

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, New Jersey 08001**

Thursday, April 14, 2022, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present via telephone
Davis, Barry	Present
Schneider, Lewis	Absent
Bestwick, Susan	Absent
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Edward Ramsay, County Commissioner, were present. Michael Aimino, Esquire, was present via telephone.

MINUTES

Regular meeting of March 10, 2022

(M) DiMatteo (S) Davis to approve minutes.

Motion carried by voice vote of 3-0.

CORRESPONDENCE

SCIA received a follow up letter from Statewide Insurance Fund regarding the April 5 PEOSHA standards inspection visit. Parker Smith, Landfill Manager, and Casie Garton reviewed everything with the Statewide representative, to be sure SCIA was in compliance with POSHA standards. There was also correspondence received from the attorney for South Jersey Agricultural Products and he will attend the May meeting to provide information regarding the research and development projection application to the NJDEP.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that there are two haulers on the aging report that are not responding to her requests for payment. The backhoe has been delivered, personnel trained and the invoice is on the bill list for payment at this meeting. The sweeper attachment works very well. Research is being conducted regarding the purchase of cameras for the scale area to check for proper tarping and complete emptying of loads upon exiting the landfill. There is a resolution on the agenda to add a \$100 surcharge for trucks not properly tarped and also to add a road base charge for the use of wood chips to stabilize the road during wet weather. Executive Director Acton reminded everyone that their financial disclosures are due on May 15. There are resolutions on the agenda for SCS Engineers to provide consulting services regarding the methane gas collection system, for Alaimo to begin preparing designs, bid documents, and oversight for the installation of the outbound scale, and awarding the quote for tire recycling to Carbon Industries. It was noted that the Bag Ban Networking Event was a great success with approximately 85 people in attendance. The topographical survey is in the works and same is due on May 1.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage revenue is up, the average price per ton is down, Convenience Center revenue is down, leachate expense is down. Cover expense is zero because of the incoming beneficial soil and density has increased.

There was an NJDEP stormwater inspection on March 30 and the results of the inspection was discussed. There was an NJDEP solid waste inspection on March 31 and it went well although it was windy so some blowing of trash was noted. On April 13 there was a meeting regarding the Avian Flu involving the NJDEP, the Department of Agriculture, the NJSP and state and county emergency management. Logistics regarding disposal of deceased birds was discussed at length.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Chairman Taylor advised that the items on this agenda would be discussed during the meeting, but he wanted to add that the Bag Ban event was great and he noted that all of the staff helped.

Ad Hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that he is working on solar and records retention, but there was nothing new to report.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider was not present.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that the SCS Engineers work on the gas system is on the agenda and he has one items for Executive Session.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

Finlaw Building remains the same and it was noted that rent will increase in 2024.

NEW BUSINESS

RESOLUTION 2022-46 Authorizing Payment of Bills

(M) Davis (S) DiMatteo to adopt Resolution 2022-46 authorizing payment of bills (see attached bill list)
Motion carried 3-0.

It was noted that the invoice for the backhoe is on the bill list.

RESOLUTION 2022-47 Awarding a Quote for Removal, Transportation and Recycling of Tires to Carbon Industrial Services, LLC

(M) Davis (S) DiMatteo to adopt Resolution 2022-47 awarding a quote for removal, transportation and recycling of tires to Carbon Industrial Services, LLC
Motion carried 3-0.

RESOLUTION 2022-48 Authorizing SCS Engineers Consulting Services to Evaluate and Correct Several Operational Issues That Have Been Revealed Regarding the Landfill Gas Collection System
(M) Davis (S) DiMatteo to adopt Resolution 2022-48 authorizing SCS Engineers to evaluation and correction issues with the landfill gas collection system
Motion carried 3-0.

RESOLUTION 2022-49 Authorizing Alaimo Group to Oversee Construction of a New Outbound Scale
(M) Davis (S) DiMatteo to adopt Resolution 2022-49 authorizing Alaimo Group to oversee construction of a new outbound scale
Motion carried 3-0.

RESOLUTION 2022-50 Amending Resolution 2021-99 Amending the Salem County Improvement Authority's Tariff to Adjust Tipping Fees for 2022
(M) Davis (S) DiMatteo to adopt Resolution 2022-50 amending the Salem County Improvement Authority's Tariff to adjust tipping fees for 2022
Motion carried 3-0.

