

**State Filing Year** 

2022

For the Period:

January 1, 2022

December 31, 2022 to

OFFICE COPY

www.scianj.com Authority Web Address

OFFICE COPY



Division of Local Government Services

## 2022 AUTHORITY BUDGET

**Certification Section** 

## 2022

## SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

## For Division Use Only

## CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Conditional Date:	By: Con	d. trail	Date:
-----------------------	---------	----------	-------

## CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D west CPARMA Date: 11/16/202)

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION
TRENTON, N.J.

CONDITIONAL CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved budget of the Salem County Improvement of the fiscal year ending December 31, 2022 made a part hereof complies with the requiremental statices law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the correction of such conditions.

10-29.2021

Date

Paul Ewert, Supervising Municipal Finance Auditor
Division of Local Government Services

#### CONDITIONS

Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Salem County Improvement Authority submitted its introduced budget for the fiscal year ending December 31, 2022 to the Director for review and approval. During the review of the 2022 budget for the Authority, it was concluded that the Authority will need to adopt the 2022 Budget Rate Schedule.

The 2022 budget is approved pending the adoption of the 2022 Budget Rate Schedule on or before November 11, 2021.

When the 2022 Budget Rate Schedule has been adopted, the Authority should proceed as follows:

Upon the adoption of the 2022 Budget Rate Schedule for the Essex County Utilities Authority, the Authority may adopt the 2022 budget and submit the 2022 Budget Rate Schedule and the 2022 Adopted Budget, including pages C-6 and C-7 (which refer to the adoption), to the Division for the Director's approval.

## 2022 PREPARER'S CERTIFICATION

## SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

## FISCAL YEAR: FROM <u>JANUARY 1, 2022</u> TO <u>DECEMBER 31, 2022</u>

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature	Myane	1 De Narbe	i)					
Name:	Stevanie J. DeSauris	<u> </u>						
Title:	Partner							
Address:	6 North Broad Stree	6 North Broad Street, Woodbury, NJ 08096						
Phone Number:	856-454-7773	Fax Number:	856-454-7773					
E-mail address	sdesantis@bowman	ı.cpa						

## 2022 APPROVAL CERTIFICATION

## SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

## FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Salem County Improvement Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 10th day of November, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:	Julie a	actor	
Name:	Julie Acton		
Title:	Executive Director		
Address:	286 Welchville Road, F	O Box 890 Alloway	, NJ 08001
Phone Number:	856-935-7900 x15	Fax Number:	856-935-7331
E-mail address	JActon@scianj.org		

## INTERNET WEBSITE CERTIFICATION

	Web Address:	www.scianj.com
All authoritie	es shall maintain eith	er an Internet website or a webpage on the municipality's or county's Internet
website. The	e purpose of the web	site or webpage shall be to provide increased public access to the authority's
operations ar	nd activities. N.J.S.A	. 40A:5A-17.1 requires the following items to be included on the Authority's
		disclosure. Check the boxes below to certify the Authority's compliance with
N.J.S.A. 40A	1:5A-1/ <u>.1</u> .	
$\boxtimes$	A description of the	Authority's mission and responsibilities
$\boxtimes$	Budgets for the cur	rent fiscal year and immediately preceding two prior years
	information (Simila	mprehensive Annual Financial Report (Unaudited) or similar financial r Information is such as PIE Charts, Bar Graphs etc. for such items as itures, and other information the Authority deems relevant to inform the
$\boxtimes$	The complete (All Finmediately two pri	ages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and or years
$\boxtimes$	The Authority's rule body of the authorit jurisdiction	es, regulations and official policy statements deemed relevant by the governing y to the interests of the residents within the authority's service area or
$\boxtimes$		ant to the "Open Public Meetings Act" for each meeting of the Authority, e, date, location and agenda of each meeting
$\boxtimes$		es of each meeting of the Authority including all resolutions of the board and r at least three consecutive fiscal years
	The name, mailing a exercises day-to-day Authority	address, electronic mail address and phone number of every person who supervision or management over some or all of the operations of the
	corporation or other	dvisors, consultants and any other person, firm, business, partnership, organization which received any remuneration of \$17,500 or more during the r for any service whatsoever rendered to the Authority.
webpage as i	identified above com	w authorized representative of the Authority that the Authority's website or aplies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as as above boxes signifies compliance.

Title of Officer Certifying compliance

Name of Officer Certifying compliance

**Executive Director** 

Julie Acton

Signature

Page C-4 Julie A actor

## 2022 AUTHORITY BUDGET RESOLUTION

# SALEM COUNTY IMPROVEMENT AUTHORITY RESOLUTION 2021-98

#### FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget for the Salem County Improvement Authority for the year beginning, January 1, 2022 and ending, December 31, 2022 has been presented before the governing body of the Salem County Improvement Authority at its open public meeting of October 14, 2021; and

WHEREAS, the schedule of rents, fees and other charges, shown on <u>Budget Page F-2</u> in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on <u>Budget Page</u> F-4, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on <u>Capital Budget Page CB-3</u>, pursuant to <u>N.J.A.C.</u> 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Salem County Improvement Authority, at an open public meeting held on October 14, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Salem County Improvement Authority for the year beginning, January 1, 2022 and ending, December 31, 2022, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Salem County Improvement Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 11, 2021.

ATTEST:

Steven DiMatteo, Alt. Secretary/Treasurer

ordy Taylor, Chairman

#### CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Salem County Improvement Authority at a meeting thereof held on October 14, 2021.

Steven DiMatteo, Alt. Secretary/Treasurer

Recorded Vote										
Governing Body member:	Aye	Nay	Abstain	Absent						
Cordy Taylor										
Susan Bestwick	V		•							
Lew Schneider	1									
Barry Davis										
Steven DiMatteo	V									

Page C-5

## **2022 ADOPTION CERTIFICATION**

## SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Salem County Improvement Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10<sup>th</sup> day of, November, 2021.

Officer's Signature:	Julie a	acton	
Name:	Julie Acton		
Title:	Executive Director		
Address:	286 Welchville Road, P	O Box 890, Alloway	, NJ 08001
Phone Number:	856-935-7900 x15	Fax Number:	856-935-7331
E-mail address	JActon@scianj.org		

## 2022 ADOPTED BUDGET RESOLUTION

## SALEM COUNTY IMPROVEMENT AUTHORITY RESOLUTION 2022-105

YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Salem County Improvement Authority for the year beginning January 1, 2022 and ending, December 31, 2022 has been presented for adoption before the governing body of the Salem County Improvement Authority at its open public meeting of November 10, 2021; and

WHEREAS, the Annual <u>Budget page F-1</u> and Capital <u>Budget page CB-3</u> as presented for adoption reflects each item of revenue <u>Budget page F-2</u> and appropriation <u>Budget page F-4</u> in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Salem County Improvement Authority, at an open public meeting held on November 10, 2021 that the Annual Budget and Capital Budget/Program of the Salem County Improvement Authority for the year beginning, January 1, 2022 and ending, December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

ATTEST:

Barry Davis, Secretary

Cordy Taylor, Chairman

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Salem County Improvement Authority at a

meeting thereof held on November 10, 2021.

