

**MINUTES OF THE REORGANIZATION AND REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
286 Welchville Road, Alloway, NJ**

**Thursday, February 13, 2020, at 4:30 pm**

Solicitor Aimino swore in returning Board member, Barry Davis.

Executive Director Julie Acton called the meeting to order at 4:33 pm and read the Open Public Meetings Act statement. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present. Member of the public Tim Mangold attended at approximately 5:00.

**ELECTION OF OFFICERS**

Executive Director Acton opened the floor for nominations for Chairman

**(M) Schneider (S) Bestwick** nominated Cordy Taylor as Chairman. No other nominations were received.

The nomination was approved by voice vote 5-0.

Executive Director Acton opened the floor for nominations for Vice Chairman

**(M) Schneider (S) Davis** nominated Susan Bestwick as Vice Chairman. No other nominations were received.

The nomination was approved by voice vote 4-0 with Bestwick abstaining.

Executive Director Acton opened the floor for nominations for Secretary

**(M) Schneider (S) Taylor** nominated Barry Davis as Secretary. No other nominations were received.

The nomination was approved by voice vote 5-0.

Executive Director Acton opened the floor for nominations for Treasurer

**(M) Davis (S) Taylor** nominated Lewis Schneider as Treasurer. No other nominations were received.

The nomination was approved by voice vote 5-0.

Executive Director Acton opened the floor for nominations for Alternate Secretary/Treasurer

**(M) Schneider (S) Bestwick** nominated Steven DiMatteo as Alternate Secretary/Treasurer. No other nominations were received.

The nomination was approved by voice vote 5-0.

Executive Director Acton turned the meeting over to Chairman Taylor.

## APPOINTMENTS OF CHAIRPERSONS TO STANDING COMMITTEES

The following appointments for Chairpersons were announced by Chairman Taylor.

Executive – Susan Bestwick  
Personnel – Lewis Schneider  
Solid Waste – Barry Davis  
Ad Hoc – Steven DiMatteo

## REORGANIZATION NEW BUSINESS

**Schneider** made a motion to adopt Resolutions 2020-10 through 2020-21 by way of consent agenda and that motion was seconded by **Bestwick**. The motion to proceed by consent agenda was carried 5-0.

**Bestwick** made a motion to adopt Resolution 2020-10 through 2020-21 by consent agenda with a second by **Davis**. The motion carried 5-0.

A roll call vote to approve the Cash Management Plan (2020-13) is as follows:

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider			✓			
DiMatteo			✓			

The Cash Management Plan was approved by roll call vote 5-0.

## MINUTES

**Regular meeting of January 9, 2020 – (M) Bestwick (S) Davis** to approve minutes. Motion carried by voice vote of 5-0.

## CORRESPONDENCE

Executive Director Acton advised that the letter from Atlantic City Electric was regarding cessation of the electric services at the other buildings. Executive Director Acton advised that, with regard to the letter from the DEP and her correspondence, it came to light that the hours at the landfill had been changed from 8:00 am to 7:45 and the DEP requires an administrative action. The County Planning Board was notified and in turn the DEP was notified. Correspondence from R&B Debris requested a reconsideration of SCIA accepting screenings. Board member Davis asked for clarification and he advised he is not in favor of taking the screenings based on past history and the study conducted by SCS. He is very concerned about any odor problems. Board member Bestwick advised that there are other considerations such as weather and the condition of the flare, and she did not want to “close any doors” to future income. Board member DiMatteo noted that the correspondence from Atlantic City Electric was regarding selection of energy provider; not turning off the electric and Executive Director thanked him for catching that error.