PUBLIC COMMENT

Edward Ramsay advised that the parking lot looks great. He asked if using wood chips as a road base would be problematic with regard to freezing and Landfill Manager Smith advised that they are really an advantage for a number of reasons. Mr. Ramsay advised that the tarping surcharge is an excellent idea because he has noted the problem that ripped and improperly placed tarps is a big cause for roadside litter.

EXECUTIVE SESSION

RESOLUTION 2022-51 Authorizing Executive Session
(M) Davis (S) DiMatteo to authorize Executive Session
Motion carried 3-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:17 p.m. on Motion by **DiMatteo** with a Second by **Davis**. Motion carried 3-0.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary

April 11, 2022
10:53 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Id

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Ids: 10152 to 10221
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
10152	04/14/22	ACCBUSIN ACC BUSINESS	490.05	1575
10153	04/14/22	AIMINO AIMINO & DENNEN, LLC	1,065.00	1575
10154	04/14/22	ALAIMOGR ALAIMO GROUP	4,892.50	1575
10155	04/14/22	ALLOWAYP ALLOWAY PIZZA	136.64	1575
10156	04/14/22	ALLOWAYT ALLOWAY TOWNSHIP TAX COLLECTOR	838.98	1575
10157	04/14/22	ALLOWHOS ALLOWAY TOWNSHIP HCB	54,773.65	1575
10158	04/14/22	ANALYTIC ALS ENVIRONMENTAL	8,796.00	1575
10159	04/14/22	ATLANTIC ATLANTIC CITY ELECTRIC	2,496.03	1575
10160	04/14/22	ATT AT&T MOBILITY	41.24	1575
10161	04/14/22	BSAFEINC B SAFE, INC.	449.59	1575
10162	04/14/22	CATERINA CATERINA SUPPLY INC.	1,140.00	1575
10163	04/14/22	CHDISPOS C&H DISPOSAL SERVICE INC.	25,597.62	1575
10164	04/14/22	CLASSICT CLASSIC TOUCH EMBROIDERY	556.75	1575
10165	04/14/22	CLEARCHA CLEAR CHANNEL OUTDOOR INC.	3,750.00	1575
10166	04/14/22	COSTELLO COSTELLO'S GARDEN MART	58.97	1575
10167	04/14/22	COUNTYOF COUNTY OF SALEM	31,022.31	1575
10168	04/14/22	CUMBERLA THE CUMBERLAND AND SALEM GUIDE	120.00	1575
10169	04/14/22	DCABFCE- TREASURER, STATE OF NJ	286.50	1575
10170	04/14/22	DEERFIEL DEERFIELD ELECTRIC CONSTR INC	4,857.30	1575
10171	04/14/22	DELCORA DELCORA	4,642.32	1575
10172	04/14/22	DOCUVAUL VAULT SOLUTIONS LLC	675.00	1575
10173	04/14/22	ELMERTIM ELMER TIMES	21.88	1575
10174	04/14/22	FHSUPPLY F&H SUPPLY INC.	5,868.50	1575
10175	04/14/22	FLORENCE FLORENCE BECKETT	39.72	1575
10176	04/14/22	FOLEYINC FOLEY INC	156,599.72	1575
10177	04/14/22	FULTONFI FULTON FINANCIAL ADVISORS	20,434.44	1575
10178	04/14/22	G3SERVIC G3 SERVICES LLC	1,465.14	1575
10179	04/14/22	GREENTEC GREEN TECHNOLOGY SERVICES	382.08	1575
10180	04/14/22	GUARDIAN GUARDIAN	738.76	1575
10181	04/14/22	JESSICAB JESSICA BISHOP	333.34	1575
10182	04/14/22	JOSEPHHA JOSEPH HART INC.	3,980.00	1575
10183	04/14/22	JULIEACT JULIE ACTON	285.82	1575
10184	04/14/22	KEENCOMP KEEN COMPRESSED GAS	135.92	1575
10185	04/14/22	KOMATSUN KOMATSU NORTHEAST	23,649.54	1575
10186	04/14/22	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1575
10187	04/14/22	MAGICALR MAGICAL RESULTS	900.00	1575
10188	04/14/22	MANNINGT MANNINGTON TOWNSHIP	43.99	1575
10189	04/14/22	MELECTRI MANNINGTON ELECTRIC	5,315.13	1575
10190	04/14/22	NJADVANC NJ ADVANCE MEDIA	67.57	1575
10191	04/14/22	PARKERSM PARKER SMITH	25.58	1575
10192	04/14/22	PITNEYBO PITNEY BOWES GLOBAL FIN SRVCS	307.62	1575
10193	04/14/22	PPCLUBRI PPC LUBRICANTS	4,399.54	1575
10194	04/14/22	PRECISIO PRECISION SCALE & BALANCE	796.00	1575
10195	04/14/22	PRINTERS PRINTERS OF SALEM COUNTY LLC	210.00	1575
10196	04/14/22	QUINTONS QUINTON SAND & GRAVEL LLC	10,079.39	1575
10197	04/14/22	REDOAK REDOAK DISPOSAL SERVICE INC	225.00	1575
10198	04/14/22	REGGIES REGGIE'S CARPET CLEANING SERV	775.00	1575
10199	04/14/22	RIGGINS RIGGINS	9,005.19	1575
10200	04/14/22	RMSICKLE RM SICKLER SONS CONSTRUCTION	11,736.32	1575
10201	04/14/22	ROORKS ROORK'S FARM SUPPLY, INC.	921.99	1575
10202	04/14/22	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	401.47	1575

