

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, October 8, 2020, at 4:30 pm

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present, via telephone

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present.

MINUTES

Regular meeting of September 10, 2020 – (M) Davis (S) Bestwick to approve minutes. Motion carried by voice vote of 5-0.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that the electric vehicle charging station application has been submitted to Carneys Point Township. The Recycling Coordinator conducted a presentation for the South Jersey Land and Water Trust on October 1 and the Household Hazardous Waste Collection is scheduled for October 17. The Clean Communities Coordinator recognized the Parvin State Park Appreciation Committee for their long-standing dedication to the program and September road cleanups took place as scheduled. Other items will be discussed in committee reports.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed and leachate draw-down and leachate gallons was discussed.

Landfill Engineer's Report dated October 5, 2020. Copies of this report were distributed to all Board members.

STANDING COMMITTEE REPORTS

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that there is a resolution on the agenda that authorizes the EGC work to go out to bid and the installation of the expansion of the gas collection system began on September 14. Cell 10 construction is progressing and is about a week behind due to weather. The cell liner is approximately ½ to 2/3 complete on the bottom. There is a

resolution on the agenda to purchase the compressor² and it was noted that the building would not be replaced and they would use an existing building. Executive Director Acton noted that the insurance claim proceeds had been received so the work can be done when the resolution is passed. There has been no movement on the stormwater permit renewal.

Executive Committee (Susan Bestwick) – Vice Chair Bestwick advised that everything on the committee’s agenda will be covered during the meeting.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that employee self-assessments were completed by all employees and they were reviewed with Executive Director Acton except for one parttime employee and that one will be conducted soon. He also noted that he had received and reviewed Executive Director Acton’s self-assessment and made same available to the Board members.

Ad Hoc Committee (Steven DiMatteo) – Committee Chairman DiMatteo advised that there was a meeting with Marina Energy and it was determined that the remote net metering project would not be moving forward due to low demand. In addition, Committee Chairman DiMatteo would be coming to the office on Monday with a contractor regarding the piping in the warehouse area.

Chairman Taylor, without objection, ordered the Executive Director’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

With regard to the Finlaw Building, it was noted that there is a meeting scheduled for October 27 to discuss refinancing of the building and lease extensions.

(M) Bestwick (S) Davis to bring **RESOLUTION 2020-73** back from the table

RESOLUTION 2020-73 Authorizing the Purchase of a Landfill Gas Compressor

(M) Schneider (S) Davis authorizing Resolution 2020-73 for the purchase of a landfill gas compressor
Motion carried 5-0.

NEW BUSINESS

RESOLUTION 2020-76 Authorizing Payment of Bills

(M) Davis (S) Bestwick to adopt Resolution 2020-76 authorizing payment of bills

Executive Director Acton highlighted some payments such as Atlantic Lining’s payment estimate #1 for well drilling, Cornerstone Engineering for the EGC cover and Wyndam’s third and fourth estimates for Cell 10 construction.

Motion carried 5-0.

RESOLUTION 2020-77 Resolution Authorizing the advertisement of Request for Proposals Under a Fair and Open Process for the Exposed Geomembrane Cover

(M) Davis (S) Bestwick to adopt Resolution 2020-77 authorizing advertisement for request for proposals under a Fair and Open Process for the Exposed Geomembrane Cover

Motion carried 5-0.

RESOLUTION 2020-78 Authorizing Award of a Contract for Water and Wastewater Analyticals

(M) Davis (S) Bestwick to adopt Resolution 2020-78 authorizing award of a contract for water and wastewater analyticals

Motion carried 5-0.

RESOLUTION 2020-79 Amending Tariff to Raise Tipping Fees for 2021

(M) Davis (S) Bestwick to adopt Resolution 2020-79 amending tariff to raise tipping fees for 2021 Executive Director Acton advised that the necessary increase was for the Type 10 waste for the municipalities in the amount of \$1, cover increased \$1 and processed cover increased \$2. High volume discounts were decreased.

Motion carried 5-0.

RESOLUTION 2020-80 Introducing 2021 Budget

(M) Bestwick (S) Schneider to adopt Resolution 2020-80 introducing the 2021 Budget Executive Director Acton noted the revenue side figure is conservative, but reduction of high-volume discounts will help in that area. On the expense side, some line items did warrant an increase such as office expense, propane and building and grounds due to the move to the new facility. The leachate line item was reduced due to the installation of the EGC cover which will decrease the amount of leachate being produced. Daily cover was reduced because of the increase in receipt of beneficial soil and using cell 10 dig-out soil. The Cell 10 loan is in the budget as well. The Capital Budget includes parking lot maintenance, roof repairs, fencing, the Convenience Center shed and containers, the haul truck, water truck, and the compactor.

At this time there was a brief discussion regarding future financing and the footprint of the landfill beyond the current expected life of the landfill.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider		✓	✓			
Davis			✓			
DiMatteo			✓			

Motion carried 5-0.

RESOLUTION 2020-81 Authorizing Change Order #1 Regarding Cell 10

(M) Davis (S) Bestwick to adopt Resolution 2020-81 authorizing Change Order #1 regarding Cell 10 Motion carried 5-0.

RESOLUTION 2020-82 Authorizing Change Order #1 Regarding Installation and Construction of Expansion of the Methane Gas Collection System

This resolution was pulled from the agenda by Chairman Taylor.

Chairman Taylor asked for anything else for the good of the order and there was no response.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2020- Authorizing Executive Session

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:16 p.m. on Motion by **Davis** and a Second by **Bestwick**. Motion carried 5-0.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary