

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, December 9, 2021, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present, via telephone
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire were present.

MINUTES

Regular meeting of November 10, 2021

(M) Bestwick (S) DiMatteo to approve minutes.

Motion carried by voice vote of 5-0.

CORRESPONDENCE

Executive Director Acton noted correspondence consisted of a letter from Statewide Insurance approving the safety grant application which is being used to repair the gate.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that the flare control panel is ready for installation and same will take about a month. Board Member Barry Davis asked if there would be an operation manual and Landfill Manager Parker Smith advised that there will be a manual and training will be provided. The tool truck has been ordered and delivery is expected during the last quarter of 2022. There is a resolution on the agenda authorizing the advertising and purchase of a new landfill compactor. There is a resolution on the agenda to sell the 2009 compactor to a private company since there were no responses when it was advertised on GovDeals.com. The Landfill Manager's pickup truck has been repaired and there is a resolution on the agenda regarding approved use of the pickup truck. The bird permit resolution is on the agenda and Executive Director Acton thanked the Solicitor for his work on the resolution and the attachments. The wage increase resolution is on the agenda, as well as a resolution authorizing advertising for the Request for Professionals and approval of the holiday schedule.

Board member Lew Schneider requested to know the procedure when the office is closed, and the landfill is open and Executive Director Acton advised that the landfill staff is able to take a different day off during the following week. This is known as a floating holiday.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage revenue is up, the price per ton is down slightly, cover expense was zero, and leachate costs are down. It was noted that there was a groundwater inspection by the NJDEP and an NOV was issued regarding the 2nd and 3rd Quarter reports and sampling, and the fecal coliform problem, and same was discussed briefly.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chairman Bestwick advised that there was nothing to add to what has already been discussed.

Ad Hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that he has no updates at this time.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that his agenda will be discussed in executive session.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that his agenda will be discussed in executive session.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

RESOLUTION 2021-111 Approving and Adopting a Bird Depredation Policy and Release
(M) Schneider (S) Bestwick to bring Resolution 2021-111 off the table
Motion carried 5-0.

(M) Bestwick (S) Schneider to Approve and Adopt a bird depredation policy and release
Landfill Attorney Aimino noted that the resolution now contains appropriate references to both the New Jersey Permit and the Federal Permit
Motion carried 5-0.

NEW BUSINESS

RESOLUTION 2021-114 Authorizing Payment of Bills
(M) Bestwick (S) Schneider to adopt Resolution 2021-114 authorizing payment of bills (see attached bill list)
Motion carried 5-0.

RESOLUTION 2021-115 Authorizing Salary and Wage Increases
(M) Schneider (S) Bestwick to adopt Resolution 2021-115 authorizing salary and wage increases
Motion carried 5-0.

RESOLUTION 2021-116 Establishing a Fair and Open Process for 2022
(M) Bestwick (S) Schneider to adopt Resolution 2021-116 establishing a Fair and Open Process for 2022
Motion carried 5-0.

RESOLUTION 2021-117 to Join the Statewide Insurance Fund

(M) Bestwick (S) Schneider to adopt Resolution 2021-117 to join the Statewide Insurance Fund

Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider		✓	✓			
Davis			✓			
DiMatteo			✓			

RESOLUTION 2021-118 Authorizing Sale of the 2009 Bomag Landfill Compactor

(M) Bestwick (S) Schneider to adopt Resolution 2021-118 authorizing sale of the 2009 Bomag Landfill Compactor

Motion carried 5-0.

RESOLUTION 2021-119 Authorizing the Purchase of a TANA E520 Landfill Compactor Through the Houston-Galveston Area Council Cooperative Purchase Agreement Pursuant to N.J.S.A 52:34-6.2(b)(3) After Publication of a Public Notice of Said Intent to Purchase

(M) Bestwick (S) Schneider to adopt Resolution 2021-119 authorizing public notice and purchase of a TANA E520 Landfill Compactor through the Houston-Galveston Area Council Cooperative Purchase Agreement

Timing of delivery of the compactor was discussed.

Motion carried 5-0.

RESOLUTION 2021-120 Authorizing Change Order #4 to the Contract for Construction and Installation of the Exposed Geomembrane Cover

(M) Davis (S) Schneider to adopt Resolution 2021-120 authorizing Change Order #4 to the contract for construction and installation of the EGC

Motion carried 5-0.

RESOLUTION 2021-121 Resolution to Amend 2021 Solid Waste Division Budget for the REA Grant Program

(M) Bestwick (S) Schneider to adopt Resolution 2021-121 amending the 2021 SWD Budget for the REA Grant Program

Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider		✓	✓			
Davis			✓			
DiMatteo			✓			

MOTION to approve the 2022 holiday schedule

(M) Bestwick (S) Schneider to approve the 2022 holiday schedule

Motion carried 5-0.

MOTION to refund the account balance of \$515.38 to Waste Masters Holdings, LLC

(M) Schneider (S) Bestwick to approve the 2022 holiday schedule

Motion carried 5-0.

MOTION to allow the Landfill Manager to use the landfill Ford F250 for SCIA business and emergency responses as per SCIA Policy 7.7

(M) Schneider (S) Bestwick to allow the Landfill Manager to use the landfill pick up truck for SCIA business and emergency responses

Motion carried 5-0.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2021-122 Authorization of Executive Session

(M) Schneider (S) Bestwick to adopt Resolution 2021-122 authorizing Executive Session

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:50 on Motion by DiMatteo with a Second by Bestwick. Motion carried 5-0.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett

Recording Secretary

December 7, 2021
09:17 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Id

Page No: 1

Range of Checking Accts: CLEARING2 to CLEARING2 Range of Check Ids: 9876 to 9933
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
9876	12/09/21	ABSELECT ABS ELECTRC INC.	2,070.03	1542
9877	12/09/21	ACCBUSIN ACC BUSINESS	498.10	1542
9878	12/09/21	AIMINO AIMINO & DENNEN, LLC	2,850.00	1542
9879	12/09/21	ALAIMOGR ALAIMO GROUP	9,092.50	1542
9880	12/09/21	ALLCOUNT ALL COUNTY GARAGE DOORS LLC	180.00	1542
9881	12/09/21	ANALYTIC ALS ENVIRONMENTAL	1,638.00	1542
9882	12/09/21	ATLANTIC ATLANTIC CITY ELECTRIC	1,022.78	1542
9883	12/09/21	ATT AT&T MOBILITY	0.60	1542
9884	12/09/21	BLACKHAW BLACKHAWK TECHNOLOGY	3,075.15	1542
9885	12/09/21	CASIEGAR CASIE GARTON	44.48	1542
9886	12/09/21	CHDISPOS C&H DISPOSAL SERVICE INC.	37,488.13	1542
9887	12/09/21	CLEARCHA CLEAR CHANNEL OUTDOOR INC.	3,750.00	1542
9888	12/09/21	COUNTYOF COUNTY OF SALEM	17,030.89	1542
9889	12/09/21	DELCORA DELCORA	6,633.49	1542
9890	12/09/21	DOCUVAUL VAULT SOLUTIONS LLC	675.00	1542
9891	12/09/21	FULTONFI FULTON FINANCIAL ADVISORS	17,985.86	1542
9892	12/09/21	FYRFYTER FYR-FYTER SALES AND SERVICE	298.96	1542
9893	12/09/21	G3SERVIC G3 SERVICES LLC	2,930.28	1542
9894	12/09/21	GRAINGER GRAINGER	97.20	1542
9895	12/09/21	GREENTEC GREEN TECHNOLOGY SERVICES	384.52	1542
9896	12/09/21	GUARDIAN GUARDIAN	705.19	1542
9897	12/09/21	HOFFMANI HOFFMAN INTERNATIONAL, INC.	827.92	1542
9898	12/09/21	INTERSTA INTERSTATE MOBILE CARE	154.00	1542
9899	12/09/21	JAYNESSI JAYNES SIGNWORKS	50.00	1542
9900	12/09/21	JESCO JESCO INC.	8,256.02	1542
9901	12/09/21	JESSICAB JESSICA BISHOP	333.34	1542
9902	12/09/21	JKELLER J.J. KELLER & ASSOCIATES INC.	38.85	1542
9903	12/09/21	JULIEACT JULIE ACTON	149.90	1542
9904	12/09/21	KEENCOMP KEEN COMPRESSED GAS	378.26	1542
9905	12/09/21	KYOCERA KYOCERA DOCUMENT SOL AME	131.86	1542
9906	12/09/21	LORCO LORCO PETROLEUM SERVICES	112.50	1542
9907	12/09/21	MAGICALR MAGICAL RESULTS	300.00	1542
9908	12/09/21	MGAMBER MICHELE GAMBER	48.00	1542
9909	12/09/21	MJMPROMO MJM PROMOTIONS LLC	1,200.00	1542
9910	12/09/21	NJADVME NJ ADVANCE MEDIA	2,065.01	1542
9911	12/09/21	PARKERSM PARKER SMITH	91.87	1542
9912	12/09/21	PHOADVIS PHOENIX ADVISORS, LLC	1,050.00	1542
9913	12/09/21	PRINCIPA PLIC-SBD GRAND ISLAND	822.66	1542
9914	12/09/21	REGGIES REGGIE'S CARPET CLEANING SERV	1,240.00	1542
9915	12/09/21	RIGGINS RIGGINS	5,178.86	1542
9916	12/09/21	ROMANOTE ROMANO, HEARING, TESTA & KNORR	4,428.00	1542
9917	12/09/21	RUGGEDOU RUGGED OUTFITTERS	1,410.00	1542
9918	12/09/21	SALCNTEN SALEM COUNTY ENGINEER'S OFFICE	204.23	1542
9919	12/09/21	SCLELAND SC LANDFILL ENERGY LLC	305.24	1542
9920	12/09/21	SCSENGIN SCS ENGINEERS	6,741.45	1542
9921	12/09/21	SHERIDAN SHERIDAN AUTO BODY	11,598.35	1542
9922	12/09/21	SJCULLIG SOUTH JERSEY CULLIGAN WATER	127.00	1542
9923	12/09/21	SMICKLUM I S SMICK LUMBER	502.45	1542
9924	12/09/21	SPRINT SPRINT PO MANAGEMENT	144.06	1542
9925	12/09/21	SUBURBAN SUBURBAN PROPANE-2115	796.60	1542
9926	12/09/21	THEJBOYS THE J BOYS INC	1,500.00	1542

December 7, 2021
09:17 AM

SALEM COUNTY IMPROVEMENT AUTHORITY
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
9927	12/09/21	TRICOUNT TRI-COUNTY PEST CONTROL	35.00		1542
9928	12/09/21	VERALPHS V.E.RALPH & SONS INC.	140.70		1542
9929	12/09/21	VERIZON3 VERIZON BUSINESS	51.30		1542
9930	12/09/21	WALTS DIX WALT DIXIE CHOPPER	36.67		1542
9931	12/09/21	WASTEMAS WASTE MASTERS HOLDINGS LLC	515.38		1542
9932	12/09/21	WEBERSPO WEBER'S POWER EQUIPMENT INC	469.36		1542
9933	12/09/21	WILLIAMS WILLIAMS AUTO PARTS	602.68		1542

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	58	0	160,488.68	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	58	0	160,488.68	0.00