

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, April 8, 2021, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire were present.

MINUTES

Regular meeting of March 11, 2021 – (M) Bestwick (S) DeMatteo to approve minutes. Chairman Taylor noted a thank you to Terese Welch for being able to serve as temporary recording secretary when needed. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Executive Director Acton noted that the February 24, 2021, landfill inspection by the DEP revealed that SCIA is in compliance. She noted the Resolution from Pittsgrove Township that rescinded their consent that was given to the Giordano Recycling Facility in November 2020. Board member Bestwick requested to know if correspondence received by SCIA was forwarded to Giordano's. She was advised that all information received by SCIA regarding the Giordano project would be made part of the record at the public meeting on April 19, 2021.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that there was a fire inspection and SCIA passed. A presentation was given to the Penns Grove Rotary and it was noted that we are still getting our message out to the public. With regard to the customer aging report, Delphi Engineering is on the report, but they have been brought current. She noted several equipment purchases are on the agenda for approval as well as the flare control panel upgrade. With regard to the Finlaw Building, Executive Director Acton noted the bond schedule and that there is a Special Meeting of the Board on April 15 regarding the bond financing. This meeting is via Zoom. She advised that SCIA still needs new carpeting and painting in the rented space at the Finlaw Building and there is the potential for use of the space by a sublessee. It was also noted that some of SCIA's surplus equipment can be used in that space by the potential sublessee. Executive Director Acton noted that the previously used compactor was listed to be sold on govdeals.com since repair to same was cost-prohibitive for SCIA. She noted that the household hazardous waste event is scheduled for April 17, there are resolutions on the agenda for hauling of the recycling and the brush pile chipping, and she received two OPRA requests; both related to the Giordano project.

SOLID WASTE REPORTS

Landfill Statistical Report and the Engineer's Report. Copies of these report were distributed to all members prior to the meeting and Executive Director Acton advised that March's tonnage and revenue were up leachate hauling costs were up and cover revenue are is up. She noted that the items in the Engineer's report will be covered under the Solid Waste Subcommittee Report. Chairman Taylor asked if everyone would like to view the landfill and the EGC cover next month and it was decided that they would do so if there was a light agenda.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chairman Bestwick advised that she had nothing additional to report.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that he had nothing to report.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that the Finlaw Building was already covered.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that the Flare Control Panel resolution is on the agenda and there are two options. He strongly recommends SCIA go with the bid for the panel and work with SCS regarding the software, which requires a monthly subscription charge. The attorney will review the monthly subscription agreement prior to it being signed. Committee Chairman Davis noted there had been no recent odor complaints and the gas collection system is almost done. SCIA should receive the flare blower next month in May and the LFG compressor work is done. Cell 10 is finished, but is awaiting NJDEP approval and SCIA will fix the washouts in the berm. The topographical survey is being prepared and Executive Director Acton anticipates receipt of that by the next meeting. With regard to the Bomag warranty, the attorney letter requested last meeting was sent; however, to date there has been no response.

With regard to the exposed geomembrane cover, there are four change orders. They are regarding cover dirt for leveling subgrade, some manhole covers were missed in the bid specifications and they need to be raised 24 inches, an exposed header and under drains that need repair.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building status was discussed.

NEW BUSINESS

RESOLUTION 2021-48 Authorizing Payment of Bills

(M) Bestwick (S) Davis to adopt Resolution 2021-48 authorizing payment of bills

Motion carried 5-0.

RESOLUTION 2021-49 Authorizing Disposal of Surplus Property via Govdeals.com

(M) Bestwick (S) Davis to adopt Resolution 2021-49 authorizing disposal of surplus property via Govdeals.com
 Motion carried 5-0.

RESOLUTION 2021-50 Authorizing Purchase of a Haul Truck

(M) Bestwick (S) Davis to adopt Resolution 2021-50 authorizing purchase of haul truck
 Motion carried 5-0.

