

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, NJ**

**Thursday, September 9, 2021, at 4:30 pm**

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present via telephone
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire were present.

**MINUTES**

Regular meeting of August 12, 2021

**(M) DiMatteo (S) Schneider** to approve minutes.

Motion carried by voice vote of 5-0.

**CORRESPONDENCE**

Executive Director Acton noted correspondence from the NJDEP regarding the withdrawal of the wetlands permit extension, there was a Statewide Insurance safety inspection and there were no concerns. She also noted that, at the direction of the Chairman, a press release was sent to the papers regarding the Finlaw Office Building bond refinancing.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton reviewed customer aging report and advised that she continues to work on the 2022 budget using conservative projected figures. She advised that there was a minor incident regarding a hauler that brought down overhead wires, but the wires were quickly repaired and there was no disruption to landfill operations. Two landfill employees are demonstrating various makes of compactors and it was noted that Abbonizio's payment estimate #5 for the EGC completed work is in the bill paying resolution. Items that were sold at the GovDeals auction are in the process of being picked up. Interviews are being conducted for a landfill manager and approximately 10 interviews have been conducted and 30 resumes have been received. It was noted that the bill list on the August Resolution 2021-87 did not contain one check that had been added late and there is a correcting resolution on this agenda (Resolution 2021-87A). Fifty-five trees along Welchville road are being sprayed for lantern flies and bagworms and the Household Hazardous Waste Day is set for October 16.

**SOLID WASTE REPORTS**

**Landfill Statistical Report, Engineer's Report and Landfill Manager's Report.** Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage revenue is up, cover expense was zero and beneficial soil revenue is up.

**STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chairman Bestwick advised that she had nothing to add. Chairman Taylor advised that if the Executive Director needs to carryover her personal days off into next year due to workload, that it will be permitted.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chairman DiMatteo advised that he had nothing to add.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider advised that he would review the pertinent resumes.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that everything was already covered.

Chairman Taylor, without objection, ordered the Executive Director’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

**UNFINISHED BUSINESS**

It was again noted that a press release was issued with regard to the Finlaw Building bond refinancing.

**NEW BUSINESS**

**RESOLUTION 2021-87A** Authorizing Payment of Bills

**(M) Schneider (S) Bestwick** to adopt Resolution 2021-87A authorizing payment of bills

Motion carried 5-0.

**RESOLUTION 2021-90** Authorizing Payment of Bills

**(M) Schneider (S) Davis** to adopt Resolution 2021-90 authorizing payment of bills

Motion carried 5-0.

**RESOLUTION 2021-91** Accepting and Acknowledging the 2020 Audit Report and Authorizing Release of the Audit Report to the State of New Jersey

**(M) Schneider (S) Davis** to adopt Resolution 2021-91 accepting and acknowledging the 2020 Audit Report and authorizing its release to the State of New Jersey

Motion carried 5-0

\*\*\*RECORDED VOTE\*\*\*

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Davis		✓	✓			
Schneider	✓		✓			
DiMatteo			✓			

**RESOLUTION 2021-92** Authorizing the Creation of a Position and Salary for the Position of Landfill Technician with the Pay Period Beginning August 28, 2021

**(M) Davis (S) Schneider** to adopt Resolution 2021-93 authorizing the creation of the position of Landfill Technician

Motion carried 5-0

**MOTION** to return credit to Aetna Roofing

**(M) Schneider (S) Davis** return the credit to Aetna Roofing

Motion carried 5-0

### **PUBLIC COMMENT**

Julie Acton presented Certificates of Appreciation to the Board members.

### **EXECUTIVE SESSION**

**RESOLUTION 2021-93** Authorization of Executive Session

**(M) Davis (S) Schneider** to adopt Resolution 2021- 93 authorizing Executive Session

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:10 p.m. on Motion by **DiMatteo** with a Second by **Bestwick**. Motion carried 5-0.

Respectfully submitted,

*/S/ Florence E. Beckett*

Florence E. Beckett

Recording Secretary