Barry Davis, Secretary

Recorded Vote									
Governing Body member:	Aye	Nay	Abstain	Absent					
Cordy Taylor	V								
Susan Bestwick									
Lew Schneider			_	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
Barry Davis	V								
Steven DiMatteo	V			<u> </u>					

## 2022 AUTHORITY BUDGET

**Financial Schedules Section** 

#### **SUMMARY**

Salem County Improvement Authority ary 1, 2022 to December 31, 2022

For the Period

January 1, 2022

		9	FY 2022 P	roposed B	udget			FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Solid Waste	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	\$ 7,110,000	\$	\$ - 3	s <u>-</u> s	:: \$		\$ 7,110,000	\$ 7,110,000	\$ -	0.0%
Total Non-Operating Revenues	406,737			0.50	-	53	406,737	508,120	(101,383)	-20.0%
Total Anticipated Revenues	7,516,737	-			្	(2)	7,516,737	7,618,120	(101,383)	-1.3%
APPROPRIATIONS										
Total Administration	1,005,047		¥				1,005,047	981,980	23,067	2.3%
Total Cost of Providing Services	3,123,239		-		•		3,123,239	3,093,500	29,739	1.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	761,337			-			761,337	720,248	41,089	5.7%
Total Operating Appropriations	4,889,623		•	•			4,889,623	4,795,728	93,895	2.0%
Total Interest Payments on Debt	180,057	-			•		180,057 2,447,057	137,321 2,685,071	42,736 (238,014)	31.1% -8.9%
Total Other Non-Operating Appropriations Total Non-Operating Appropriations	2,447,057		-	•	<del>.</del>	-	2,627,114	2,822,392	(195,278)	-6.9%
Accumulated Deficit			_	<u>-</u>			<u>-</u>			#01\/0!
Total Appropriations and Accumulated Deficit	7,516,737		-	-	-	•	7,516,737	7,618,120	(101,383)	-1.3%
Less: Total Unrestricted Net Position Utilized	158,737				٠		158,737	184,618	(25,881)	-14.0%
Net Total Appropriations	7,358,000			_			7,358,000	7,433,502	(75,502)	-1.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ 158,737	\$ -	\$ -	s - s	- \$	<u>.</u>	\$ 158,737	\$ 184,618	\$ (25,881)	-14.0%

#### **Revenue Schedule**

#### Salem County Improvement Authority

For the Period

January 1, 2022

to

December 31, 2022

\$ Increase % Increase

									(Decrease)	(Decrease)
			EV 2022 /	B	Desdant			FY 2021 Adopted	Proposed vs. Adopted	Proposed vs. Adopted
			FY 2022 I	-rop <u>osea</u>	Buaget		Total All	Budget Total All	Abopteu	Auopteu
	Solid Waste	N/A	N/A	N/A	N/A	N/A		Operations	All Operations	All Operations
OPERATING REVENUES						•				
Service Charges								•	\$ -	4004/01
Residential							\$ -	\$ -	> -	#DIV/0! #DIV/0!
Business/Commercial								•	-	#DIV/01
Industrial									_	#DIV/01
Intergovernmental Other	7,100,000						7,100,000	7,100,000		0.0%
Total Service Charges	7,100,000						- 7,100,000	7,100,000	-	0.0%
Connection Fees	1,200,000			·	-					•
Residential							-		-	#DIV/01
Business/Commercial							•	•	-	#DIV/OI
Industrial							•	-	-	#DIV/OI
Intergovernmental							-	•	-	#DIV/OI
Other						_				#DIV/OI
Total Connection Fees	74		14	132			<u> </u>			#DIV/OI
Parking Fees										
Meters							-	•	•	#DIV/01
Permits							•	•	-	#DIV/0! #DIV/0!
Fines/Penalties							-	•	-	#DIV/01
Other		-					<del></del>	· — -		#DIV/01
Total Parking Fees			<del></del>	•		•				- #5(4)(3)
Other Operating Revenues (List)  Methane Gas Generator							_			#DIV/OI
Recycling Program Products	5,000						5,000	5,000		0.0%
Miscellaneous Revenue	5,000						5,000	5,000		0.0%
Milderalicoop increme	0,000							-	-	#DIV/01
							-	•	-	#DIV/01
							-	•	-	#DIV/O
							•	-	•	#DIV/0!
							-	•	-	#DIV/0f
							•	-	-	#DIV/01
							-	•	•	#DIV/01
								40.000	- 100	#DIV/01
Total Other Revenue	10,000	•	•	•			- 10,000	10,000 7,110,000		0.0% 0.0%
Total Operating Revenues	7,110,000	-		-		<u> </u>	- 7,110,000	7,110,000		0.0%
NON-OPERATING REVENUES										
Other Non-Operating Revenues (List) Clean Communities Grant	122,231						122,231	114,800	7,431	6.5%
REA Entitlement Grant	162,000						162,000	143,320	18,680	13.0%
KEX Entitlement Orant	102,000							-		#DIV/01
									-	#DIV/01
							9	•		#DIV/01
						_				#DIV/01
Total Other Non-Operating Revenue	284,231						- 284,231	258,120	26,111	10.1%
Interest on Investments & Deposits (List)										
Interest Earned	122,506						122,506	250,000	(127,494)	
Penalties								738		#DIV/01
Other							****		14 5 5 45 45	#DIV/0!
Total Interest	122,506	-					· 122,506	250,000	(127,494)	•
Total Non-Operating Revenues	406,737		•	-			- 406,737 - \$ 7,516,737	\$ 7,618,120	\$ (101,383)	-20.0% -1.3%
TOTAL ANTICIPATED REVENUES	\$ 7,516,737 \$	•	\$ -	\$ -	\$ -	\$	- \$ 7,516,737	3 7,016,120	<b>→</b> (101,363)	-1.3%

## **Prior Year Adopted Revenue Schedule**

#### **Salem County Improvement Authority**

			FY 20	21 Adopted E	Budget		
		4				41/4	Total All
	Solid Waste	N/A	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
Service Charges							\$ =
Residential Business/Commercial							-
Industrial							
Intergovernmental							-
Other	7,100,000						7,100,000
Total Service Charges	7,100,000	-	-		-		7,100,000
Connection Fees			-				
Residential							
Business/Commercial							
Industrial							•
Intergovernmental							-
Other						-	
Total Connection Fees							<u>_</u>
Parking Fees							
Meters							
Permits							-
Fines/Penalties Other							-
Total Parking Fees	-	-			-	-	
Other Operating Revenues (List)			2.0				
Methane Gas Generator							-
Recycling Program Products	5,000						5,000
Miscellaneous Revenue	5,000						5,000
							-
							-
Total Other Revenue	10,000			-	-	-	10,000
Total Operating Revenues	7,110,000	-	-	-			7,110,000
NON-OPERATING REVENUES		_				-	
Other Non-Operating Revenues (List)							
Clean Communities Grant	114,800						114,800
REA Entitlement Grant	143,320						143,320
							-
							-
	250 420	a16				į ir	258,120
Other Non-Operating Revenues	258,120		<del></del>	<del>-</del>		107	230,120
Interest on Investments & Deposits	250,000						250,000
Interest Earned Penalties	230,000						
Other							-
Total Interest	250,000		-	•	•		250,000
Total Non-Operating Revenues	508,120		-	-	•		508,120
TOTAL ANTICIPATED REVENUES	\$ 7,618,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,618,120

#### **Appropriations Schedule**

Salem County Improvement Authority

For the Period

January 1, 2022 to December 31, 2022

		i	FY 2022 P	roposed B	udget			FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Solid Waste	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS		***	11,12	,					i	
Administration - Personnel										
Salary & Wages	\$ 288,000						\$ 288,000	\$ 265,000	\$ 23,000	8.7%
Fringe Benefits	152,192						152,192	144,720	7,472	5.2%
Total Administration - Personnel	440,192	-	•		•		440,192	409,720	30,472	7.4%
Administration - Other (List)								572.266	(3.405)	4 70/
Other Admin Expenses (See Attached)	564,855						564,855	572,260	(7,405)	-1.3%
							•	•	•	#DIV/01
							-	•	•	#DIV/01
							•	•	•	#DIV/0! #DIV/0!
Miscellaneous Administration*							564,855	572,260	(7,405)	-1.3%
Total Administration - Other	564,855	•			-		1,005,047	981,980	23,067	2.3%
Total Administration	1,005,047	•					1,005,047	361,360	23,007	2.379
Cost of Providing Services - Personnel							612.000	565,000	47,000	8.3%
Salary & Wages	612,000						323,408	306,780	16,628	5.4%
Fringe Benefits	323,408						935,408	871,780	63,628	7.3%
Total COPS - Personnel	935,408	•					333,400	071,700	- 05,020	7.574
Cost of Providing Services - Other (List)	4 007 074						1.987.831	2.020,720	(32,889)	-1.6%
Other COPS Expense (See Attached)	1,987,831						1,301,031	2,020,720	(25,003)	#DIV/OI
							_		-	#DIV/0!
								_		#DIV/0!
	200.000						200,000	201,000	(1,000)	-0.5%
Miscellaneous COPS*	2,187,831						2,187,831	2,221,720	(33,889)	-1.5%
Total COPS - Other	3,123,239	<del></del>			-		3,123,239	3,093,500	29,739	1.0%
Total Cost of Providing Services  Total Principal Payments on Debt Service in	3,123,233						-,,			
Lieu of Depreciation	761,337			_	_		761,337	720,248	41,089	5.7%
Total Operating Appropriations	4,889,623				<del>.</del>		4,889,623	4,795,728	93,895	2.0%
NON-OPERATING APPROPRIATIONS	*,,005,020									
Total Interest Payments on Debt	180,057		-				180,057	137,321	42,736	31.1%
Operations & Maintenance Reserve							-		-	#DIV/01
Renewal & Replacement Reserve	775,320						775,320	1,032,453	(257,133)	-24.9%
Municipality/County Appropriation	158,737						158,737	184,618	(25,881)	-14.0%
Other Reserves	1,513,000					_	1,513,000	1,468,000	45,000	3.1%
Total Non-Operating Appropriations	2,627,114	-		-	-		2,627,114	2,822,392	(195,278)	-6.9%
TOTAL APPROPRIATIONS	7,516,737	-		-	-		7,516,737	7,618,120	(101,383)	-1.3%
ACCUMULATED DEFICIT										#DIV/01
TOTAL APPROPRIATIONS & ACCUMULATED										
DEFICIT	7,516,737	-					7,516,737	7,618,120	(101,383)	-1.3%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	158,737	-	•	-	•		- 158,737	184,618	(25,881)	-14.0%
Other							-		· — -	#DIV/01
Total Unrestricted Net Position Utilized	158,737	•	-	•	-		158,737	184,618	(25,881)	-14.0%
TOTAL NET APPROPRIATIONS	\$ 7,358,000 \$	- \$	•	\$ - \$	•	\$	· \$ 7,358,000	\$ 7,433,502	\$ (75,502)	-1.0%

<sup>\*</sup> Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 244,481.13 \$ - \$ - \$ - \$ - \$ 244,481.13

## Salem County Improvement Authority For The Period January 1, 2022 to December 31, 2022

	2022	2021	\$ Increase (Decrease) Proposed vs.	% Increase (Decrease) Proposed vs.
	Proposed Budget	Proposed Budget	Adopted	Adopted
OPERATING APPROPRIATIONS				
Administration - Personnel				
Salary & Wages	\$ 288,000.00	\$ 265,000.00	\$ 23,000.00	8.7%
Fringe Benefits				
Employee Benefits (Health, Dental & Prescription)	89,600.00	83,200.00	6,400.00	7.7%
Pension	32,000.00	34,240.00	(2,240.00)	-6.5%
FICA-Social Security	24,960.00	22,000.00	2,960.00	13.5%
DCRP Employer Contribution	832.00	800.00	32.00	4.0%
Unemployment Compensation	1,600.00	1,600.00	-	0.0%
Disability Insurance	3,200.00	2,880.00	320.00	11.1%
Total Fringe Benefits	152,192.00	144,720.00	7,472.00	5.2%
Total Administration - Personnel	440,192.00	409,720.00	30,472.00	7.4%
Administration - Other				
Other Admin Expense				
Employment & Payroll Services	12,000.00	11,500.00	500.00	4.3%
Travel	2,500.00	2,500.00	-	0.0%
Training & Education	4,000.00	4,000.00	•	0.0%
Reference Materials & Subscriptions	550.00	550.00		0.0%
Office Supplies	13,600.00	14,000.00	(400.00)	-2.9%
Postage & Shipping	3,500.00	3,500.00		0.0%
Office Expenses	14,275.00	14,100.00	175.00	1.2%
Marketing & Sales	25,000.00	25,000.00	-	0.0%
Records Retention	1,000.00	1,000.00	-	0.0%
Legal Advertise	3,000.00	3,000.00	-	0.0%
Trustee Fees	20,430.00	19,610.00	820.00	4.2%
Special Studies	50,000.00	50,000.00	•	0.0%
Insurance	165,000.00	165,000.00	-	0.0%
Computer Data Processing Service	40,000.00	40,000.00	-	0.0%
Audit & Accounting	115,000.00	123,500.00	(8,500.00)	-6.9%
Legal Expenses	70,000.00	70,000.00	•	0.0%
Consultants	25,000.00	<u>25,000.00</u>		0.0%
Total Administration - Other	564,855.00	572,260.00	(7,405.00)	-1.3%
Total Administration	\$ 1,005,047.00	\$ 981,980.00	\$ 23,067.00	2.3%

