

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM**

**52 McKillip Road, Alloway, NJ  
Thursday, April 11, 2019, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Absent
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, Solicitor Mark Shoemaker, Clifford Mecouch, Mark Minnitti and Edward Ramsey were present.

**MINUTES**

**Regular meeting of March 14, 2019 – (M) Schneider (S) Davis** to approve minutes. Motion carried by voice vote of 4-0.

**CORRESPONDENCE**

Executive Director Acton advised that correspondence was received from the NJDEP approving the REA Grant spending plan and also from the DEP a letter regarding the permit process regarding the groundwater discharge permit fee. A letter was received from Ann Pearl, Esquire, regarding the cover material bids.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton advised that the 2018 audit was being conducted, there are recycling resolutions on the agenda to award convenience center bids, including an extension of the Water and Wastewater Field Sampling and Analytical Laboratory Services contract, there is a notice from the Local Finance Board regarding signing purchase orders and there is a resolution reflecting this change. Clean Communities and Recycling HHW April 20 events were discussed. A new roll-off truck is being requested due to the increase in the cost to hire an outside hauler to move the cans from the Convenience Center to the landfill and there is a motion on the agenda approving the location of a Salvation Army clothing box at the Convenience Center to replace the Turnkey box that was removed by that company. The 2009 Bomag has been repaired and is in good working order. With regard to the govdeals.com sale of the loader, the buyer requested his money be returned as he has no way to transport the loader to Connecticut. Discussion commenced and the Board advised that the buyer must obtain relief from govdeals.com. Executive Director Acton advised that Landfill Cell 10 is progressing, she attended a Freeholders' meeting with a 5-0 vote for the county introduction of guarantee ordinance. She then went to Trenton gave testimony and received approval from the Local Finance Board. Regarding the summer help, the same three workers will be returning. Executive Director Acton noted that there are some waste classification changes on the agenda, along

with changes to the tire charges. Discussion was conducted regarding the on-going problem with businesses bringing tires to the Convenience Center and the new handling fee was discussed. She is paying for and providing an employee appreciation lunch on April 24 for Administrative Assistant Day and all Board members are welcome to attend.

### **SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that landfill and Convenience Center revenue is up. Leachate expense-gallons, hauling and treatment is up year to date. Executive Director Acton noted that the leachate figures are based on what has been shipped out. The Solid Waste Committee is working on a way to reflect actual leachate production by the landfill. Overtime continued for the extra hours requested by the Atlantic City Electric work and same ends on April 20. Compaction has increased and that is very important as it increases the average price per ton and this will help when the loan is being applied for.

**Landfill Engineer's Report dated April 2, 2019.** Copies of this report were distributed to all Board members prior to this meeting and it was noted that the Solid Waste Committee will elaborate on this report.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Board Chairman Taylor advised that the cyber training was completed and that was very good to have accomplished. Also, the company that installed the GPS in the compactor requested to use the SCIA logo on their promotional paperwork for the SWANA Convention.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Lew Schneider advised that he is aware of the Atlantic City Electric overtime and the summer interns.

**Solid Waste Committee (Barry Davis)** – Committee Chair Davis advised that the topo is in progress. SCIA has supplied with NJDEP with all requested information regarding the closure/post closure plan and to date there has been no response. Committee Chairman Davis advised that the NJDEP groundwater inspector inquired regarding the fecal coliform matter. Regarding that matter, Landfill Engineer Jim McKelvie has drafted a letter advising that this requirement did not belong in the permit and discussion surrounded if the letter should be sent. It was the consensus that the letter should be sent to the DEP.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo advised that he was unable to attend the Freeholder Meeting regarding the Finlaw Building.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

The Finlaw Building was discussed previously.

