

SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2020-74

September 10, 2020

**RESOLUTION OF THE SALEM COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE ADVERTISEMENT OF REQUEST FOR PROPOSALS UNDER A
FAIR AND OPEN PROCESS FOR ANALYTICAL SAMPLE COLLECTION AND
TESTING OF WATER AND WASTEWATER**

WHEREAS, the Salem County Improvement Authority of Salem County (“SCIA”) requires goods and services for the Solid Waste Division for analytical sample collection and testing of water and wastewater; and


WHEREAS, retaining the services of qualified companies must follow New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. as well as, the provisions of N.J.S.A. 19:44A-20 et seq., New Jersey’s pay to play law; and

WHEREAS, the SCIA has determined that advertising for Request for Proposals under a fair and open process pursuant to N.J.S.A. 40A:11-4.1 and N.J.S.A. 40A:11-4.3, and in accordance with the provisions of N.J.S.A. 19:44A-20 et seq., is to the advantage of the SCIA, makes the process more open and competitive and is in the best interest of SCIA;

NOW THEREFORE BE IT HEREBY RESOLVED by the Salem County Improvement Authority as follows:

1. The Landfill Manager in collaboration with the Executive Director and Solicitor shall prepare requests for proposal, requests for quotations and bid specifications, under a fair and open process, as appropriate for analytical sample collection and testing of water and wastewater.
2. The SCIA Executive Director shall cause to be advertised a public notice of solicitation for such goods and services in a form substantially similar to Exhibit “A” attached hereto.
3. The SCIA Executive Director shall make the necessary arrangements to publicly open and announce all proposals received. The SCIA Executive Director shall forthwith thereafter review all proposals received and transmit them to the SCIA members with a report and recommendations.
4. Award of any contracts based on the submissions received shall be made by Resolution of the SCIA Board at an open public meeting, after receipt of the materials from the SCIA Recording Secretary.

ATTEST:



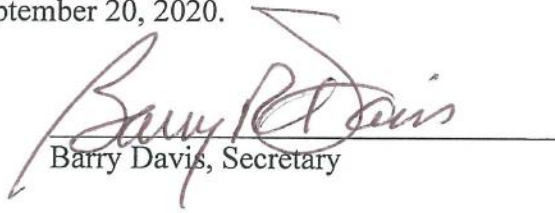
Barry Davis, Secretary



Cordy Taylor, Chairman

CERTIFICATION

I hereby certify the above to be a true copy of a resolution adopted by the Salem County Improvement Authority at a meeting held on September 20, 2020.



Barry Davis, Secretary

Exhibit A

PUBLIC NOTICE
REQUEST FOR PROPOSALS

SALEM COUNTY IMPROVEMENT AUTHORITY-SOLID WASTE DIVISION FOR
THE FOLLOWING GOODS AND/OR SERVICES:

Analytical Sample Collection and Testing

Notice is hereby given that sealed proposals will be received by the Salem County Improvement Authority (SCIA) – Solid Waste Division (Authority) for Analytical Sample Collection and Testing of Wastewater.

The work under this contract consists of furnishing all labor, material and equipment necessary to perform detailed descriptive services or the supply of specified materials as detailed in the contract documents.

The specifications provided in this request for proposals are on file at the SCIA offices located at 286 Welchville Road, Alloway, New Jersey 08001. Bidders will be furnished with a copy of the specifications at no cost and may pick them up between the hours of 8:30 AM and 3:30 PM or request a copy by mail or fax at (856) 935-7900 x 15. Should overnight delivery be requested, the prospective bidder is responsible for bearing that expense.

Proposals must be made in the manner designated therein, and must be enclosed in a sealed envelope bearing the name and address of the bidder and **“SCIA-SWD” and the description of the particular goods or services that will be provided, i.e., example “SCIA-SWD Field Sampling and Analytical Laboratory Services”** on the outer most package, addressed to Executive Director, Salem County Improvement Authority, PO Box 890, 286 Welchville Road, Alloway, New Jersey 08001-0890 to be received no later than 1:00 p.m. on Thursday, October 1, 2020 prevailing time. All proposals received shall be publicly opened and announced by the Director or her designee on **Thursday, October 1, 2020 at 1:00 PM at 286 Welchville Road, Alloway, New Jersey 08001-0890.**

The signed proposal forms must be delivered to the place named above on or before the scheduled bid opening. The accepted applicant will execute the contract within ten (10) days after the Notice of Award.

Applicants are to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 Affirmative Action Regulations. The Authority is soliciting proposals through a fair and open process in accordance with N.J.S.A. 19-44A-20 et seq.

The award of the Contract will be based on the following criteria: (i) responsiveness to the required submissions; (ii) general experience and reputation in the field; (iii) specific experience/knowledge of the Salem County Improvement Authority and the subject matter to be addressed under the Contract; (iv) qualifications and experience which most closely match the needs of the Authority;

(v) availability to accommodate meeting and interface requirements with the Authority for meetings, phone conferences, attendance at events and office consultations; (vi) office resources, including backup staff, which are deemed most adequate to service the needs of the Board; and (vii) the applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal.

The Authority reserves the right to, as permitted by law: (i) not select any of the applicants; (ii) require applicants to submit to a personal interview and/or submit additional or clarifying information; (iii) to reject any and all proposals; (iv) to waive any informalities in the proposals; and (v) procure the articles or services from other sources if deemed most advantageous to the objectives of the Authority.

The Authority's determination of the applicant who is most advantageous to the goals and objectives of the Authority shall be final and conclusive.