## Salem County Improvement Authority For The Period January 1, 2022 to December 31, 2022

	Proj	2022 posed Budget	Pro	2021 posed Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS (CONT'D)						
Cost of Providing Services - Personnel						
Salary & Wages	\$	612,000.00	\$	565,000.00	\$ 47,000.00	8.3%
Fringe Benefits				_		
Employee Benefits (Health, Dental & Prescription)		190,400.00		176,800.00	13,600.00	7.7%
Pension		68,000.00		72,760.00	(4,760.00)	-6.5%
FICA		53,040.00		46,000.00	7,040.00	15.3%
Unemployment		3,400.00		3,400.00	-	0.0%
DCRP		1,768.00		1,700.00	68.00	4.0%
Disability		6,800.00		6,120.00	680.00	11.1%
Total Fringe Benefits		323,408.00		306,780.00	16,628.00	5.4%
Total COPS - Personnel		935,408.00		871,780.00	63,628.00	7.3%
Cost of Providing Services - Other						
Other COPS Expense						
Electric/Gas		25,000.00		25,000.00	-	0.0%
Landfill Engineer		100,000.00		100,000.00	-	0.0%
Topographical Engineer		24,000.00		24,000.00	-	0.0%
Title V Engineer		100,000.00		100,000.00	-	0.0%
Safety Program		13,000.00		13,000.00	(0.4.000.00)	0.0%
Daily Cover		176,000.00		200,000.00	(24,000.00)	-12.0% -6.3%
Leachate Treatment		150,000.00		160,000.00	(10,000.00)	-0.3% -7.1%
Leachate Hauling		725,000.00		780,000.00	(55,000.00)	-7.1% 50.0%
Road Maintenance		30,000.00		20,000.00	10,000.00	0.0%
Special Projects		50,000.00		50,000.00	20,000.00	66.7%
Methane Gas Collection System		50,000.00		30,000.00	20,000.00	0.0%
Equipment Maintenance		120,000.00		120,000.00 15,000.00	_	0.0%
Scale Maintenance		15,000.00 500.00		500.00	-	0.0%
Tire Recycling		500.00		500.00	_	0.0%
Household Hazardous Waste Recycling, Pub Education, Communication		500.00		500.00	_	0.0%
NJDEP Permits		122,600.00		122,600.00	_	0.0%
Memberships & Sponsorships		1,500.00		1,500.00	_	0.0%
Clean Communities		122,230,58		114,800.00	7,430.58	6.5%
REA Grant		162,000.00		143,320.00	18,680.00	13.0%
Total Other COPS Expense		1,987,830.58		2,020,720.00	(32,889.42)	-1.6%
Miscellaneous COPS*						
Propane		15,000.00		11,000.00	4,000.00	36.4%
Telecommunications		15,000.00		15,000.00	•	0.0%
Diesel Fuel/Gasoline		100,000.00		100,000.00	•	0.0%
Convenience Center Expenses		10,000.00		10,000.00		0.0%
Environmental Monitoring		30,000.00		35,000.00	(5,000.00)	-14.3%
Site Improvements/Bldgs & Grounds		30,000.00		30,000.00		0.0%
Total 'Miscellaneous COPS'		200,000.00		201,000.00	(1,000.00)	-0.5%
Total Cost of Providing Services - Other		2,187,830.58		2,221,720.00	(33,889.42)	-1.5%
Total Cost of Providing Services	\$	3,123,238.58	\$	3,093,500.00	\$ 29,738.58	1.0%

## **Prior Year Adopted Appropriations Schedule**

#### Salem County Improvement Authority

FY 2021 Adopted Budget Total All N/A **Operations** N/A N/A **Solid Waste** N/A N/A **OPERATING APPROPRIATIONS** Administration - Personnel 265,000 265,000 Salary & Wages 144,720 144,720 **Fringe Benefits** 409,720 **Total Administration - Personnel** 409,720 Administration - Other (List) 572,260 Otl Other Admin Expenses (See Attached) 572,260 Miscellaneous Administration\* 572,260 572,260 **Total Administration - Other** 981,980 **Total Administration** 981,980 Cost of Providing Services - Personnel 565,000 565,000 Salary & Wages 306,780 306,780 **Fringe Benefits** 871,780 871,780 \_ **Total COPS - Personnel** Cost of Providing Services - Other (List) 2,020,720 Other COPS Expense (See Attached) 2,020,720 201.000 201,000 Miscellaneous COPS\* 2,221,720 2,221,720 **Total COPS - Other** 3,093,500 3,093,500 -**Total Cost of Providing Services** Total Principal Payments on Debt Service in Lieu 720,248 720,248 of Depreciation 4,795,728 4,795,728 **Total Operating Appropriations NON-OPERATING APPROPRIATIONS** 137,321 137,321 **Total Interest Payments on Debt** Operations & Maintenance Reserve 1,032,453 1,032,453 Renewal & Replacement Reserve 184,618 184,618 Municipality/County Appropriation 1,468,000 1,468,000 Other Reserves 2,822,392 **Total Non-Operating Appropriations** 2,822,392 7,618,120 7,618,120 **TOTAL APPROPRIATIONS** ACCUMULATED DEFICIT **TOTAL APPROPRIATIONS & ACCUMULATED** 7,618,120 **DEFICIT** 7,618,120 UNRESTRICTED NET POSITION UTILIZED 184,618 184,618 Municipality/County Appropriation Other 184,618 184,618 Total Unrestricted Net Position Utilized 7,433,502 \$ TOTAL NET APPROPRIATIONS 7,433,502 - \$ \$ \* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

\$ 239,786.40 \$

5% of Total Operating Appropriations

\$ 239,786.40

#### **Debt Service Schedule - Principal**

#### Salem County Improvement Authority

if Authority has no debt X this box	L						Fl	scal Year Ending	in				_			
	Adopted Bu		Buc	oposed Iget Year 2022		2023		2024	2025		2026	2027		Thereafter	Total P Outst	Principal anding
Solid Waste NJEIT 2017 A-1 (Trust Portion) Refunding Bonds Series 2016 PCFA Loan 2021 NJIB Total Principal	12 1 21	4,581 5,000 1,167 9,500 0,248	\$	369,581 125,000 266,756 761,337	\$	374,581 135,000 276,755 786,336		379,581 \$ 135,000 281,755 796,336	379,581 140,000 286,755 806,336	) i	384,581 145,000 291,755 821,336	\$ 389,1 145,0 296, 831,1	55	3,298,284 155,000 4,407,816 7,861,100	6,	575,770 980,000 108,347 664,117
N/A																:
Total Principal N/A									,				•			:
Total Principal N/A		=		-						-	-					<del></del>
Total Principal N/A		<u> </u>		•					(-7)		•		7	-		<del>-:</del> :
Total Principal N/A		-		•				•						•		:
Total Principal TOTAL PRINCIPAL ALL OPERATIONS	\$ 720	0,248	\$	761,337	\$	786,336	\$	796,336 \$	806,338		821,336	\$ 831,	336 \$	7,861,100	\$ 12,	664,117
Indicate the Authority's most recent bor	d rating and to Moody's Ba2	he year (		iting by rating Fitch	s service Stan	e. dard & Poors AA										
Bond Rating Year of Last Rating	2021					2021	-									