RESOLUTION 2021-51 Authorizing an Internal Budget Transfer

(M) Bestwick (S) Davis to adopt Resolution 2021-51 authorizing internal budget transfer
 Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider			✓			
Davis		✓	✓			
DiMatteo			✓			

RESOLUTION 2021-52 Authorizing the Flare Control Panel Replacement and Remote Monitoring and Control Upgrade

(M) Bestwick (S) Davis to adopt Resolution 2021-52 authorizing flare control panel replacement and remote monitoring and control upgrade
 Motion carried 5-0.

RESOLUTION 2021-53 Authorizing Purchase of ATV

(M) Bestwick (S) Davis to adopt Resolution 2021-53 authorizing purchase of ATV
 Board member Bestwick asked if there is a warranty on the ATV and if SCIA has parts to fix it. It was noted that this ATV has a cab for protection from dust and a wench. The wench will help because the ATV will fit into smaller spaces where trucks cannot go. Chairman Taylor also asked if it could plow and Landfill Manager van Tonder advised that SCIA has other equipment for clearing of ice and snow.
 Motion carried 5-0.

RESOLUTION 2021-54 Awarding Quote to Carbon Industries for Tire Recycling

(M) Bestwick (S) Davis to adopt Resolution 2021-54 awarding quote for tire recycling
 Motion carried 5-0.

RESOLUTION 2021-55 Authorizing Chipping of the Brush Pile

(M) Bestwick (S) Davis to adopt Resolution 2021-55 authorizing chipping of brush pile
 Bids received for this work were discussed.
 Motion carried 5-0.

RESOLUTION 2021-56 Amending Resolution 2021-56 Authorizing Application for 2020 Recycling Enhancement Act Tax Grant

(M) Bestwick (S) Davis to adopt Resolution 2021-56 amending Resolution 2021-04 authorizing application for the 2020 Recycling Enhancement Act Tax Grant
 Motion carried 5-0.

RESOLUTION 2021-57 Authorizing the purchase of a Landfill Gas Analyzer

(M) Bestwick (S) Davis to adopt Resolution 2021-57 authorizing the purchase of a landfill gas analyzer
Bids received were discussed and it was noted that it will require calibration for the first 18 months.
Motion carried 5-0.

RESOLUTION 2021-58 Authorizing a contract with SJ Recycling for Hauling of Scrap Metal

(M) Bestwick (S) Davis to adopt Resolution 2021-58 authorizing contract with SJ Recycling for hauling
of scrap metal
Bids received were discussed.
Motion carried 5-0.

RESOLUTION 2021-59 Authorizing a contract with C&H Disposal Service, Inc. for Hauling White
Goods

(M) Bestwick (S) Davis to adopt Resolution 2021-59 authorizing a contract with C&H for hauling white
goods
Motion carried 5-0.

RESOLUTION 2021-60 Authorizing a contract with Hilltop for Hauling Comingled and
Cardboard/Paper

(M) Schneider (S) Bestwick to adopt Resolution 2021-60 authorizing a contract with Hilltop for hauling
comingled and cardboard/paper
Motion carried 5-0.

RESOLUTION 2021-61 Amending the 2020 Solid Waste Division Operating Budget for Award of
Additional Grant Funds

(M) Bestwick (S) Schneider to adopt Resolution 2021-61 amending the 2020 Solid Waste Division
Operating Budget for award of additional grant funds
Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider		✓	✓			
Davis			✓			
DiMatteo			✓			

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2021-62 Authorization of Executive Session

(M) Bestwick (S) Schneider to adopt Resolution 2021-62 authorizing Executive Session. Motion carried
5-0.

MOTION to return to Open Session

(M) Bestwick (S) Davis to return to Open Session

MOTION to authorize Abbonizio to raise 22 manholes by 24 inches for an additional cost to the EGC project of \$32,026.00.

(M) Davis (S) Bestwick to authorize the additional expenditure for the EGC project in the amount of \$32,026.00.

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:20 p.m. on Motion by **DiMatteo** with a Second by **Bestwick**. Motion carried 5-0.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett

Recording Secretary