

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ
Thursday, September 12, 2019, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, Michael Aimino, Esquire, and Edward Ramsey, member of the public, were present.

At this time, **RESOLUTION 2019-60** Authorizing Award of a Fair and Open Contract Regarding Conflict Landfill Solicitor was introduced.

(M) Schneider (S) Bestwick to adopt Resolution 2019-60 Authorizing Award of a Fair and Open Contract Regarding Conflict Landfill Solicitor

Discussion was conducted regarding the bidding and selection process. It was noted that the law firm of Aimino and Dennen has 32 years of experience with numerous municipalities, the NJDEP, environmental matters and solid waste. Mr. Aimino advised that his firm is in Woodbury and he grew up in Wenonah. Motion carried 5-0.

MINUTES

Regular meeting of August 8, 2019 – (M) Schneider (S) Bestwick to approve minutes. Motion carried by voice vote of 3-0 with two abstentions.

CORRESPONDENCE

Executive Director Acton noted that Mark Shoemaker, Esquire, tendered his letter of resignation. A letter requesting a donation was received from the Alloway Township Fire Department and it was noted that a donation is not normally made.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton began with an overview of the 2020 budget. Discussion was conducted regarding salary and wage, administrative and trustee fees, the Host Community Benefit and the loan for the new cell. It was noted that the Freeholder Director agreed to forgive the county contribution for 2020. Overall the budget was decreased. The Capital Budget was reviewed and it includes the new cell and the closure/post-closure plan.

Board member Davis advised that he would like to discuss the discounts in the near future.

Executive Director Acton advised that B. Harold Smick, Jr. is being recognized on September 26 for his dedication to the Clean Communities program.

The excavator repair was discussed at length and it was decided that Lodie van Tonder, Landfill Manager, would proceed to gather facts and information in order to make the best decision regarding repair or replacement.

There was an emergency purchase of a flame scanner for the flare.

A summary of the work done on the inbound scale was reviewed and discussed and there is concern that the on-going problems will continue past the two-year warranty.

The customer aging report was discussed and one customer will need to be discussed with legal counsel for further action.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that leachate is lower due to the lack of rain, cover expense is up, but none has been ordered for over a month, cover revenue is good and the average price per ton is up. Landfill density is up due to better compaction. There was overtime due to the Fair.

Landfill Engineer's Report dated September 5, 2019. Copies of this report were distributed to all Board members.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Chairwoman Bestwick advised that the agenda items were already covered.

Personnel Committee (Lewis Schneider) – Committee Chairman Lew Schneider advised that discussions were continuing regarding retirees' health insurance, vision and other items.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he attended several meetings regarding the new offices. It was noted that the college is experiencing some delays vacating the building. The RFP for renovations to the Welchville Road building is on for approval at this meeting and the new electronic office sign has been ordered. Executive Director Acton noted that the new address change notifications will be sent out starting on October 21, 2019.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that there was a conference call with the NJDEP regarding the closure/post-closure plan and the additional questions are being worked out by the landfill engineers. It is estimated that the approval is, at a minimum, three months out. Cell 10 is on schedule. With regard to the fecal coliform matter and our request to remove the requirement from our permit, a letter is being drafted requesting assistance from the Salem County Board of Chosen Freeholders as there has been no response from the State. With regard to the wetlands mitigation matter, the state viewed the area and changed their recommendations. The landfill engineers are reviewing the new recommendations.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building status was discussed and it was noted that there is a Finlaw Building meeting on Tuesday and the stored items in the basement are going to be removed. There has been no movement regarding the air conditioner repair.

NEW BUSINESS

RESOLUTION 2019-59 Authorizing Payment of Bills

(M) Davis (S) Bestwick to adopt Resolution 2019-59 authorizing payment of bills
Motion carried 5-0.

RESOLUTION 2019-61 Establishing a Public Agency Compliance Officer for the Salem County Improvement Authority

(M) Bestwick (S) Davis to adopt Resolution 2019-61 Establishing a Public Agency Compliance Officer for the Salem County Improvement Authority
Motion carried 5-0.

RESOLUTION 2019-62 Authorizing Award of Bid for Renovation to the 286 Welchville Road Building to TriMark Building Contractors

(M) Bestwick (S) Davis to adopt Resolution 2019-62 Authorizing Award of Bid for Renovation to the 286 Welchville Road Building to TriMark Building Contractors
Motion carried 5-0.

MOTION to hire two seasonal workers to help with the move to the Welchville Road building

(M) Schneider (S) Davis approving the hiring of two seasonal workers

Board member DiMatteo asked if these positions had to be advertised and Solicitor Aimino advised that they did not.

Motion carried 5-0

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2019-63 Authorizing Executive Session Regarding Personnel Matters

(M) Schneider (S) Bestwick to adopt Resolution 2019-63 Authorizing Executive Session
Motion carried 5-0.

MOTION to return to open session **(M) DiMatteo (S) Bestwick**.

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:00 p.m. on Motion by **Schneider** with a Second by **Bestwick**. Motion carried 5-0.

Respectfully submitted,
/s/ Florence E. Beckett
Florence E. Beckett
Recording Secretary