#### **Debt Service Schedule - Interest**

Salem County Improvement Authority

If Authority has no debt X this box								cal Year Ending i	'n						
		ed Budget ar 2021	Bu	roposed dget Year 2022		2023		2024	2025	2026	2027	T1	hereafter	Pa	il Interest syments tstanding
Solid Waste NJEIT 2017 A-1 (Trust Portion) Refunding Bonds Series 2016 PCFA Loan 2021 NJIB Total Interest Payments N/A	\$	59,613 23,456 252 54,000 137,321	\$	55,863 20,644 103,550 180,057	\$	51,863 17,719 98,550 168,132	\$	47,613 \$ 14,681  93,050  155,344	43,113 11,588 87,300 142,001	\$ 38,613 \$ 8,381 81,300 128,294	35,763 5,119 75,050 115,932	\$	173,322 1,743 444,450 619,515		446,150 79,875 983,250 1,509,275
Total Interest Payments N/A			-			-		-	-	-	-				<u>:</u> :
Total Interest Payments N/A					_	•				-					<del>-</del>
Total interest Payments N/A	9 00		=		=				-			_	4.7		<u>:</u>
Total Interest Payments N/A		-	=	-	una manage	7. The state of th	-				-			7 -	<u>:</u>
Total interest Payments TOTAL INTEREST ALL OPERATIONS	\$	137,321	\$	180,057	\$	168,132	\$	155,344 \$	142,001	\$ 128,294 \$	115,932	\$	619,515	\$	1,509,275

#### **Net Position Reconciliation**

**Salem County Improvement Authority** 

For the Period

January 1, 2022

to

December 31, 2022

			FY 2022	? Propos	ed Bu	idget		
	Solid Waste	N/A	N/A	N//	A .	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 23,986,513							\$ 23,986,513
Less: Invested in Capital Assets, Net of Related Debt (1)	14,760,133							14,760,133
Less: Restricted for Debt Service Reserve (1)								
Less: Other Restricted Net Position (1)	20,704							20,704
Total Unrestricted Net Position (1)	9,205,676	-		-	22	-		9,205,676
Less: Designated for Non-Operating Improvements & Repairs								•
Less: Designated for Rate Stabilization								•
Less: Other Designated by Resolution								-
Plus: Accrued Unfunded Pension Liability (1)	1,913,343							1,913,343
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)								-
Plus: Estimated Income (Loss) on Current Year Operations (2)	158,737							158,737
Plus: Other Adjustments (attach schedule)								<u> </u>
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	11,277,756			-		-	_	- 11,277,756
Unrestricted Net Position Utilized to Balance Proposed Budget	-			-	-	-		
Unrestricted Net Position Utilized in Proposed Capital Budget	1,890,000			-	-	-		- 1,890,000
Appropriation to Municipality/County (3)	158,737	- 2		-	-	-		- 158,737
Total Unrestricted Net Position Utilized in Proposed Budget	2,048,737	-		•				- 2,048,737
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR		_			_			
Last issued Audit Report (4)	\$ 9,229,019	•	\$	- \$	- \$		\$	- \$ 9,229,019

<sup>(1)</sup> Total of all operations for this line item must agree to audited financial statements.

Maximum Allowable Appropriation to Municipality/County

\$ 244,481 \$

- \$

- \$ 244,481

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit. including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

<sup>(2)</sup> Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

<sup>(3)</sup> Amount may not exceed 5% of total operating appropriations. See calculation below.

## 2022 AUTHORITY BUDGET

**Narrative and Information Section** 

## 2022 AUTHORITY BUDGET MESSAGE & ANALYSIS

## SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

#### FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each <u>Revenues and Appropriations</u>. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each <u>revenue</u> and <u>appropriation</u> changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

#### With respect to Revenues:

The Authority is only planning to make small rate change in 2022, which is not anticipated to change the amount of revenue realized significantly.

REA Entitlement Grant is projected to increase \$18,680,00 or 13.0% as a result of an increase in tonnage received. The amount received in the grant is tied to the amount of tonnage the Authority received in the prior year.

Interest Earned is expected to decrease \$127,494.00 or -51.0%. This is a result of decreasing interest rates due to the economy.

With respect to Appropriations:

Cost of Providing Services - Other

Daily Cover was reduced \$24,000.00 or 12.08% as a result of being able to use cover from contractors and not having to purchase as much.

Road Maintenance expenses increased by \$10,000.00 or 50.0% as a result of an increase in material costs and increased maintenance costs related to aging roads.

Methane Gas Collection System expenses increased by \$20,000.00 or 66.7% as a result of an increased amount of gas wells and the aging of the existing wells.

REA Entitlement Grant is projected to increase \$18,680,00 or 13.0% as a result of an increase in tonnage received. The amount received in the grant is tied to the amount of tonnage the Authority received in the prior year.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

The local economy is stable and should have no impact on the proposed budget. As a result of flow control, all waste generated in Salem County must be deposited into the landfill.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

\$158,737.00 of Unrestricted Net Position was utilized in the 2022 Operating Budget to fund the appropriation to the County and \$1,890,000.00 was utilized to fund the capital program. However, the operating budget includes a surplus of \$158,737.00 and \$775,320.00 in contributions to the Renewal and Replacement reserve, which results in a \$1,114,680.00 net utilization of Net Position.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

\$158,737.00 of Unrestricted Net Position was utilized in the 2022 Operating Budget to fund the appropriation to the County.

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

Not Applicable - The Authority does not have an anticipated deficit or an accumulated deficit.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

See attached schedule and explanation of the rate in question 1.



# SALEM COUNTY IMPROVEMENT AUTHORITY SOLID WASTE DIVISION PO Box 890, 286 Welchville Road, Alloway, NJ 08001-0890 TIPPING FEES - AS OF MANUARY 01, 2022 DRAFT

