

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, July 9, 2020, at 4:30 pm

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present, via telephone
Bestwick, Susan	Present
DiMatteo, Steven	Present, via telephone

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present. Henry Ludwigsen, Landfill Auditor, appeared via telephone.

MINUTES

Regular meeting of June 11, 2019 – (M) Bestwick (S) Davis to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Executive Director Acton advised that a representative from Statewide Insurance Company visited the SCIA site and reviewed safety procedures and site inspection. SCIA then received a letter advising that everything was in order and there were no concerns.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Vice Chair Bestwick advised that their agenda items would be covered under other reports.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that he had no report.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he had no update.

AUDIT PRESENTATION

Copies of the Audit report were distributed to all members prior to the meeting. Landfill Auditor, Henry Ludwigsen, of Bowman and Company reviewed several specific pages of the Audit report and advised that there were no findings or recommendations. He went over the net position and liabilities section in detail, and he also reviewed budgeted spending verses actual spending. In summary, Mr. Ludwigsen advised that everything was in good shape and there were no accounting problems.

A discussion was held regarding the future of SCIA's involvement in the Stand Up for Salem/Finlaw Building matter and the financial aspect of that project.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that there was an incident earlier in the day with a hauler where the tarp was up while he was driving and it knocked down electric and telephone wires. As of the time of the meeting, the electricity had been restored, but Verizon was still working on the phone lines. She advised faulty wires caused the compressor fire on Saturday, July 4. Board member Bestwick asked her to find out who called the fire department so that they could be thanked. Executive Director Acton advised that there is insurance coverage for this repair and Board member Bestwick asked if there was a deductible and Executive Director Acton advised that she would find out. Board member Bestwick asked if there were other compressors that need to be looked at and Landfill Manager Lodie van Tonder stated that there are none. Some issues at the household hazardous waste event were discussed and it was noted that there is a discount being given on the invoice as compensation. She noted that the shredding event went well and lawn signs reminding people not to litter are being distributed to the towns. She advised that the September road clean ups will proceed and we are now required to provide masks and hand sanitizer to each group. DMB has begun making payments and there was an electrical site inspection for the solar panel project. The electrical vehicle charging station design plans have been completed by the engineer and electrician, they will be submitted to Carneys Point Township for approval. She advised that the process to replace the sign at the corner of Welchville and Rt. 540 identifying the location of the landfill complex has begun and there was a short discussion of the wind project being managed by the New Jersey Economic Development Authority.

Chairman Taylor advised that with regard to the issues that occurred at the household hazardous waste event, the Recycling Coordinator handled the issues in such a way to protect SCIA's reputation and even did work that was probably the responsibility of the vendor. He advised she did a great job.

STANDING COMMITTEE REPORT

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that Cell 10 work is underway and they are currently constructing roads and relocating leachate lines and they advised they are 15% done with construction of the cell. He advised that there was one minor change order. Wyndham's payment is on the bill list. The generator was shut down on June 1 and SCIA is waiting for its removal. At that point we will be able to see what is left to upgrade flare controls, Landfill Manager van Tonder has been instructed to get a specific date for removal. Chairman Taylor advised that they should be asked for a scope of work so that even if there is no firm date for removal, SCIA will be informed regarding what will be left and what will be removed. With regard to the EGC, the drawings/design and plans are progressing. Committee Chairman Davis asked the engineer for a hard date regarding when the technical designs will go to the State of New Jersey and he was advised the date is August 3. Due to issues at the State level with furloughs, it is estimated that the state review would take as long as 6-8 weeks before they approve the technical design. It will take the engineer's office 4 weeks to do the bid package and they gave a hard date of August 31 for completion of the bid package. At the end of this week, SCIA should receive a cost per acre estimate. Committee Chairman Davis noted that there is a resolution to amend the Cornerstone contract to include the 8 acres rain cover and a resolution regarding Cell 10 design and bid package regarding the methane gas system. The timeline was discussed and it was noted that the goal is to award the bid at the August 2020 meeting. The compressor fire was discussed under the Executive Director's report and Committee Chairman Davis noted that the engineer design work for repair would be approved under Resolution 2020-66 for a cost of \$16,000. The fecal coliform issue is part of the Stormwater Discharge Permit, which expires on August 31, 2020. We have been

tracking this and not hearing anything back from the state regarding our assertion that fecal coliform restrictions should not even be in our permit. It was noted that typically the State will provide a draft permit prior to the expiration date. The draft should note if fecal coliform requirements have been excluded.

Chairman Taylor, without objection, ordered the Executive Director’s report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building status was discussed under the Audit Presentation.

NEW BUSINESS

RESOLUTION 2020-61 Authorizing Payment of Bills

(M) Bestwick (S) Davis to adopt Resolution 2020-61 authorizing payment of bills
Motion carried 5-0.

RESOLUTION 2020-62 Authorizing a Second Amendment to the Contract with Cornerstone Environmental Group, LLC for Professional Engineering Services for Design and Construction Administrative Services in Connection with the Exposed Geomembrane Cover to Include an 8 Acre Rain Cover

(M) Bestwick (S) Davis to adopt Resolution 2020-62 authorizing second amendment to the contract with Cornerstone Environmental/Tetra Tech to include an 8-acre rain cover
Motion carried 5-0.

RESOLUTION 2020-63 Authorizing SCS Engineers to Plan and Design the Landfill Gas System Infrastructure

(M) Davis (S) Bestwick to adopt Resolution 2020-63 authorizing SCS Engineers to plan and design the Cell 10 gas system infrastructure
Motion carried 5-0.

RESOLUTION 2020-64 Authority to Advertise for Bids for Construction of Methane Gas System Infrastructure

(M) Davis (S) Bestwick to adopt Resolution 2020-64 authorizing SCIA to advertise for bids for the methane gas system infrastructure
Motion carried 5-0.

RESOLUTION 2020-65 Accepting and Acknowledging the 2019 Audit Report and Authorizing Release of the Audit Report to the State of New Jersey

(M) Bestwick (S) Davis to adopt Resolution 2020-65 accepting and acknowledging the 2019 Audit Report and authorizing release of same to the State of New Jersey
Motion carried 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider			✓			

Davis		✓	✓			
DiMatteo			✓			

RESOLUTION 2020-66 Authorizing SCS Engineers to Plan and Design the Emergency Repair to the Landfill Gas Compressor Shed and Compressor
(M) Davis (S) Bestwick to adopt Resolution 2020-66 authorizing SCS Engineers to plan and design the emergency repair to the landfill gas compressor shed and compressor
Motion carried 5-0.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:40 p.m. on Motion by **Davis** and a Second by **Bestwick**. Motion carried 5-0.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary