

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, August 12, 2021, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Landfill Manager Lodi van Tonder, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire were present. Auditors from Bowman and Company, Stefanie DeSantis, CPA, and Michael Cragin, CPA, were also present.

There was an audit presentation by Mr. Cragin and Ms. DeSantis and they advised that all Board members should have received a draft of the audit. They advised that the audit was completed a little later than usual due to them waiting for numbers from the State, but the audit has been completed well before the September deadline. There were no findings. It was noted that there were three very large projects going on all at once during this time. It was also noted that there are good controls in place and SCIA did very well especially considering covid.

MINUTES

Regular meeting of July 8, 2021
(M) Bestwick (S) Schneider to approve minutes.
Motion carried by voice vote of 5-0.

Regular meeting of July 23, 2021
(M) Bestwick (S) Schneider to approve minutes.
Motion carried by voice vote of 5-0.

CORRESPONDENCE

It was noted that the Recycling Coordinator provided a letter of reference to the Household Hazardous Waste vendor, ACV Enviro, and SCIA received a notice of violation from the New Jersey Department of Environmental Protection.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that she met with the staff and went over the 2022 budget. She noted that Delphi Engineering has been on the over 120-day delinquent list for over three months so they will be referred to the attorney for further action. The flare control panel is being fabricated and installation plans are in progress, and the GovDeals auction is scheduled to take place from August 18 through September 1. She passed around a nice article regarding the interest cost saving that resulted from the NJ iBank and NJDEP joint low-rate

funding program. She advised that the slopes are fixed and the landfill looks great. She also noted that the Bomag has been down since August 2.

SOLID WASTE REPORTS

Landfill Statistical Report, Engineer's Report and Landfill Manager's Report. Copies of these reports were distributed to all members prior to the meeting and Executive Director Acton advised that landfill tonnage and municipal revenue is down and leachate costs are up. The density is down due to the work being done on the bottom of the new cell and only soft material being placed there.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chairman Bestwick advised that the items on the agenda were already covered, but she noted that a meeting was held with Green Technology, the IT services provider, and updating of some of the equipment was discussed. In addition, it was noted that the phone system would be transferred to FiOS upon completion of the current contract.

Ad Hoc Committee (Steven DiMatteo) – Board Chairman Taylor advised that the Finlaw Building refinance was completed.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that there is currently a need for seasonal laborers.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that most items on his agenda were already covered, but he noted that the Landfill Manager is currently working on specifications for a new water truck.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

RESOLUTION 2021-78 Authorizing Change Order #4 to the Contract for Construction and Installation of the Exposed Geomembrane Cover

(M) Davis (S) Bestwick to bring Resolution 2021-78 off the table
Motion carried 5-0.

(M) Davis (S) Bestwick to deny Resolution 2021-78 authorizing change Order #4 to the contract for construction of the exposed geomembrane cover
Motion carried 5-0.

NEW BUSINESS

RESOLUTION 2021-87 Authorizing Payment of Bills

(M) Davis (S) Bestwick to adopt Resolution 2021-87 authorizing payment of bills
Motion carried 5-0.

RESOLUTION 2021-88 Joining Statewide Insurance Fund

(M) Bestwick (S) Davis to adopt Resolution 2021-88 authorizing joining Statewide Insurance Fund
Motion carried 5-0.

RECORDED VOTE

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider			✓			
DiMatteo			✓			

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2021-89 Authorization of Executive Session

(M) Davis (S) Bestwick to adopt Resolution 2021-89 authorizing Executive Session
Motion carried 5-0.

At this point Barry Davis left the meeting.

Motion to return to open session

(M) Schneider (S) DiMatteo to return to open session
Motion carried 4-0.

Motion to approve the recommendation of the Executive Director for the willful violation of policy, and the dishonest and distrustful actions by the Landfill Manager, as per the Employee Policy, as follows: a reduction of responsibilities with a corresponding reduction in compensation, a six-month probation and no use of company vehicles after normal working hours.

(M) Schneider (S) Bestwick to reduce the responsibilities of the Landfill Manager, with a corresponding reduction in compensation, a six-month probation, and no use of company vehicles after normal working hours.
Motion carried 4-0.

Motion to permit Landfill Solicitor to proceed with appeal of the DEP Notice of Violation

(M) Bestwick (S) Schneider to appeal the NJDEP Solid Waste Notice of Violation
Motion carried 4-0.

Motion to approve the Executive Director immediately commence to look for a Landfill Manager.

(M) Bestwick (S) Schneider to approve the Executive Director to immediately commence to look for a Landfill Manager.
Motion carried 4-0.

Chairman Taylor adjourned the meeting at 6:55 p.m. on Motion by **DiMatteo** with a Second by **Bestwick**.
Motion carried 4-0.

Respectfully submitted,
/s/ Florence E. Beckett
Florence E. Beckett
Recording Secretary