

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, NJ**

**Thursday, March 12, 2020, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present.

**MINUTES**

**Regular meeting of February 13, 2019 – (M) Bestwick (S) DiMatteo** to approve minutes. Motion carried by voice vote of 4-0.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that the Alloway Township Fire Department conducted training at the 52 McKillip Road offices. The Salem County Fire Academy will be conducting training at that site this coming weekend. It was noted that an envelope was found between the wall and the wall safe that turned out to be a health care form from 2003 or 2008. Executive Director Acton advised that we passed the fire inspection and noted that Landfill Manager van Tonder did an excellent job spear-heading that project. The document shredding event is scheduled for Saturday, March 21 and flyers were passed out to the Board members.

**SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that landfill tonnage is down. Executive Director Acton advised that the average price per ton is up slightly, convenience center revenue is up, beneficial soil revenue is up and cover expense is down

With regard to the resident complaint about the minimum charge at the Convenience Center, research is complete and it was learned that other counties charge between \$7.00 and \$10.00 so we are reasonable. One county charges .50.

**Landfill Engineer's Report dated March 4, 2020.** Copies of this report were distributed to all Board members. Executive Director Acton advised that the Stormwater Discharge Permit is in process and is due in August.

In addition, Executive Director Acton advised that there was no DEP inspection this month, but there was a Salem County Health Department vehicle inspection and everything was fine.

## **CORRESPONDENCE**

The DEP correspondence was briefly reviewed.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Chairman Taylor advised that an email was sent to Florence Beckett purportedly from Chairman Taylor that requested immediate action on her part. She took a picture of the email and sent it to Chairman Taylor and then deleted the email. He advised that he was very thankful that she was aware and took the proper action.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that there was a joint engineer meeting with Alaimo, Tetra Tech and SCS regarding the methane gas well collection system expansion, construction of Cell 10 and landfill final closure capping and to get everyone on the same page as they will be working all at the same time. Executive Director Acton advised that they will share their plans and coordinate with each other. Board member Bestwick asked if there were any companies that could do everything and that was briefly discussed.

Committee Chairman Davis advised that the Solid Waste Permit, of which the Closure/Post Closure is part, is out for public comment from February 19 to March 20. March 21 through March 31 is the time to address any public comment. The final permit will then take 1 to 2 weeks after that. The plan is to have the Solid Waste Permit by April 15. After that, Tetra Tech/Cornerstone will do the design of the landfill cap. The engineering will take one and half to two months. After that, same can be submitted to the DEP. The state review will take approximately three months; however, a letter was sent to the state to request an expedited review of only one month, due to weather concerns.

Regarding the methane gas system, a representative from SCS Engineering was asked for a recommendation on the design to manage odor. The SCS representative will respond in a couple of weeks. Committee Chairman Davis advised that the flare work is continuing. Cell 10 bidding can be advertised. It was noted that the Landfill Attorney requested a couple of changes to the language in the bid contracts to make everything consistent. The bidding timeline was briefly discussed; however, it was determined that was not possible.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider was not present.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo advised that there was a meeting with South Jersey Industries regarding the solar project. The scale of the project and restrictions was discussed and it was noted that the electricity that is not needed by SCIA can be used by governmental or non-profit agencies under certain specific restrictions. The solar project is in keeping with the vision of SCIA and will be a benefit to the community. The electric vehicle charging station design should commence by the end of April.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

## **UNFINISHED BUSINESS**

The Finlaw Building status was discussed and the carpet installation at the Finlaw Building was discussed as were the quotes that were obtained.

## **NEW BUSINESS**

### **RESOLUTION 2020-43** Authorizing Payment of Bills

**(M) Davis (S) Bestwick** to adopt Resolution 2020-43 authorizing payment of bills  
Motion carried 4-0.

**RESOLUTION 2020-44** Authorizing Award of Bid to Waste Management regarding Removal and Recycling of Tires – **this Resolution was tabled.**

### **RESOLUTION 2020-45** Authorizing Use of the REA Grant to Fund Chipping of the Brush Pile

**(M) Bestwick (S) Davis** to adopt Resolution 2020-45 authorizing use of the REA Grant to fund chipping of the brush pile  
Motion carried 4-0.

### **RESOLUTION 2020-46** Authorizing the Purchase of an SQL License Upgrade for PC Scale

**(M) Bestwick (S) Davis** to adopt Resolution 2020-46 authorizing purchase of an SQL License upgrade for PC Scale  
Motion carried 4-0.

## **PUBLIC COMMENT**

None.

## **EXECUTIVE SESSION**

### **RESOLUTION 2020-47** Authorizing Executive Session

**(M) DiMatteo (S) Bestwick** to adopt Resolution 2020-47 authorizing Executive Session  
Motion carried 4-0.

**MOTION (M) Davis (S) DiMatteo** to return to open session

Motion carried 4-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:10 p.m. on Motion by **Davis** with a Second by **DiMatteo**. Motion carried 4-0.

Respectfully submitted,

*/s/ Florence E. Beckett*

Florence E. Beckett

Recording Secretary