EFT/Wire Transfers
SCIA Operating Account Funds
Apr-22

DATE	VENDOR/DESCRIPTION	AMOUNT
3/10/2022	Sanitary Landfill Escrow Return (Feb)	\$6,023.00
3/11/2022	Sanitary Landfill-CRIM (Feb)	\$19,394.06
3/8/2022	Sanitary Landfill Tax Return (feb)	\$3,011.50
3/1/2022	Paychex	\$141.56
3/5/2022	Paychex	\$103.40
3/16/2022	Paychex	\$249.27
3/30/2022	Paychex	\$249.27
3/16/2022	DCRP	\$29.48
3/30/022	DCRP	\$33.69
	TOTAL	\$29,235.23

April 11, 2022
10:53 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
10203	04/14/22	SALEMFAI SALEM COUNTY FAIR ASSOCIATION	275.00		1575
10204	04/14/22	SCCHAMBE SALEM COUNTY CHAMBER OF COMM	75.00		1575
10205	04/14/22	SCSENGIN SCS ENGINEERS	8,057.80		1575
10206	04/14/22	SCVTS SALEM COUNTY VOCA TECH SCHOOL	1,120.00		1575
10207	04/14/22	SHERWIN SHERWIN-WILLIAMS COMPANY	479.46		1575
10208	04/14/22	SJCULLIG SOUTH JERSEY CULLIGAN WATER	129.00		1575
10209	04/14/22	SJDISTRI SJ DISTRIBUTORS	532.00		1575
10210	04/14/22	SMICKLUM I S SMICK LUMBER	14.99		1575
10211	04/14/22	SPRINT SPRINT PO MANAGEMENT	144.01		1575
10212	04/14/22	SUBURBAN SUBURBAN PROPANE-2115	1,998.01		1575
10213	04/14/22	SWANA SWANA	473.00		1575
10214	04/14/22	TIPCO TIPCO TECHNOLOGIES INC.	437.17		1575
10215	04/14/22	TREASSWA TREASURER-SWANA MID-ATL CHAPT	475.00		1575
10216	04/14/22	TREASURE TREASURER-STATE OF NEW JERSEY	18,578.28		1575
10217	04/14/22	VERIZON3 VERIZON BUSINESS	40.07		1575
10218	04/14/22	WALTSDIX WALT DIXIE CHOPPER	506.51		1575
10219	04/14/22	WBMASON WB MASON	1,446.47		1575
10220	04/14/22	WILLIAMS WILLIAMS AUTO PARTS	8.75		1575
10221	04/14/22	ZEUSCREA ZEUS CREATIVE SERVICES, LLC	100.00		1575

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	70	0	440,853.48	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	70	0	440,853.48	0.00