### **NEW BUSINESS**

**RESOLUTION 2019-28** Authorizing Payment of Bills

**(M) Davis (S) Schneider** to adopt Resolution 2019-28 authorizing payment of bills

Discussion was held regarding the Alaimo bill being high and it was noted that the bill was high because work on Cell 10 was included. Solicitor Shoemaker advised that it would be better to separate out the

regular work from the Cell 10 work if SCIA will be requesting reimbursement for those costs under the NJEIT loan. Board Member Davis requested that issuing separate checks for the Cell 10 work begin with the current payment. Other checks of note were Keel-Mar for grinding of the brush pile and Riggins for diesel fuel.

Motion carried 4-0.

**RESOLUTION 2019-29** Authorizing the Use of the Clean Communities Grant and Recycling Enhancement Act Grant for Funding of a countywide litter abatement and recycling mailer  
**(M) Schneider (S) Davis** to adopt Resolution 2019-29 Authorizing the Use of the Clean Communities Grant and Recycling Enhancement Act Grant for funding of a countywide litter abatement and recycling mailer

Motion carried 4-0.

**RESOLUTION 2019-30** Authorizing Award of the Quote for Removal, Transportation and Recycling of Tires to Waste Management.

**(M) Davis (S) Schneider** to adopt Resolution 2019-30 authorizing award of the quote for removal, transportation and recycling of tires to Waste Management

Motion carried 4-0.

**RESOLUTION 2019-31** Authorizing Award of the Quote for Transportation of Roll-Off Containers Between the SCIA Convenience Center and Recycling Markets to South Jersey Recycling, LLC, Regarding White Goods and Metal

**(M) Schneider (S) Davis** to adopt Resolution 2019-33 authorizing the award of the quote for transportation of roll-off containers between the SCIA Convenience Center and recycling markets to South Jersey Recycling, LLC, regarding white goods and metal

Motion carried 4-0.

**RESOLUTION 2019-32** Authorizing Award of the Quote for Transportation from the Convenience Center to Recycling Markets to Hilltop Environmental Solutions Regarding Comingled and Paper  
**(M) Schneider (S) Davis** to adopt Resolution 2019-32 authorizing award of the quote for transportation of roll-off containers between the SCIA Convenience Center and recycling markets to Hilltop Environmental Solution regarding comingles and paper

Executive Director Acton advised that the roll-off truck that is being requested is not intended to be used to haul recyclables off-site due to the cost for permits and licensing for the truck's use on public roadways.

Motion carried 4-0.

**RESOLUTION 2019-33** Authorizing Award of the Bid for Supplying of Daily and Intermediate Cover Material to SCIA was skipped per Solicitor Shoemaker.

**RESOLUTION 2019-34** Authorizing Award of the Bid for Hauling, Transporting and Delivering of Leachate and Sewage for SCIA

**(M) Davis (S) DiMatteo** to adopt Resolution 2019-35 authorizing award for the hauling, transporting and delivering of leachate and sewage for SCIA

Discussion was held regarding the meaning of the various numbers and entities listed on the resolution. It was noted that the bids were for several different entities that would receive the leachate. Executive Director Acton advised that five bids were received, and the prices went down this year. Board member DiMatteo noted a typo in the chart and same was corrected to read: "C&H Disposal Services, Inc./BID GCUA/\$.0478" and "C&H Disposal Services, Inc./BID E.I. DUPONT/\$.0478". The zero had inadvertently been omitted.

Motion carried 4-0 as amended.

**RESOLUTION 2019-35** Authorizing Extension of a Contract Between the Salem County Improvement Authority and ALS Group USA, Corp. for Water and Wastewater Field Sampling and Analytical Laboratory Services in Support of Compliance Requirements

**(M) Schneider (S) Davis** to adopt Resolution 2019-36 authorizing execution of a contract between SCIA and ALS Group USA, Corp. for water and wastewater field sampling and analytical laboratory services in support of compliance requirements

Motion carried 4-0.

**RESOLUTION 2019-36** Amending the Policy for Payment of Claims Regarding the Claimant's Certification for Payment

**(M) Schneider (S) Davis** to adopt Resolution 2019-37 amending the policy for payment of claims regarding the claimant's certification for payment

Motion carried 4-0.

