BUSINESS

Schneider made a motion to adopt Resolutions 2022-11 through 2022-22 by way of consent agenda and that motion was seconded by **Davis**. The motion to proceed by consent agenda was carried 5-0.

Schneider made a motion to adopt Resolutions 2022-11 through 2022-22 and that motion was seconded by **Davis**. The motion to adopt Resolutions 2022-11 through 2022-22 was carried 5-0.

A roll call vote to approve the Cash Management Plan (2022-14) is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Davis			✓			
Schneider	✓		✓			
DiMatteo			✓			

The Cash Management Plan was approved by roll call vote 5-0.

MINUTES

Regular meeting of January 13, 2022 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Executive Director Acton noted the Salem County Commissioner Board nominated Commissioner Ed Ramsay as the SCIA Liaison and she welcomed him.

Chairman Taylor noted that there was a letter from the attorney from South Jersey Agricultural Products advising that they would be proceeding with renewal of their research, development and demonstration project application

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that Abbonizio's work has been completed and she and Parker have reviewed same. Payment to Abbonizio is reflected in the bill list on this meeting's agenda. There are resolutions on the agenda for: Change Order #2 for the flare control panel upgrade, the Memorandum of Understanding with the Health Department for Flow Control Enforcement as per the permit requirement, transmission coupler repair to the Bomag landfill compactor, leasing of the farmland to the same farmer, Mike Catalano, and award of the household hazardous waste contract to ACV. Landfill Manager Smith advised that the Bomag repair would take approximately 2-3 days. Executive Director Acton advised that the contract was awarded to RM Sickler Construction for the construction of Parker's office and the County decided to keep the new

Economic Development Department in house; under the County as opposed to SCIA or the College. On behalf of SCIA correspondence was sent to all the newly elected officials. The new Kubota was received on January 25 and she thanked Parker for saving SCIA money by having the pipes in the warehouse removed by SCIA personnel as opposed to having to hire someone. There remain only a few pipes that are tied to electricity that will need to be professionally moved. Executive Director Acton advised that there was a leak at the Finlaw Building and ceiling tiles were damaged. She contacted the Stand Up for Salem Executive Director and had the ceiling tiles and carpeting replaced. Everything is back to normal there now. The State of the County event is being held at Creekside Inn in Woodstown. Executive Director Acton advised that she moved some money into a certificate of deposit to get a better interest rate and paid off the 286 Welchville Road Office a-building loan.

SOLID WASTE REPORTS

Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill revenue is down, but the price per ton is up. Convenience Center revenue is down because of the winter weather and leachate cost is down. Cover expense was zero and beneficial soil revenue is up.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chairman Bestwick advised that the only additional item she has was to note that the computer equipment leases has been renewed for another year since there are currently problems getting equipment and at an inflated cost and Chairman Taylor advised that the goal is to move everything to the cloud.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he had nothing additional to report.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that the uniform policy is being revised to eliminate a uniform allowance for the scale house personnel and they have been advised of this change.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that there is a saving on leachate with the new cover. The flare control panel is up and running and had a few bugs, but there have been no outages to date. Parker is now able to handle any flare problems remotely from home. Two other employees will also be able to handle things remotely in the future. Landfill Manager Smith advised that a blower experienced a catastrophic failure and is being repaired. He advised that he is working on obtaining a replacement to use as a backup. Committee Chairman Davis advised that advertising and purchase of a backhoe is on the agenda.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed under the Executive Director's report.

NEW BUSINESS

RESOLUTION 2022-23 Authorizing Payment of Bills

(M) **Bestwick (S) Schneider** to adopt Resolution 2022-23 authorizing payment of bills. Motion carried 5-0.

RESOLUTION 2022-24 Authorizing Disposal of Surplus Property Via Govdeals.com

(M) **Bestwick (S) Schneider** to adopt Resolution 2022-24 authorizing disposal of surplus property via govdeals.com. Motion carried 5-0.

Schneider made a motion to adopt Resolutions 2022-25 through 2022-34, by way of consent agenda and that motion was seconded by **Bestwick**. The motion to proceed by consent agenda was carried 5-0.

A roll call vote to approve Resolutions 2022-25 through 2022-34 is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Davis			✓			
Schneider	✓		✓			
DiMatteo			✓			

Resolutions 2022-25 through 2022-34 were approved by roll call vote 5-0.

RESOLUTION 2022-35 Authorizing the Execution of a Memorandum of Understanding Between the Salem County Department of Health and Human Services and the Salem County Improvement Authority for Assistance with Flow Control Enforcement

(M) **Bestwick (S) Schneider** to adopt Resolution 2022-35 authorizing execution of an MOU with the County Health Department to assist with flow control enforcement.