Waste Class	Permitted Waste Types	Gate	Rate	Munici	pal Rate
10	Municipal, Commercial, Residential	\$ 82.00	Per Ton	\$ 61.00	Per Ton
13	Bulky	82.00	Per Ton	69.00	Per Ton
13C	C & D Waste	82.00	Per Ton	69.00	Per Ton
13G	Asphalt/Concrete - Type	21.00	Per Ton	21.00	Per Ton
23	Vegetative	82.00	Per Ton	69.00	Per Ton
230	Brush Only - Ton	43.00	Per Ton	43.00	Per Ton
25	Animal & Food Processing	82.00	Per Ton	69.00	Per Ton
27	Dry, Non-Hazardous, Industrial	82.00	Per Ton	69.00	Per Ton
27A	Asbestos	173.00	Per Ton	115.00	Per Ton
278	Oil Contaminated Soil	41.00	Per Ton	41.00	Per Ton
27C	Asbestos Prep Charge	135.00	Per Day	135.00	Per Day
	Processing/Handling Charges:				
13A	White Goods	6.00	Each	6.00	Each
138	Tires (5 or Less)	6.00	Each	6.00	Each
13MT	Tires (Over 5)	325.00	Per Ton	325.00	Per Ton
13CE	Computer Equipment from Residents	N/C		N/C	
	Not accepted from Businesses or Towns				
13PL	Propane Tank - Large (over 10 lbs.)	7.00	Each	7,00	Each
13PS	Propane Tank - Small (10 lbs. and under)	3.00	Each	3.00	Each
	Cover Material:				
CV1	Ready to Use Street Sweepings	13.00	Per Ton	8.00	Per Ton
CV4	Ready to Use Cover	8.00	Per Ton	8.00	Per Ton
CV7	Processed Cover	13.00	Per Ton	13.00	Per Ton
CV28	Heavily Processed Cover	33.00	Per Ton	33.00	Per Ton
\$4	Stone-Beneficial Use Materials	8.00	Per Ton	8.00	Per Ton
	Miscellaneous Fees and Penalties:				
AHS	After Hours Surcharge	200.00	Per Hour	200.00	Per Hou
CCPF	Credit Card Processing Fee	2.50%		2.50%	
NSF	Returned Check Fee	\$0.00	Each	50.00	Each
ows	Overweight Surcharge- Per Load				
	1 - 5,000 lbs.	200.00	Per Load	200.00	Per Load
	5,001 - 10,000 ibs.	600.00	Per Load	600.00	Per Load
	Over 10,000 lbs.	1,000.00	Per Load	1,000.00	Per Loa
ER\$1	Recyclables in Load-Surcharge Fee	50.00	Each	50.00	Each
HFSW	Handling Fee/Special Waste	150.00	Per Load	150.00	Per Load
WLCHARGE	Weighing Load Charge	11.00	Per Load	11.00	Per Load
	Minimum Fee	5.00	Per Load	5.00	Each

High Volume Discounts for Gate Rate Users (Classes 10,	, 13 and 13C Unity)
Volume (Per Class)*	Discount**
2,500 - 5,000 Tons	2%
Greater Than 5,000 Tons	4%
*Volume levels indicated are measured per class and the discour	nt given applies only on
the specific class where said volume levels are obtained.	
**The discount is based on the volume on the preceding year. If	a discount is achieved
based on the previous year's volume, the discount will be applied	
New or temporary customers will be charged the applicable bas	e rate until the volume
discounts are reached. Upon reaching discount levels, credits will	
The Executive Director is authorized to negotiate special or temp	orary rates for customers
when special situation arise.	

•	2022 Rate	Changes	$\Box$		202	1 Rates	
Gate	Rate	Municipa	Rate				
Amount	%	Amount	*	Gate	Rate	Munick	pal Rate
	0.00%	1.00	1.67%	82.00	Per Ton	60.00	Per Ton
	0.00%	1.00	1.47%	\$2.00	Per Ton	68.00	Per Ton
-	0.00%	1.00	1.47%	82.00	Per Ton	68.00	Per Ton
	0.00%	-	0.00%	21.00	Per Ton	21.00	Per Ton
•	0.00%	1.00	1.47%	82.00	Per Ton	68.00	Per Ton
•	0.00%		0.00%	43.00	Per Ton	43.00	Per Ton
•	0.00%	1.00	1.47%	82.00	Per Ton	68.00	Per Ton
	0.00%	1.00	1.47%	82.00	Per Ton	68.00	Per Ton
-	0.00%	1.00	0.88%	173.00	Per Ton	114.00	Per Ton
•	0.00%	1.00	2.50%	41.00	Per Ton	40.00	Per Ton
	0.00%	٠	0.00%	135.00	Per Day	135.00	Per Day
	0.00%		0.00%	6.00	Each	6.00	Each
	0.00%		0.00%	6.00	Each	6.00	Each
•	0.00%	-	0.00%	325.00	Per Ton	325.00	Per Ton
				N/C		N/C	
400	0.00%	•	0.00%	7.00	Each	7.00	Each
•	0.00%		0.00%	3.00	Each	3.00	Each
1.00	8.33%	1.00	14.29%	12.00	Per Ton	7.00	Per Ton
1.00	14.29%	1.00	14.29%	7.00	Per Ton	7.00	Per Ton
1.00	8.33%	1.00	8.33%	12.00	Per Ton	12.00	Per Ton
1.00	3.13%	1.00	3.13%	32.00	Per Ton	32.00	Per Ton
1.00	14.29%	1.00	14.29%	7.00	Per Ton	7.00	Per Ton
-	0.00%		0.00%	200.00	Per Hour	200.00	Per Hour
	0.00%		0.00%	2.50%		2.50%	
	0.00%	·	0.00%	50.00	Each	50.00	Each
	0.00%		0.00%	200.00	Per Load	200.00	Per Load
	0.00%		0.00%	600.00	Per Load	600.00	Per Load
····	0.00%		0.00%	1,000.00	Per Load	1,000.00	Per Load
	0.00%		0.00%	50.00	Each	50.00	Each
- "	0.00%		0.00%	150.00	Per toad	150.00	Per Load
				11.00	Per Load	11.00	Per Load
				5.00	Per Load	\$.00	Each

# AUTHORITY CONTACT INFORMATION 2022

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

Name of Authority:	Salem County Improve	ment Au	ıthority		
Federal ID Number:	22-6405910		<u> </u>		<u></u>
Address:	286 Welchville Road, P	O Box	890		-
City, State, Zip:	Alloway	<del></del>	<del></del>	NJ	08001
Phone: (ext.)	856-935-7900		Fax:	856-	935-7331
Preparer's Name:	Stefanie J Desantis, CPA	A, RMA	<u> </u>		
Preparer's Address:	6 North Broad Street, St	uite 201			
City, State, Zip:	Woodbury	<del></del> -		NJ	08096
Phone: (ext.)	856-454-7773		Fax:	856-	454-7773
E-mail:	sdesantis@bowman.cpa				
Chief Executive Officer:	Lew Schneider				
Phone: (ext.)	856-935-7900	Fa	ax:	856-935	-7331
E-mail:	info@scianj.org				
Chief Financial Officer	Julie Acton				
Phone: (ext.)	856-935-7900 x15	Fax:	856-9	35-7331	
E-mail:	JActon@scianj.org	(4)(1(a) —			
Name of Auditor:	Stefanie J Desantis, CPA	A, RMA			
Name of Firm:	Bowman & Company, L	LP			
Address:	6 North Broad Street, Su	ite 201			
City, State, Zip:	Woodbury			NJ	08096
Phone: (ext.)	856-454-7773	Fa	ıx:	856-454	7773

## **AUTHORITY INFORMATIONAL QUESTIONNAIRE**

## SALEM COUNTY IMPROVEMENT AUTHORITY

### FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Most Recent W-3 Available 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 22
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Most Recent W-3 Available 2020) Transmittal of Wage and Tax Statements: \$765,386.24
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html before answering) Yes. If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No. If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No
  - If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process. 4
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).

This year salary and wage increases will be kept to a minimum. One individual, the Executive Director, has an employment contract that was negotiated and approved by the SCIA Board.

11) Did the Authority pay for meals or catering during the current fiscal year? Yes, See Below

If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

Safety Luncheon \$137.07 Safety Luncheon \$491.66 Meeting Refreshments \$20.99

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
  - a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use No
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? Yes If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

The Authority was assessed a fine of \$1,000.00 for odors emitted from the landfill, which created air pollution as observed on January 11, 2021 and January 14, 2021. This penalty was paid in 2021.

The Authority was assessed a fine of \$48,000.00 for failure to maintain grade, thickness and integrity of intermediate cover observed on September 19, 2019, September 28, 2020 and April 21, 2021. This penalty has not been paid and is currently under appeal.

## AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

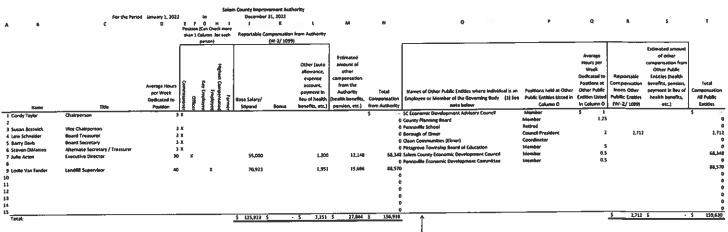
## SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

#### FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
  - a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
  - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: (Use the Most Recent W-2 available 2020 or 2021. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2022, the most recent W-2 and 1099 should be used 2021 or 2020 (60 days prior to start of budget year is November 1, 2021, with 2020 being the most recent calendar year ended), and for fiscal years ending June 30, 2022, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2022, with 2021 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

#### Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued



(1) lesset "None" in this calumn for each individual that does not hold a position with another Public Engl

## Schedule of Health Benefits - Detailed Cost Analysis

If Not Applicable X this box Below	For the Perior	unty Improven I January		to	December	31, 2022		
	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase
active Employees - Health Benefits - Annual Cost		40.457	4 20 470		\$ 12,053	\$ 48,210	\$ (11,739)	-24.3
ingle Coverage		\$ 12,157	\$ 36,471	0	\$ 12,035	3 40,210	y (11,733)	#DIV/01
arent & Child	1 '	24.123	72,369	2	24,171	48,341	24.028	49.7
mployee & Spouse (or Partner)		29,765	89,295	3	29,993	89,979	(684)	
amily	THE RESERVE OF THE PARTY OF THE	23,703	(16,745)	STATE PARKET STATE	AND CARSON	(16,741)	(4)	0.0
mployee Cost Sharing Contribution (enter as negative - ) ubtotal	Utransaction Auto-		181,390	9		169,789	11,601	6.8
ubtorai								
ommissioners - Health Benefits - Annual Cost								
ingle Coverage						-	-	#DIV/01
arent & Child	- }						-	#DIV/01
mployee & Spouse (or Partner)			*			-	•	#DIV/01
amily		<u> </u>	<u> </u>					#DIV/0! #DIV/0!
mployee Cost Sharing Contribution (enter as negative - )				١			<u> </u>	#DIV/0!
ubtotal		<b>整型数据</b>		0	Andrew Printers			#51970:
etirees - Health Benefits - Annual Cost								#DIV/01
ngle Coverage			\$				-	#DIV/OI
arent & Child		İ	2					#DIV/01
mployee & Spouse (or Partner) amily		i	.					#DIV/01
amily mployee Cost Sharing Contribution (enter as negative - )	- 4 12 CHI (1881	CONTRACTOR STATE			and the same			#DIV/01
ubtotal		0	1 2	0	PART SHARE	4		#DIV/01
an core						400 500	A 44.4	
RAND TOTAL		9	\$ 181,390	9		\$ 169,7 <u>89</u>	\$ 11,601	6.8

Note: Remember to Enter an amount in rows for Employee Cost Sharing

## **Schedule of Accumulated Liability for Compensated Absences**

**Salem County Improvement Authority** December 31, 2022 January 1, 2022 to For the Period Complete the below table for the Authority's accrued liability for compensated absences. X Box if Authority has no Compensated Abcences Legal Basis for Benefit (check applicable items) Dollar Value of Accrued **Gross Days of Accumulated Compensated Absences at End** Compensated **Absence Liability** of Last Issued Audit Report Individuals Eligible for Benefit 1,183.44 135,920 See Attached

The total Amount Should agree to most recently issued audit report for the Authority

Total liability for accumulated compensated absences at beginning of current year

135,920

## **Salem County Improvement Authority**

For the Period	January 1, 2022	to	Dec	cember 31, 2022
	Gross Days of Accumulated Compensated Absences at		Dolla	r Value of
Individuals Eligible	beginning of			Compensated
for Benefit	Current Year		Abser	ce Liability
Acton, Julie	17.13		\$	4,728.20
Battersby, Stephen	0.50			47.37
Beckett, Florence	46.28			1,690.48
Eddis, William	7.38			1,098.78
Foster, David	58.44			13,280.53
Foster, Lisa	20.09			2,592.31
Gamber, Michele	63.78			5,928.91
Garton, Casie	19.63			3,245.00
Griffith, Joseph	57.44			2,745.83
Ives, Craig	119.09			16,147.50
Karol, Helen	45.66			2,142.74
Norton, Robert	142.44			16,147.50
Shipman, Keith	5.50			592.08
Van Tonder, Lodie	188.50			20,010.22
Walters, Michael	89.97			12,133.01
Washington, Sherry	0.41			54.97
Wood, David	133.66			16,147.50
Youngblood, Donald	167.56			17,186.97
•	1,183.44	-	\$	135,919.90

## **Schedule of Shared Service Agreements**

	Sale	m County Improvement Authority				
For the Period	January 1, 2022	to	December 31, 2022			
If No Shared Services X this Box	X	1				
Enter the shared service agreements		I on and identify the amount that is	received/paid for those services.			
Eulfal file augusn zei aufe galeetuewe	that the Mathoney Carrently Chigage	,				Amount to be
				Agreement		Received by/
			Comments (Enter more specifics if	Effective	Agreement	Paid from
Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	needed)	Date	End Date	Authority
realite of criticy r routing per size						
		<del></del>				
-		-				
		-				
		<del></del>				
		-	<u></u>			
	<del></del>	<del> </del>			<del></del>	
		<del> +</del>			i —	
		-	<del></del>			
			<u> </u>	<del> </del>	<del>                                     </del>	
		<del></del>	<del>_</del>	<del>                                     </del>	<del></del>	
		<del>   </del>		<del>                                     </del>	<del></del>	_

# 2022 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## SALEM COUNTY IMPROVEMENT AUTHORITY

#### FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

[X]

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Salem County Improvement Authority, on the 14<sup>th</sup> day of October, 2021.

