

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, NJ**

**Thursday, October 14, 2021, at 4:30 pm**

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present via telephone
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Parker Smith, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire were present.

**MINUTES**

Regular meeting of September 9, 2021; September 23, 2021; and October 1, 2021

**(M) Schneider (S) Bestwick** to approve minutes.

Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

Executive Director Acton noted correspondence consisted of the Finlaw Building Debt Schedule and the Alaimo Engineering comments regarding the EGC, which would be discussed further during the Solid Waste Division subcommittee report.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton welcomed the new Landfill Manager, Parker Smith. She noted that he is willing to learn and his background is an asset to the landfill. Executive Director Acton briefly reviewed some of the highlights of the budget and noted where some of the line items have changed from the previous budget. She noted that with regard to the Capital Budget, the compactor needs to be replaced as soon as possible so that will happen in 2021 as well as replacement of the tool truck, but the replacement of the water truck will be during 2022. With regard to the customer aging report, she noted that Delphi Engineering has committed to paying half of the outstanding balance this month and the other half in November to clear up the arrears. There was only one bidder for the installation of the landfill flare control panel and it was not in line with the engineer's estimate so same will be rejected and rebid. With regard to the truck damaged in the accident, a replacement frame has been located and the truck should be finished being repaired by next week. She noted that the South Jersey Wheelmen were highlighted in the fall Adopt-a-Road Spotlight, the household hazardous waste event is this Saturday, and there will be a recycling billboard going up at the beginning of November. She advised the Board that letters went out to the recycling haulers advising them that SCIA is terminating their contracts as SCIA is now able to haul its own recycling to markets. The DEP has issued a bird permit. Michael Aimino, Landfill Solicitor, advised that a committee needs to be formed to draft policies and procedures regarding the regulation of this permit.

## **SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage revenue is up, the price per ton is up, cover expense was zero, beneficial use income is up, and leachate costs are down. Vice Chair Susan Bestwick asked why the cover expense was zero and Executive Director advised that it is because of the good quality beneficial soil that is being received. Convenience Center revenue is down.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chairman Bestwick advised that she had nothing to add.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that he had nothing to add.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider advised that there will be a Motion under new business regarding a payroll increase.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that the flare control panel installation bid was already discussed and will get back on track. With regard to the Solid Waste Permit, it was decided that two more DNA tests would be conducted following a rain.

Landfill Manager Parker Smith advised that with regard to the search for a new compactor, two landfill employees researched the Aljon and Caterpillar models. He went with the two employees to view the TANA model and they were very interested in this model due to the wheel design that will give full compaction in one pass as well as the overall build, design and quality of the machine. Some options need to be added, but the GPS can be moved to the new compactor from the old one. Board member Davis requested that the attorney carefully review all paperwork associated with the compactor “with a fine-tooth comb”. It was noted that the warranty is 5 years or 100,000 hours.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### **RESOLUTION 2021-96** Authorizing Payment of Bills

**(M) Bestwick (S) Schneider** to adopt Resolution 2021-97 authorizing payment of bills (see attached bill list)

Motion carried 5-0.

### **RESOLUTION 2021-97** Authorizing Change Order #1 to the Contract for Replacement of the Flare Control Panel

**(M) Bestwick (S) Schneider** to adopt Resolution 2021-97 authorizing Change Order #1 to the contract for replacement of the flare control panel

Motion carried 5-0.

**RESOLUTION 2021-98** Introducing 2022 Budget

**(M) Bestwick (S) Schneider** to adopt Resolution 2021-98 introducing the 2022 Budget  
Motion carried 5-0.

**RESOLUTION 2021-99** Amending the Salem County Improvement Authority's Tariff to Adjust Tipping Fees for 2022

**(M) Bestwick (S) Schneider** to adopt Resolution 2021-99 amending the tariff to adjust tipping fees for 2022.

Committee member Schneider requested information regarding credit card totals and what SCIA pays. Executive Director Acton advised that she would get him that information. It was noted that there was a \$1.00 per ton increase to the municipalities and there was a slight increase in the charge for cover. Committee member Davis asked what the change was for volume discounts and Executive Director Acton advised that they are now 1% and 2%.

Motion carried 5-0.

**RESOLUTION 2021-100** Authorizing Purchase of a Tool Truck Through a State Contract in Accordance with N.J.S.A. 40A:11-12

**(M) Schneider (S) Bestwick** to adopt Resolution 2021-100 authorizing the purchase of a tool truck through State Contracts

Motion carried 5-0.

**RESOLUTION 2021-101** Rejecting All Bids for Installation of the Landfill Flare Control Panel and Authorizing Rebidding

**(M) Davis (S) Schneider** to adopt Resolution 2021-101 rejecting all bids for installation of the landfill flare control panel and authorizing rebidding

Motion carried 5-0.

**MOTION** to increase the hourly rate for an equipment operator/laborer/scalemaster to \$15.51 because he has received his permit to apply for his CDL written test; however, due to COVID the testing has been postponed. This increase is retroactive to September 15, 2021.

**(M) Schneider (S) Bestwick** to increase a laborer's hourly rate to \$15.51 until he can obtain his CDL. This increase is due to COVID.

Motion carried 5-0.

**MOTION** to authorize the Executive Director to move forward with the process for purchase of a compactor through a national cooperative.

**(M) Bestwick (S) Davis** to authorize the Executive Director to move forward with the process for purchase of a compactor through a national cooperative.

Motion carried 5-0.

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION**

**RESOLUTION 2021-102** Authorization of Executive Session

**(M) Bestwick (S) Schneider** to adopt Resolution 2021-102 authorizing Executive Session regarding contracts, potential litigation and attorney-client privilege.

Motion carried 5-0.

**MOTION (M) DiMatteo (S) Bestwick** to end Executive Session.

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:50 p.m. on Motion by **DiMatteo** with a Second by **Bestwick**. Motion carried 5-0.

Respectfully submitted,

*/S/ Florence E. Beckett*

Florence E. Beckett

Recording Secretary