**RESOLUTION 2019-37** Authorizing the Purchase of a 2003 330 Peterbilt Roll-off truck

**(M) Schneider (S) Davis** to adopt Resolution 2019-38 to purchase a 2003 330 Peterbilt Roll-off truck  
Board member Schneider asked if there was any negotiation on the \$45,000 price of the roll-off truck and Executive Director Acton advised that there were no negotiations. She noted that comparative prices were obtained. Executive Director Acton asked if anyone wanted her to go back and try to reduce the price or change the resolution to read "up to \$45,000". It was decided that Executive Director Acton would call back to the seller and try to reduce the price.

Motion carried 4-0.

**MOTION** Approving hiring of summer interns

**(M) Schneider (S) Davis** approving the hiring of three summer interns

Board member DiMatteo advised that in July of this year the minimum wage would be raised to \$10.00 and he asked if SCIA was subject to that given the number of employees. Executive Director Acton advised that she will find out.

Motion carried 4-0.

**MOTION** authorizing James McKelvie, Landfill Engineer, to send correspondence to Daniel Kuti of the NJDEP regarding review of the permit requirements for fecal coliform

**(M) Davis (S) Schneider** authorizing James McKelvie, Landfill Engineer, to send correspondence to Daniel Kuti of the NJDEP regarding review of the permit requirements for fecal coliform

Motion carried 4-0.

**MOTION** authorizing reclassification of municipal street sweepings to CV1 (\$6.00) and the gate rate for out-of-county CV1 to \$12.00

**(M) Davis (S) Schneider** authorizing reclassification of municipal street sweepings to CV1 (\$6.00) and the gate rate for out-of-county CV1 to \$12.00

Motion carried 4-0.

**MOTION** authorizing the location of a Salvation Army clothing drop box at the Convenience Center

**(M) Davis (S) Schneider** authorizing the location of a Salvation Army clothing drop box at the Convenience Center

Motion carried 4-0.

**MOTION** authorizing the implementation of a \$50.00 tire surcharge for every 10 tires delivered to SCIA for recycling

**(M) Schneider (S) Davis** authorizing the implementation of a \$25.00 tire surcharge for every 5 tires delivered to SCIA for recycling

Board member DiMatteo reasoned that since there are four tires on a vehicle, a better way to implement the handling fee would be \$25 for over five tires. Ways of tracking the receipt of the tires was discussed and it was decided that the \$25 fee for 5 tires was more considerate of the residents. Discussion also was conducted regarding the cost of different sizes of tires and if raising the per tire cost would be better. Ultimately it was decided to implement the \$25 fee for every 5 tires and if tire dumping or other problems arise, the issue will be revisited.

**MOTION** to implement a \$50.00 tire surcharge for every 10 tires was withdrawn.

**MOTION** authorizing the implementation of a \$25.00 tire surcharge for every 5 tires per trip delivered to SCIA for recycling

**(M) Schneider (S) DiMatteo** authorizing the implementation of a \$25.00 tire surcharge for every 10 tires delivered to SCIA for recycling

### **PUBLIC COMMENT**

Member of the public Edward Ramsey asked if there could be a residential price and a commercial tire price, but it was noted that the Convenience Center is not for use by businesses.

### **EXECUTIVE SESSION**

**RESOLUTION 2019-38** Authorizing Executive Session Regarding Attorney/Client Privilege

**(M) DiMatteo (S) Davis** to adopt Resolution 2019-38 Authorizing Executive Session

Motion carried 4-0.

**MOTION** to return to open session **(M) Schneider (S) Davis**.

Motion carried 4-0.

Chairman Taylor requested a motion regarding **RESOLUTION 2019-33** Authorizing Award of the Bid for Supplying of Daily and Intermediate Cover Material

**MOTION** to table **RESOLUTION 2019-33** Authorizing Award of the Bid for Supplying of Daily and Intermediate Cover Material

**(M) DiMatteo (S) Schneider** to table Resolution 2019-33

Motion carried 4-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:45 p.m.

Respectfully submitted,

*/S/ Florence E. Beckett*

Florence E. Beckett

Recording Secretary