Officer's Signature:	Julie a	acto	
Name:	Julie Acton		
Title:	Executive Director		
Address:	286 Wichville Road; Po	O Box 890, Allov	vay, NJ 08001
Phone Number:	856-935-7900 X15	Fax Number:	856-935-7331
E-mail address	JActon@scianj.org		

2022 CAPITAL BUDGET/PROGRAM MESSAGE

## SALEM COUNTY IMPROVEMENT AUTHORITY

#### FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

The capital plan and budget is reviewed annually by the Authority. A copy is filed with the County of Salem and is made available to the public during a public hearing, on the Authority website, and in the Authority administrative offices.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

On an annual basis, the authority reviews its five-year capital budget with any revision as to project/purchase costs being made at that time.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

The Authority utilizes the engineering firm's expertise and financial advisors to review the long term expansion plan for the landfill. We are operating in cell #10 with a long range plan well into the future to 2044. The Authority continues to develop, review and re-assess the plans.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

The 2022 capital budget includes capital outlays to replace equipment that is near the end of its useful life and used to deposit waste in the landfill.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None.

## **Proposed Capital Budget**

#### **Salem County Improvement Authority**

For the Period

January 1, 2022

to

December 31, 2022

			Funding Sources										
			-		- 1	Renewal &							
	Esti	mated Total	Unre	estricted Net	R	eplacement		Debt				Other	
		Cost	Posi	tion Utilized		Reserve	Aut	horization	Capita	I Grant	:5	Sources	
Solid Waste	4							•					
See Attached	\$	2,040,000	\$	1,890,000	\$	-	\$		\$		- \$	150,000	
		-											
		-											
Total		2,040,000		1,890,000		-		-			-	150,000	
N/A						<u> </u>			•				
•		20											
		120											
		12											
		•											
Total				-				-			•		
N/A				-			_						
		995											
									_				
Total		-		•		-		-			S.		
N/A		_											
		-											
		-											
		-	_										
Total	Fet 18		-	-		-				0.000	•		
N/A				2.1 2 30.2									
		-											
		-											
		-											
Total		-		-10				<u> </u>			•	<u> </u>	
N/A													
		1.7											
		9.50											
									_			<del></del>	
Total		0.58		-		-						-	
TOTAL PROPOSED CAPITAL BUDGET	\$	2,040,000	\$	1,890,000	\$	-	\$	-	\$	-	\$	150,000	

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

#### **Salem County Improvement Authority**

For the Period

January 1, 2022

to

December 31, 2022

			Funding Sources										
	Estimated Total Cost										Capital Grants		Other Sources
Solid Waste Division	_			<del></del>				ė	150,000				
Construction	\$	150,000						ş	130,000				
Equipment		1,755,000		1,755,000									
Equipment Repairs		50,000		50,000									
Maintenance of Buildings		15,000		15,000									
Vehicles		70,000		70,000									
TOTAL PROPOSED CAPITAL BUDGET	\$	2,040,000	\$	1,890,000	\$ -	\$ -	\$ -	\$	150,000				

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## **5 Year Capital Improvement Plan**

Salem County Improvement Authority

For the Period

January 1, 2022

to

December 31, 2022

776,000 \$ 2,476,000 \$

		Fiscal Year Beginning in											
	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027						
Solid Waste See Attached	\$ 7,939,000	\$ 2,040,000	\$ 1,566,000	\$ 776,000 \$	2,476,000 \$	750,000 \$	331,000						
	-	•											
Total	7,939,000	2,040,000	1,566,000	776,000	2,476,000	750,000	331,000						
N/A					•								
	•												
	5.												
	5												
Total					-								
N/A		-											
	29	0											
	49	0											
	121	-											
Total	<del></del>			(*)									
N/A													
•	(*)												
	1.0												
	3.50	•											
Total													
N/A	<del></del>		•	•	-								
· <b>V</b> C													
		-											
= - 1													
Total <i>N/A</i>			-	•	-	-	-						
IV/M	227	2											
	54	#3											
Total				-	-								

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

7,939,000

**TOTAL** 

2,040,000 \$ 1,566,000 \$

#### Salem County Improvement Authority

For the Period January 1, 2022

December 31, 2022

Fiscal Year Beginning in	
--------------------------	--

								ar rear beg	in i				
	Esti	Estimated Total Cost		rent Budget 'ear 2022	•			2025 2026			2027		
Solid Waste Division													
Construction	\$	2,450,000	\$	150,000	\$	700,000	\$	150,000	\$ 1,150,000	\$	150,000	\$	150,000
Equipment		4,924,000		1,755,000		771,000		536,000	1,276,000		470,000		116,000
Equipment Repairs		300,000		50,000		50,000		50,000	50,000		50,000		50,000
Maintenance of Buildings		80,000		15,000		10,000		40,000					15,000
Vehicles		185,000		70,000		35,000					80,000		
TOTAL	\$	7,939,000	\$	2,040,000	\$ 1	L,566,000	\$	776,000	\$ 2,476,000	\$	750,000	\$	331,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## **5 Year Capital Improvement Plan Funding Sources**

#### **Salem County Improvement Authority**

For the Period

January 1, 2022

December 31, 2022

			Funding Sources												
	Est	Estimated Total Cost		estricted Net	Renewal & Replacement Reserve	De Authoi n	rizatio	Capital Grants	Oth	er Sources					
Solid Waste				· - · ·				··· <del>-</del> -							
See Attached	\$	7,939,000	\$	6,539,000	\$ -	\$	-	\$	\$	1,400,000					
		027													
		•													
Total		7,939,000		6,539,000			-		_	1,400,000					
N/A															
Tital		-				· · · · ·				<del></del>					
Total N/A		-	-	-	<del></del>		-	-		-					
14/1		28													
		<del>12.</del>													
Total					-		-	-		-					
N/A															
		65													
									_						
Total				-	-		-	<u> </u>							
N/A															
		-													
Total		<u> </u>													
N/A															
·															
Total	_	-		-						-					
TOTAL	\$	7,939,000	\$	6,539,000	\$ -	\$		\$ -	\$	1,400,000					
Total 5 Year Plan per CB-4	\$	7,939,000													
Balance check		- If	amount i	s other than ze	ro, verify that pro	ects listed	above	match projects lis	ted oi	า CB-4.					

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

#### Salem County Improvement Authority

For the Period January 1, 2022 to

December 31, 2022

				Funding Sources										
	Esti	Estimated Total Cost		estricted Net ition Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources						
Solid Waste Division								A 4 400 000						
Construction	\$	2,450,000	\$	1,050,000				\$ 1,400,000						
Equipment		4,924,000		4,924,000										
Equipment Repairs		300,000		300,000										
Maintenance of Buildings		80,000		80,000										
Vehicles		185,000		185,000										
			-				<u> </u>	Ć 1 400 000						
Total 5 Year Plan per CB-4	\$	7,939,000	<u>\$</u>	6,539,000		<u> </u>	7	\$ 1,400,000						
Balance check		-	If amount	is other than ze	ro, verify that proj	ects listed above ma	tch projects lis	ted on CB-4.						

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.