Board Member Schneider asked what services were performed by the Health Department under this MOU and he was advised by the Executive Director that they inspect haulers for Flow Control compliance and they are our enforcement arm with regard to illegal dumping and they are doing a very good job. Motion carried 5-0.

RESOLUTION 2022-36 Authorizing repair to the Bomag Compactor over \$10,000

(M) **Schneider (S) Bestwick** to adopt Resolution 2022-36 authorizing repair to the Bomag Compactor. Motion carried 5-0.

RESOLUTION 2022-37 Authorizing award of the 2022 HHW events quote

(M) **Schneider (S) Bestwick** to adopt Resolution 2022-37 awarding the quote for HHW events to ACV Enviro. Motion carried 5-0.

RESOLUTION 2022-38 Resolution of the Salem County Improvement Authority Authorizing the Execution of a Lease Agreement for Farming Purposes

(M) **Schneider (S) Bestwick** to adopt Resolution 2022-38 authorizing a lease agreement for farming purposes. Motion carried 5-0.

RESOLUTION 2022-39 Authorizing Change Order #2 for the Flare Control Panel

(M) **Schneider (S) Bestwick** to adopt Resolution 2022-39 authorizing Change Order #2 for the Flare Control Panel. Motion carried 5-0.

RESOLUTION 2022-40 Authorizing Advertizing and Purchasing of a Backhoe Through Sourcewell

(M) **Bestwick (S) Schneider** to adopt Resolution 2022-40 authorizing the purchase of a backhoe through Sourcewell.

Landfill Manager Smith advised that Foley CAT, the vendor supplying the backhoe, has the Caterpillar backhoe they liked the best, they had the best price, they gave the best offer for the old backhoe and has the fastest delivery.

Motion carried 5-0.

Board member Schneider asked the status of the Host Community Benefit and Board member Bestwick advised that the host benefit amount correlates to the tipping fee schedule.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2022-41 Authorization of Executive Session

(M) Schneider (S) Bestwick to adopt Resolution 2022-40 authorizing Executive Session regarding contract negotiations, attorney-client privilege and potential litigation. Motion carried 5-0.

MOTION to return to Open Session

(M) Bestwick (S) Schneider to return to Open Session

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:02 p.m. on Motion by **DiMatteo** with a Second by **Schneider**. Motion carried 5-0.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Dates: 02/10/22 to 02/10/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CLEARING2		SOLID WASTE		
10018	02/10/22	ACCBUSIN ACC BUSINESS	498.10	1555
10019	02/10/22	ADVANCES ADVANCE SCALE COMPANY INC.	550.00	1555
10020	02/10/22	AFOOTERE A.FOOTE REPAIR SERVICE LLC	1,590.33	1555
10021	02/10/22	AIMINO AIMINO & DENNEN, LLC	885.00	1555
10022	02/10/22	ALAIMOGR ALAIMO GROUP	4,980.00	1555
10023	02/10/22	ALLOWHOS ALLOWAY TOWNSHIP HCB	58,543.06	1555
10024	02/10/22	ANALYTIC ALS ENVIRONMENTAL	1,371.00	1555
10025	02/10/22	ANJR ASSOCIATION OF NJ RECYCLERS	165.00	1555
10026	02/10/22	ATLANTIC ATLANTIC CITY ELECTRIC	3,022.66	1555
10027	02/10/22	ATT AT&T MOBILITY	41.44	1555
10028	02/10/22	BSAFEINC B SAFE, INC.	211.69	1555
10029	02/10/22	CARLSONS CARLSON'S AUTO PARTS, INC.	85.64	1555
10030	02/10/22	CHDISPOS C&H DISPOSAL SERVICE INC.	32,717.68	1555
10031	02/10/22	CLEANCOM CLEAN COMMUNITIES ACCT#6000	2,135.25	1555
10032	02/10/22	COUNTYOF COUNTY OF SALEM	18,106.57	1555
10033	02/10/22	CUMBERLA THE CUMBERLAND AND SALEM GUIDE	96.00	1555
10034	02/10/22	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	32,753.70	1555
10035	02/10/22	DELCORA DELCORA	3,683.94	1555
10036	02/10/22	DELCORA3 DELCORA	300.00	1555
10037	02/10/22	G3SERVIC G3 SERVICES LLC	1,465.14	1555
10038	02/10/22	GARDENST GARDEN STATE HIGHWAY PRODUCTS	40.00	1555
10039	02/10/22	GREENTEC GREEN TECHNOLOGY SERVICES	382.08	1555
10040	02/10/22	GROFFTRA GROFF TRACTOR-MID ATLANTIC LLC	1,263,948.00	1555
10041	02/10/22	GT MIDATL GT MID ATLANTIC	1,674.05	1555
10042	02/10/22	GUARDIAN GUARDIAN	738.76	1555
10043	02/10/22	JAYNESSI JAYNES SIGNWORKS	50.00	1555
10044	02/10/22	JESSICAB JESSICA BISHOP	333.34	1555
10045	02/10/22	JULIEACT JULIE ACTON	100.00	1555
10046	02/10/22	KOMATSUN KOMATSU NORTHEAST	4,986.29	1555
10047	02/10/22	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1555
10048	02/10/22	NJADVMED NJ ADVANCE MEDIA	260.02	1555
10049	02/10/22	PENNPowe PENN POWER SYSTEMS	1,175.00	1555
10050	02/10/22	PITNEYBO PITNEY BOWES GLOBAL FIN SRVCS	105.00	1555
10051	02/10/22	PRINCIPA PLIC-SBD GRAND ISLAND	859.26	1555
10052	02/10/22	REGGIES REGGIE'S CARPET CLEANING SERV	620.00	1555
10053	02/10/22	RIGGINS RIGGINS	4,372.00	1555
10054	02/10/22	ROMANOTE ROMANO, HEARING, TESTA & KNORR	3,102.00	1555
10055	02/10/22	ROORKS ROORK'S FARM SUPPLY, INC.	23,337.79	1555
10056	02/10/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	390.64	1555
10057	02/10/22	SCARTLEA SALEM COUNTY ART LEAGUE	100.00	1555
10058	02/10/22	SCCHAMBE SALEM COUNTY CHAMBER OF COMM	105.00	1555
10059	02/10/22	SCSENGIN SCS ENGINEERS	7,097.58	1555
10060	02/10/22	SJ SJ TRANSPORTATION CO., INC.	77.49	1555
10061	02/10/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	121.00	1555
10062	02/10/22	SPRINT SPRINT PO MANAGEMENT	144.01	1555
10063	02/10/22	STATEWID STATEWIDE INSURANCE FUND	33,857.50	1555
10064	02/10/22	SUBURBAN SUBURBAN PROPANE-2115	3,634.80	1555
10065	02/10/22	SWANANJ SWANA NEW JERSEY CHAPTER	325.00	1555
10066	02/10/22	THERMALI THERMAL INSTRUMENT COMPANY	796.33	1555

February 8, 2022
11:16 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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CLEARING2		SOLID WASTE	Continued		
10067	02/10/22	TIPCO TIPCO TECHNOLOGIES INC.	162.22		1555
10068	02/10/22	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1555
10069	02/10/22	VERIZON3 VERIZON BUSINESS	40.07		1555
10070	02/10/22	WBMASON WB MASON	1,156.14		1555
10071	02/10/22	WILLIAMS WILLIAMS AUTO PARTS	516.71		1555
10072	02/10/22	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	4,252.34		1556
10073	02/10/22	FULTONFI FULTON FINANCIAL ADVISORS	16,277.38		1556
10074	02/10/22	PRINTERS PRINTERS OF SALEM COUNTY LLC	10,885.77		1556
10075	02/10/22	UPS UPS	76.99		1556

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	58	0	1,549,469.62	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>58</u>	<u>0</u>	<u>1,549,469.62</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	58	0	1,549,469.62	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>58</u>	<u>0</u>	<u>1,549,469.62</u>	<u>0.00</u>

EFT/Wire Transfers SCIA Operating Account Funds Feb-22		
DATE	VENDOR/DESCRIPTION	AMOUNT
12/31/2021	Sanitary Landfill Escrow Return (Dec)	\$6,766.43
12/31/2021	Sanitary Landfill-CRIM (Dec)	\$21,787.90
12/31/2021	Sanitary Landfill Tax Return (Dec)	\$3,383.21
12/31/2021	Quarterly Recycling Tax	\$65,289.66
1/4/2022	Paychex	\$71.60
1/5/2022	Paychex	\$103.40
1/5/2022	Paychex	\$269.29
1/19/2022	Paychex	\$713.04
1/5/2022	DCRP	\$29.49
1/19/2022	DCRP	\$25.27
	TOTAL	\$98,439.29

EFT/Wire Transfers SWD Operating Account Manual Checks		
CHECK #	VENDOR/DESCRIPTION	AMOUNT
1/20/2022	NJEIT	111,770.03
	TOTAL	\$111,770.03