

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ**

Thursday, May 14, 2020, at 4:30 pm

Note: This meeting was conducted via teleconference due to coronavirus social distancing requirements

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present via telephone
Schneider, Lewis	Present via telephone
Bestwick, Susan	Present via telephone
DiMatteo, Steven	Present via telephone

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, Michael Aimino, Esquire, and Veronica Foster of Advanced Geoservices were present via telephone.

MINUTES

Regular meeting of April 9, 2019 – (M) Schneider (S) Bestwick to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Numerous pieces of correspondence were reviewed and it was noted that with regard to the letter from Statewide Insurance Fund, the grant was used to purchase a garage door opener and replace emergency signs. Correspondence from the Mayor of Pilesgrove regarding the closure of the convenience center due to the coronavirus was discussed, as well as the approval of the Recycling Grant application. It was noted that the NJDEP is requiring a pre-construction meeting. Also received was correspondence from the NJDEP regarding approval of the Cell 10 bids and correspondence from NJDEP approving the Solid Waste Permit Renewal, and correspondence from the NJDEP advising of their administrative completeness for Title V Air Permit.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that work is under way to replace the Clean Communities vehicle, the NJDEP has been kept abreast of the changes and accommodations in place regarding the coronavirus situation and that the Convenience Center is open again. Executive Director Acton advised that there were 161 residents use the convenience center since Monday, May 11. She advised that the plant producing the new Case excavator was shut down due to the coronavirus so SCIA received a loaner. The bulldozer is repaired and back in service. The customer aging report was discussed and the attorney advised of the status of some of the court proceedings. Cell 10 bids were opened on April 23 with social distancing and resolutions awarding the bids are on the agenda for this meeting. Board member Schneider requested to know the amounts of

the bids and Board member Davis advised that all three bids came in lower than the engineer's estimates. Board member Schneider then requested to know if the bids were higher or lower than the previous cell and Landfill Manager van Tonder advised that the last cell was 5.3 million without change orders and there were significant change orders for that cell. Demolition has been completed at the old office buildings. The topographical survey has been completed and submitted to the NJDEP. Wetlands mitigation is still being worked on with the NJDEP. DCO/Marina Energy are deactivating the engine on May 31 but will continue to be responsible for testing. The Executive Director and Landfill Manager will have a meeting with DCO/Marina to go over the pre-shutdown plan.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that the convenience center revenue is zero due to its closure, landfill tonnage is down, and price per ton is down due to the fact that most of what was coming in was municipal which is charged at a lower rate. Leachate hauling, leachate treatment and cover expenses are up, but we had more beneficial soil revenue. Chairman Taylor reminded everyone that the picture will get better now that the convenience center is open.

Landfill Engineer's Report dated May 5, 2020. Copies of this report were distributed to all Board members. Executive Director Acton advised that everything has been covered.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Vice Chair Bestwick advised that with regard to the letter from the mayor of Pilesgrove, Executive Director Acton contacted every mayor and clerk prior to the closure of the convenience center to make sure that everyone was aware of what was going on, and Pilesgrove's mayor did not respond.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis reiterated that the estimates for the work for construction of Cell 10 all came in below the engineer's estimate. He advised that he and Executive Director Acton attended a webinar regarding the rain cover and questions have arisen. A conference with the representative of TetraTech has been scheduled for next week to discuss the project and get answers to the questions from the webinar. The thickness of the rain cover was discussed including the pros and cons of 20 mil versus 40 mil. It is expected that construction on Cell 10 will begin approximately June 1, 2020. There has been no movement on the fecal coliform issue.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that two of the three part-time people have come back and two seasonal labors have been hired. He noted that one employee took Family Leave in lieu of a reduction in hours.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that Executive Director touched base with South Jersey Industries regarding the solar project and they are exploring their options. Chairman Taylor noted that when this project was first discussed it was noted that it was at least a year out.

At this time, Executive Director Acton advised that she realized, in light of the pandemic, that she needed to obtain in-depth information from each office employee regarding how they do their jobs in the event someone is out for an extended period of time. Everyone submitted complete, step-by-step instructions to her.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building status is the same.

NEW BUSINESS

RESOLUTION 2020-52 Authorizing Payment of Bills

(M) Davis (S) Schneider to adopt Resolution 2020-52 authorizing payment of bills

Motion carried 5-0.

Executive Director Acton noted that bills of significance are: JESCO regarding the bulldozer repair. She noted that as per Board Member Davis, she has created a notebook that records and tracks repairs and maintenance for each item of equipment. The payment to Fazzio Inc. is for the Landfill Manager who is welding a truck himself to keep it in service. The payment to Komatsu was for parts for the compactor that were not covered under warranty. The payment to Reggie’s Carpet Cleaning was for waxing and stripping the office floors. There was a payment to ULine for non-touch automatic hand sanitizer dispensers.

RESOLUTION 2020-53 Authorizing the Award of a Contract to Provide Labor, Material and Equipment Necessary for Landfill Expansion – Cell 10 Construction

(M) Davis (S) Schneider to adopt Resolution 2020-53 authorizing award of a contract for labor, material and equipment for construction of Cell 10

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick			✓			
Schneider		✓	✓			
Davis	✓		✓			
DiMatteo			✓			

Motion carried 5-0.

RESOLUTION 2020-54 Authorizing the Award of a Contract Pursuant to a Fair and Open Process to Provide Geotechnical Services for Landfill Expansion - Cell 10 Construction

(M) Davis (S) Bestwick to adopt Resolution 2020-54 authorizing award of a contract for geotechnical services regarding construction of Cell 10

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Schneider			✓			
Davis	✓		✓			
DiMatteo			✓			

Motion carried 5-0.

RESOLUTION 2020-55 Authorizing the Award of a Contract Pursuant to a Fair and Open Process to Provide Quality Assurance Services for Landfill Expansion – Cell 10 Construction

(M) Davis (S) Bestwick to adopt Resolution 2020-55 authorizing award of a contract for quality assurance services regarding construction of Cell 10

Board member Davis advised that they requested that the NJDEP not require the Quality Assurance position be full-time, but was advised that it must be full-time.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Schneider			✓			
Davis	✓		✓			
DiMatteo			✓			

Motion carried 5-0.

RESOLUTION 2020-56 Authorizing an Amendment to the Contract with Cornerstone for Engineering Services for Design and construction Administration Services Regarding the Geomembrane Cover

(M) Davis (S) Bestwick to adopt Resolution 2020-56 authorizing an amendment to the contract with Cornerstone regarding the geomembrane cover

(M) Davis (S) Bestwick to **TABLE** Resolution 2020-56 authorizing an amendment to the contract with Cornerstone regarding the geomembrane cover

Motion carried 5-0.

PUBLIC COMMENT

Member of the public Veronica Foster of Advanced Geoservices advised that she reviewed the website and the information available regarding the ranking of the bids for geotechnical services. She noted that her company was \$11,000 lower than the “winning” bidder, but that their ranking was very close. She requested to know if qualifications were included in the rankings and she would like to request a debriefing to fully understand the process. Attorney Aimino advised her to contact him and they would determine what was an appropriate next step as the analysis of the bids was conducted by the Landfill Engineer, Alaimo Engineering. It was noted that any documents requests would be made via the appropriate OPRA forms.

As an aside, Ms. Foster noted that as an experienced engineer, with regard to the thickness of the rain cover, she would highly recommend using the 40-mil material, and same was discussed at length. Ms. Foster was thanked for her time.

EXECUTIVE SESSION

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:37 p.m. on Motion by **Schneider** with a Second by Davis. Motion carried 5-0.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary