

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
52 McKillip Road, Alloway, NJ  
Thursday, October 10, 2019, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Absent

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, and Michael Aimino, Esquire, were present.

**MINUTES**

**Regular meeting of September 12, 2019 – (M) Bestwick (S) Davis** to approve minutes. Motion carried by voice vote of 3-0.

**CORRESPONDENCE**

The letter to Freeholder Director, Ben Laury from Julie Acton, Executive Director, regarding the fecal coliform permit issue was received by the Freeholder Director and the SCIA Liaison, and same has been forwarded to Senator Steve Sweeney.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that Mr. B. Harold Smick, Jr., was presented with an award for his faithful participation in the Adopt-a-Road Program, the 2020 budget is being introduced at this meeting and will be sent to the Division of Local Government Services and the tipping fees for 2020 were reviewed. Many weight classes were reviewed and revised to consolidate them and make them more consistent. Executive Director Acton advised that there is a resolution for action at this meeting that allows SCIA employees to participate in the vision care plan used by the County of Salem. She advised that Florence Beckett received her Recycling Professional Certificate today and the Visual Litter Survey conducted on October 6, 2019, went well and had great participation by the Cub Scout group that helped. The last Household Hazardous Waste Collection Event of the year is on Saturday, October 19, 2019.

With regard to the Customer Aging report, there was no response to the letter sent to DMB Contractors. Attorney Aimino was requested to review this matter for further action.

Executive Director Acton advised that the electrical vehicle charging stations have been installed and the Alloway Township Fire Department placed a thank you on their Facebook regarding the donation for equipment.

Landfill Manager Lodie van Tonder advised that with regard to the excavator, three proposals were considered. These proposals were discussed as was what equipment would be used as trade-ins.

Executive Director Acton, Landfill Engineer Jim McKelvie, and Landfill Manager van Tonder attended a meeting with Advance Scale regarding the problems with the scale. Advance Scale advised that the scale problem being experienced here is “unusual”. They advised that going forward they will perform all analyzing, calibrating and preventative maintenance on the inbound scale and they will forgive all services charges.

The administrative offices will be moving on October 23 and 24, and the fire alarm system will be provided by BSafe, which is the company currently providing the fire alarm system. In addition, Alloway Township waived the construction permit fees.

The Health Department conducted an inspection and everything was in order, the stack test was conducted and there is a resolution on the agenda to hire a seasonal part time laborer as a permanent part time laborer.

### **SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that tonnage revenue is up, the price per ton is up, convenience center revenue is down and there was no cover expense. Beneficial soil revenue is up and compaction has increased.

**Landfill Engineer’s Report dated October 1, 2019.** Copies of this report were distributed to all Board members. Topics contained in this report are covered under the Solid Waste Standing Committee report.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Chairwoman Bestwick advised that all topics have already been covered.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Schneider was not present.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo was not present.

**Solid Waste Committee (Barry Davis)** – With regard to the incident with the overturned truck, Board Chairmen Taylor requested that a dialog be conducted regarding protocol for handling over weight trucks entering the landfill. After much discussion, it was decided that attorney Aimino would research the matter and advise what can and cannot be done with regard to fines or reporting the haulers to the authorities.

Committee Chair Davis advised that with regard to the closure/post-closure plan, SCIA owes some documentation to the State and there is a telephone conference tomorrow at 10. Cell 10 is on schedule and it appears SCIA will be ready to go out to bid in November or December. With regard to the fecal coliform matter, our request to have this restriction removed from our permit is being reviewed by Mr. Kuti. All other matters have been covered.

Chairman Taylor, without objection, ordered the Executive Director’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

**UNFINISHED BUSINESS**

The Finlaw Building status was discussed and it was noted that the lease payment has increased. Executive Director Acton advised that items being stored in the cellar by another entity have been removed.

**NEW BUSINESS**

**RESOLUTION 2019-64** Authorizing Payment of Bills

**(M) Bestwick (S) Davis** to adopt Resolution 2019-64 authorizing payment of bills

Motion carried 3-0.

Executive Director Acton noted the payment to the Salem County Pollution Control Financing Authority for the compactor GPS.

**RESOLUTION 2019-65** Authorizing SCIA to Enter into a Commodity Resale Agreement with the County of Salem to Purchase Motor Fuels for Their Respective Jurisdictions

**(M) Bestwick (S) Davis** to adopt Resolution 2019-65 Authorizing SCIA to Enter into a Commodity resale Agreement with the County of Salem for Motor Fuels

Motion carried 3-0.

**RESOLUTION 2019-66** Introducing the 2020 Authority Budget

**(M) Bestwick (S) Davis** to introduce the Authority Budget

Motion carried 3-0.

The budget approval timeline was discussed.

Governing Body member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Cordy Taylor	✓			
Susan Bestwick	✓			✓
Lew Schneider				✓
Barry Davis	✓			
Steven DiMatteo				

**RESOLUTION 2019-67** Authorizing the Authority to Join the County of Salem Vision Benefit Plan

**(M) Bestwick (S) Davis** authorizing joining of the Salem County vision benefit plan

Board member Davis asked who is paying for the vision coverage and Executive Director Acton advised that it is 100% paid for by the employee.

Motion carried 3-0.

**RESOLUTION 2019-68** Authorizing the Purchase of a 2020 Case Model CX250D Track Excavator Through Sourcewell

**(M) Bestwick (S) Davis** authorizing the purchase of a 2020 Case Model CX250D Track Excavator through Sourcewell

Motion carried 3-0.

**RESOLUTION 2019-69** Amending Tariff to Raise Tipping Fees for 2020

**(M) Bestwick (S) Davis** amending tariff to raise tipping fees for 2020

Motion carried 3-0.

**MOTION** to increase the working hours for the two seasonal workers helping with the move to the Welchville Road building

**(M) Bestwick (S) Davis** approving increasing the hours for the two seasonal workers

Motion carried 3-0

**MOTION** to hire part time temporary employee as a permanent part time employee

**(M) Bestwick (S) Davis** approving hiring of a permanent part time employee

A brief discussion was conducted regarding the cost of this employee.

Motion carried 3-0

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION**

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:25 p.m. on Motion by Bestwick with a Second by Davis. Motion carried 3-0.

Respectfully submitted,

*/S/ Florence E. Beckett*

Florence E. Beckett

Recording Secretary