## **EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that the Clean Communities program was very well received by the schools. Board member Schneider attended the show in Elmer and advised that he thought there needed to be more of an emphasis on the changing recycling rules. She advised that the countywide recycling and litter abatement mailer is on the agenda for approval and she reviewed the customer aging report. She noted that the farmland lease was on the agenda for approval. She attended a meeting regarding the college and siting the vehicle charging station. With regard to the flare, Executive Director showed a picture of the temporary flare and noted that a flame shows and this is ok. She advised that she would post a notice on Facebook advising the public of this. In addition to the approved emergency repair, it was discovered that the choke plate must be replaced in the flare. This problem was not evident until the flare was dismantled.

## **SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that landfill tonnage is up, price per ton is up slightly, leachate expense is down, soil revenue is up and cover expense is up due to working on the side slopes and covering the litter.

**Landfill Engineer's Report dated January 2, 2020.** Copies of this report were distributed to all Board members. Executive Director Acton advised an item of note from that report is that the stormwater application is in progress.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chairman Bestwick advised that DCO/Marina Energy came in with a proposal which would be discussed in greater detail later in the meeting. Chairman Taylor advised that the scale software was to be upgraded and he thanked Executive Director Acton for being proactive with regard to SCIA's computer security as the County had an incident with malware.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider advised that two employees attended domestic violence training, we are currently looking for summer help and employees are being asked to sign a release for the drivers abstract for use of SCIA vehicles.

**Solid Waste Committee (Barry Davis)** – Committee Chairman Davis advised that the public notices are out with regard to the Closure/Post Closure Plan, the bid package is ready to go to bid for Cell 10, but we are waiting for a letter from Kirit. There has been no movement regarding the fecal coliform matter, but documents will be resubmitted requesting that the requirement be removed.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo advised solar project will be under his committee. The electric vehicle charging station, new office building and old office buildings were discussed under Executive Director's report.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

**UNFINISHED BUSINESS**

The Finlaw Building status was discussed and it was noted that the carpet has to be replaced. Executive Director Acton advised Stand Up for Salem that she expected them to get three quotes to be sure to get the lowest price.

**NEW BUSINESS**

**RESOLUTION 2020-22** Authorizing Payment of Bills

**(M) DiMatteo (S) Bestwick** to adopt Resolution 2020-22 authorizing payment of bills Motion carried 5-0.

**RESOLUTION 2020-23** Authorizing a Contract with Care Environmental for HHW Events

**(M) Bestwick (S) Davis** to adopt Resolution 2020-23 authorizing contract with Care Environmental for HHW Events  
Motion carried 5-0.

**RESOLUTION 2020-24** Authorizing Disposal of Surplus Property via Govdeals.com

**(M) DiMatteo (S) Bestwick** to adopt Resolution 2020-24 authorizing disposal of surplus equipment via Govdeals.com  
Motion carried 5-0.

**RESOLUTION 2020-25** Appointing the Risk Management Consultant

**(M) DiMatteo (S) Bestwick** to adopt Resolution 2020-25 appointing risk management consultant  
Motion carried 5-0.

**RESOLUTION 2020-26** Authorizing Joining the Statewide Insurance Fund

**(M) Bestwick (S) Davis** to adopt Resolution 2020-26 authorizing joining the Statewide Insurance Fund  
Motion carried 5-0.

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider			✓			
DiMatteo			✓			

**RESOLUTION 2020-27** Appointing the Fund Commissioner

**(M) Bestwick (S) Schneider** to adopt Resolution 2020-27 appointing the fund commissioner  
Motion carried 5-0.

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider		✓	✓			
DiMatteo			✓			

**Bestwick** made a motion to adopt Resolutions 2020-28 through 2020-36 by way of consent agenda and that motion was seconded by **DiMatteo**. The motion to proceed by consent agenda was carried 5-0.

**Bestwick** made a motion to adopt Resolution 2020-28 through 2020-36 by consent agenda with a second by **DiMatteo**. With regard to Resolution 2020-28, Board member Davis requested to know if there was a cost associated with SCIA having a health benefits consulting firm. Executive Director Acton advised that we are grouped with the County in this regard and there is no additional cost to SCIA. The motion carried 5-0.

