

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, March 11, 2021, at 4:30 pm

Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Terese Welch, Temporary Recording Secretary, and Michael Aimino, Esquire were present. John Cantalupo, Esquire via telephone for 20 minutes.

EXECUTIVE SESSION

RESOLUTION 2021-40 Authorization of Executive Session

(M) Bestwick (S) Davis to adopt Resolution 2021-40 authorizing Executive Session. Motion carried 4-0.

MOTION to return to Open Session

(M) Bestwick (S) Davis to return to Open Session. Motion carried 4-0.

MINUTES

Regular meeting of February 11, 2021 – (M) Bestwick (S) Davis to approve minutes. Motion carried by voice vote of 4-0.

CORRESPONDENCE

Executive Director Acton addressed the letter from NJDEP regarding Administrative Order and Notice of Civil Administrative Penalty Assessment (AONOCAPA) stated that a penalty in the amount of \$1000 total for both of the 1/11/2021 and 1/14/2021 incidents of the odor leak as issued by the state due to complaints by neighbors. Committee Chairman Davis stated that it will be rectified by Exposed Geomembrane Cover, installation of the Gas Collection System Expansion and flare controller. Executive Director Acton to prepare a response to penalty. Board approved payment of the penalty.

Executive Director Acton discussed letter from Chance and McCann regarding Finlaw Building lease/SCIA and refinancing. No further comment from the board.

Executive Director Acton discussed T&M Associates letter regarding Giordano Vineland Scrap Material, LLC and a response will be issued. Michael Aimino, Esquire indicated that public notice and information is provided on the website. Executive Director Acton will send a link to such information.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that all topics were or will be covered during other reports.

RECYCLING FLYER

Executive Director Acton reported that cardboard flyers were sent throughout the county indicating what materials are acceptable for recycling.

DOCUMENT SHREDDING EVENT

Executive Director Acton stated that the document shredding event will occur on March 20, 2021.

OPRA REQUEST

J. Smith from Daily Journal, Vineland requested information regarding Giordano's Recycling project.

SOLID WASTE REPORTS

Landfill Statistical Report Executive Director reported on the monthly rainfall, cover expense and revenue.

Engineer's Report. Copies of these report were distributed to all members prior to the meeting and Executive Director Acton advised that they were or will be covered during the meeting.

Landfill Inspection

Executive Director Acton reported that Salem County Health Department inspected vehicle stops and then returned for landfill inspection.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chairman Bestwick advised that she had nothing additional to report.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider was not in attendance.

Ad Hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that his committee is still investigating solar installation and there will be more details in the future. Also, Committee Chair DiMatteo noted the Finlaw building maintenance expense, heat in Finlaw building (floors 2-5) is not working and the entire rooftop unit needs major repair to get back up and running. The expense is major (\$26K proposal). They've also given general estimate for entire unit replacement (\$200K). Executive Director Acton brought to the committee's attention that a Penalty from the Fire Code was issued in the amount of \$5,123.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that Landfill Cell 10 is completed and the approval for the state permit is expected within 3 months. There are two washouts, that need repair and could cost \$10,000-\$30,000. Committee Chairman Davis stated that they will hold off using the cell until the NJDEP permit is obtained since, 1" of rain equals leachate hauling/processing expense of \$13,000.

The Gas Well Collection System Expansion project is done.

Exposed Geomembrane Cover project - the topsoil is being removed and working on the culverts.

Committee Chairman Davis advised that SCS Engineers is in the process of giving SCIA a quote on the flare control upgrade. Committee Chairman Davis stated that the software and hardware need to be updated, they will give two options for the update: 1. Estimate for entire job or 2. Enlist contractor to complete half of the upgrade hardware and SCS to upgrade the other half of the software for the PLC shooting for under \$44,000. Committee Chairman Davis indicated that the issue is compatibility with the software and need a full evaluation. Committee Chairman Davis expressed concern now that the gas

generation is gone, is the hardware, louvers, blowers compatible with what PLC is currently used to operate.

Executive Director Acton reported that Tetrattech started the Topographic Survey today.

Chairman Taylor, without objection, ordered the Executive Director’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building status was discussed and amendment recommend to include revised fees for rent space and parking.

RESOLUTION 2021-40 Making Application to the Local Finance Board Pursuant to NJSA 40A:5A-6 and NJSA 40:37A-80 in Connection with the Issuance of City-Guaranteed Revenue Refunding Bonds (Finlaw State Office Building Project)

Taylor asked for a motion to take Resolution 2021-40 off the Table. **(M) Bestwick (S) Davis.** Motion carried 4-0.

Taylor asked for a motion to amend **Resolution 2021-40** to reduce parking space and rent fees. **(M) Bestwick (S) Davis.** Motion carried 4-0.

(M) Bestwick (S) Davis to adopt Resolution 2021-40 authorizing application to the Local Finance Board Motion carried 4-0.

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider					✓	
DiMatteo			✓			

NEW BUSINESS

RESOLUTION 2021-42 Authorizing Payment of Bills

(M) Bestwick (S) Davis to adopt Resolution 2021-42 authorizing the payment of bills. The motion carried 4-0.

RESOLUTION 2021-43 Authorizing Execution of a Lease Agreement for Farming Purposes

(M) Bestwick (S) Davis motion to adopt Resolution 2021-43 authorizing execution of a lease agreement for farming purposes. The motion carried 4-0.

RESOLUTION 2021-44 Authorizing Settlement Agreement in the Matter of Care Environmental and The Georgia Department of Natural Resources.

(M) Bestwick (S) Davis to adopt Resolution 2021-44 authorizing the execution of the settlement agreement in the matter of care environmental and the Georgia Department of Natural Resources. The motion carried 4-0.

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			

Schneider					✓	
DiMatteo			✓			

RESOLUTION 2021-45 Approving the Extension of Personal Time Carryover for Executive Director (M) **Bestwick** (S) **Davis** to adopt Resolution 2021-45 approved the extension of personal time carryover for Executive Director. Discussion, Committee Chairman Taylor acknowledged that prior approval took place before the meeting. The motion carried 4-0.

RESOLUTION 2021-46 Authorizing Wage and Salary Increase for Employee Effective March 1, 2021. (M) **Bestwick** (S) **Davis** to adopt Resolution 2021-46 authorizing wage and salary increase for employee effective March 1, 2021. The motion carried 4-0.

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider					✓	
DiMatteo			✓			

MOTION to hire three Summer/Seasonal Laborers
Bestwick made a motion to hire three Summer/Seasonal Laborers
(M) **Bestwick** (S) **Davis**
Motion carried 4-0.

MOTION to Change of Title/Update of Job Description
Bestwick made a motion to change of Title/Update of job description.
(M) **Bestwick** (S) **Davis**
Motion carried 4-0.

MOTION (M) **Bestwick** made a motion, seconded by (S) **Davis** to allow Michael Aimino, Esquire, to respond to Bomag regarding Extending the Warranty. The motion was carried 4-0.

PUBLIC COMMENT
None.

Chairman Taylor asked if there was any further business for the Board, hearing none, Chairman Taylor adjourned the meeting (M) **Bestwick** (S) **Davis** 5:54pm. Motion carried 4-0.

Respectfully submitted,
/S/ *Terese J. Welch*
Terese J. Welch
Temporary Recording Secretary