

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
286 Welchville Road, Alloway, NJ
Thursday, January 9, 2020, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Absent
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present.

MINUTES

Regular meeting of December 12, 2019 – (M) Schneider (S) Davis to approve minutes. Motion carried by voice vote of 4-0.

CORRESPONDENCE

Letter dated December 23, 2019, from the NJDEP acknowledging receipt of the 2019 annual topographic survey and report. It was noted that the survey was provided to the NJDEP on April 16, 2019.

SCIA letter authored by Lodie van Tonder, Landfill Manager, to Irv Gandy, Solid Waste Compliance and Enforcement, regarding NOV PI#132608. Items contained in the NOV were discussed especially regarding the bird activity violation. Landfill Manager Lodie van Tonder advised that another landfill was issued a permit to shoot the birds and he would be investigating that option for SCIA. It was noted that the DEP was on-site yesterday and made no comments.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that she would be turning over two more customers to the Solicitor for action regarding overdue accounts. She noted that some certificates of deposit are coming due and she found the best rate to be with Regal bank for 2% with a maturity in 15 months. The farmer that leases adjoining property was in to discuss farmland rental for 2020 and it was learned that the lease needed to be updated. Solicitor Aimino advised that a hold harmless agreement is also necessary. With regard to the flare bubble, it was noted that the cost of insulation was in the closure/post-closure plan. Landfill Manager Lodie van Tonder advised that due to the bubble, the flare is shut down. He has reached out to several entities for estimates for the repair and also for rental of a flare. A rough estimate of the cost of repair is between \$25,000 and \$30,000. RFP's will be going out and the schedule for appointing the professionals was discussed. With regard to the wetland mitigation matter, the tree list and deer fencing plan was submitted to the DEP. The DEP denied drone flight for identification of the existing trees and they are requiring someone to physically walk the property.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that landfill tonnage is down, average price per ton is up, and leachate cost is down. Board Member Schneider noted that density is down and he requested to know why. Landfill Manager von Tonder advised that density is down due to the work being done on the slopes. He also advised that the type of waste and weather come into play regarding density.

Landfill Engineer's Report dated January 2, 2020. Copies of this report were distributed to all Board members. Executive Director Acton advised that the smoldering and weeping spots had been covered with dirt which for the most part resolved the problem. Currently there are some small bubbling spots, but the Landfill Engineer advised that there is no remedy at this time and to keep an eye on them. The DEP is checking cab cards and in order to be proactive, Executive Director Acton has had staff contact all haulers to provide us with their current cards. Executive Director Acton advised that a neighbor has made odor complaints and in one instance he contacted the Salem County Health Department. The Health Department followed up with a visit to the landfill and no odor was detected. Executive Director Acton has personally visited with the neighbor and explained all the remedies that SCIA is employing to deal with the odor, which will ultimately be resolved.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Chairman Taylor advised that all topics have already been covered, but he noted that the substitute Recording Secretary did an excellent job for the two months that she was needed.

Personnel Committee (Lewis Schneider) – Committee Chairman Schneider advised that there were no topics for discussion.

Solid Waste Committee (Barry Davis) – Committee Chairman Davis advised that discussions have included the weeping and smoldering on the landfill and the flare bubble. He advised that Executive Director Acton was attempting to separate the wetlands mitigation issue from the closure/post-closure issue and she advised that she would keep working on it. Chairman Davis advised that Cell 10 preliminary funding is complete and plan and design will be submitted next week. There has been no movement on the fecal coliform matter. He noted that the old office buildings would be torn down after any saleable items are removed and inventoried.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that there is nothing to report except that Executive Director noted that she had a conversation regarding the vehicle charging stations and some logistics with Charge Point, they are “good to go”.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building status was discussed and it was noted that since Jim Herr's contract was not renewed, SCIA did not receive the bills in a timely fashion this month. Stand Up For Salem will work to correct this for the future.

The list of items for sale from McKillip Road offices was discussed and it was noted that a resolution would be needed for the next meeting to authorize the sale.

Solicitor Aimino advised that the Complaint was filed against DMB Contractors and to date no Answer has been filed.

NEW BUSINESS

RESOLUTION 2020-01 Authorizing Payment of Bills

(M) DiMatteo (S) Schneider to adopt Resolution 2020-01 authorizing payment of bills
Executive Director Acton highlighted some bills such as the final Atlantic City Electric bill for the buildings on McKillip Road, the DEP’s bill for the topographical survey, payments for yearly maintenance contracts and a purchase of steel-toed boots for landfill workers.
Motion carried 4-0.

RESOLUTION 2020-02 Acknowledging Review and Positive Findings Contained in Resolutions of the Local Finance Board

(M) Davis (S) Schneider to adopt Resolution 2020-02 acknowledging review and positive findings contained in resolutions of the Local Finance Board
Board Member Schneider noted that the landfill cells will not last as long as they have in the past due to the poor state of recycling and that much of what previously was recycled is now being landfilled.
Motion carried 4-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick					✓	
Schneider		✓	✓			
Davis	✓		✓			
DiMatteo			✓			

RESOLUTION 2020-03 Establishing a Fair and Open Process for the Awarding of Professional Services Contracts

(M) Schneider (S) DiMatteo to adopt Resolution 2020-03 establishing a fair and open process for the awarding of professional services contracts
Motion carried 4-0.

RESOLUTION 2020-04 Authorizing Application for the 2020 Recycling Enhancement Act Tax Grant

(M) Schneider (S) DiMatteo to adopt Resolution 2020-04 authorizing application for the Recycling Enhancement Act Tax Grant
Motion carried 4-0.

RESOLUTION 2020-05 Authorizing Application for the Clean Communities Grant

(M) Schneider (S) DiMatteo to adopt Resolution 2020-05 authorizing application for the Clean Communities Grant
Motion carried 4-0.

RESOLUTION 2020-06 Authorizing the Signing of a Contract with Alaimo Group Consulting Engineers for Engineering Design for Construction of Landfill Cell 10

(M) Schneider (S) Davis to adopt Resolution 2020-06 authorizing the signing of a contract with Alaimo Group Consulting Engineers for Engineering Design for Construction of Landfill Cell 10
 Motion carried 4-0.

RESOLUTION 2020-07 Authorizing the Landfill Manager to Proceed to Obtain Quotes for and Complete an Emergency Repair to the Flare

(M) Schneider (S) Davis to adopt Resolution 2020-07 authorizing the Landfill Manager to proceed to obtain quotes for and complete an emergency repair to the flare
 Motion carried 4-0.

RESOLUTION 2020-08 Authorizing SCS Engineering to Commence Work Regarding Design of a Methane Gas Collection System Expansion

(M) Schneider (S) Davis to adopt Resolution 2020-08 authorizing SCS Engineering to commence work regarding design of a methane gas collection system expansion
 Motion carried 4-0.

RESOLUTION 2020-09 Authorizing Budget Transfer

(M) Davis (S) Schneider to adopt Resolution 2020-09 authorizing a budget transfer
 Motion carried 4-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick					✓	
Schneider		✓	✓			
Davis	✓		✓			
DiMatteo			✓			

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:35 p.m. on Motion by **Schneider** with a Second by **DiMatteo**. Motion carried 4-0.

Respectfully submitted,
 /s/ Florence E. Beckett
 Florence E. Beckett
 Recording Secretary