**RESOLUTION 2020-37** Authorizing Transfer of Funds

**(M) Bestwick (S) Davis** to adopt Resolution 2020-37 authorizing transfer of funds  
Motion carried 5-0.

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider			✓			
DiMatteo			✓			

**RESOLUTION 2020-38** Authorizing Countywide Recycling and Litter Abatement Mailer

**(M) DiMatteo (S) Davis** to adopt Resolution 2020-38 authorizing a countywide recycling and litter abatement mailer. Board member Schneider advised that he thinks the moving of the information regarding which of the numbered plastics that can be recycled was a good idea and it is now more prominent. Motion carried 5-0.

**RESOLUTION 2020-39** Authorizing Cornerstone Engineering to Design and Construct the Exposed Geomembrane Cover

**(M) Bestwick (S) Davis** to adopt Resolution 2020-39 authorizing Cornerstone Engineering to consult and design the exposed geomembrane cover  
Motion carried 5-0.

**RESOLUTION 2020-40** Authorizing SCIA to advertise for bids for construction of Cell 10

**(M) Davis (S) Bestwick** to adopt Resolution 2020-40 authorizing SCIA to advertise for bids for construction of Cell 10  
Motion carried 5-0.

**RESOLUTION 2020-41** Authorizing SCIA to repair the 2011 CAT D7 Bulldozer

**(M) Davis (S) Bestwick** to adopt Resolution 2020-41 authorizing SCIA to repair the 2011 CAT D7 Bulldozer  
Executive Director Acton advised that the Capital Budget is being use for this expense.  
Motion carried 5-0.

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Davis	✓		✓			
Schneider			✓			
DiMatteo			✓			

**RESOLUITON 2020-42** Authorizing the Execution of a Lease Agreement for Farming Purposes  
**(M) Bestwick (S) Davis** to adopt Resolution 2020-42 authorizing SCIA to enter into a lease agreement for farming purposes  
It was noted that SCIA wanted \$50 per acre, but the tenant wanted \$40 so it was decided that the price would be \$45.  
Motion carried 5-0.

**MOTION** to approve overnight stay for Executive Director and Landfill Manager at the SWANA Convention April 2 and 3, 2020  
**(M) Schneider (S) Bestwick** approving the overnight stay for Executive Director and Landfill Manager

**MOTION** refund to RemTech Disposal of escrow in the amount of \$2,837.26  
**(M) DiMatteo (S) Schneider** approving return of escrow to RemTech  
It was discussed that this escrow was not used and RemTech does not anticipate needed landfill services in the future

**MOTION** to evaluate solar electric generation on SCIA property  
**(M) Schneider (S) Bestwick** to evaluate solar electric generation on SCIA property  
Chairman Taylor advised that the Executive Committee, Solicitor, Landfill Manager and Executive Director met with Marina Energy regarding gas production at the landfill and solar energy. Due to several factors, the landfill is not producing enough gas and Marina Energy desires to decommission the generator, which they are currently doing at other landfills throughout the State.

#### **PUBLIC COMMENT**

Member of the public, Tim Mangold, advised that he is not in favor of the new minimum fee for disposal of items. He gave the example of disposing of a closet door that weighed 5-10 pounds, which calculates to \$600 per ton. Executive Director Acton advised that the minimum fee was instituted due to numerous residents bringing in refuse that did not register a weight and therefore was free. Mr. Mangold noted that part of SCIA's purpose is to serve the public. He requested that the minimum charge be reexamined. Chairman Taylor advised that SCIA would do so and he advised that other landfills would be polled to determine their minimum charges.

#### **EXECUTIVE SESSION**

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:58 p.m. on Motion by **Bestwick** with a Second by **Schneider**. Motion carried 5-0.

Respectfully submitted,  
*/s/ Florence E. Beckett*  
Florence E. Beckett  
Recording Secretary