

**AMENDED MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM**

**52 McKillip Road, Alloway, NJ
Thursday, February 14, 2019, at 4:30 pm**

Solicitor Shoemaker swore in returning Board member, Susan Bestwick.

Executive Director Acton called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Supervisor, Florence Beckett, Recording Secretary, Solicitor Mark Shoemaker, and Ed Ramsey and Tim Mangold (members of the public) were present.

ELECTION OF OFFICERS

Executive Director Acton opened the floor for nominations for Chairman
(M) Schneider (S) Bestwick nominated Cordy Taylor as Chairman. No other nominations were received.

The nomination was approved by voice vote 5-0.

Executive Director Acton turned the meeting over to Chairman Taylor.

Chairman Taylor opened the floor for nominations for Vice Chairman
(M) Schneider (S) Davis nominated Susan Bestwick as Vice Chairman. No other nominations were received.

The nomination was approved by voice vote 5-0.

Chairman Taylor opened the floor for nominations for Secretary
(M) Schneider (S) Bestwick nominated Barry Davis as Secretary. No other nominations were received.
The nomination was approved by voice vote 5-0.

Chairman Taylor opened the floor for nominations for Treasurer
(M) Bestwick (S) Davis nominated Lewis Schneider as Treasurer. No other nominations were received.
The nomination was approved by voice vote 5-0.

Chairman Taylor opened the floor for nominations for Alternate Secretary/Treasurer
(M) Bestwick (S) Schneider nominated Steven DiMatteo as Alternate Secretary/Treasurer. No other nominations were received.

The nomination was approved by voice vote 5-0.

APPOINTMENTS OF CHAIRPERSONS TO STANDING COMMITTEES

The following appointments for Chairpersons were announced by Chairman Taylor.

- Executive – Susan Bestwick
- Personnel – Lewis Schneider
- Solid Waste – Barry Davis
- Ad Hoc – Steven DiMatteo

NEW BUSINESS

DiMatteo made a motion to adopt Resolutions 2019-07 through 2019-18 by way of consent agenda and that motion was seconded by **Bestwick**. The motion to proceed by consent agenda was carried 5-0.

Schneider made a motion to adopt Resolutions 2019-07 through 2019-18 and that motion was seconded by **Bestwick**. The motion to adopt Resolutions 2019-07 through 2019-18 was carried 5-0.

With regard to Resolution 2019-07, Executive Director Acton noted that the section regarding the Board preparing the Budget as a whole was removed as that not the procedure case. She also noted that a section was added as per the request of member DiMatteo that the RFP’s would be awarded in February at the Reorganization meeting. The original wording noted that advertising for RFP’s would be accomplished in January; however, the Board requested that be removed. **Bestwick** moved to remove the restriction on when advertising could be accomplished and same was seconded by **Schneider**. Lastly, she noted that with regard to the Cash Management Plan, she removed a notation regarding capital fund and equipment fund as they had been comingled with the Operating Account.

A roll call vote to approve the Cash Management Plan (2019-10) is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Davis			✓			
Schneider	✓		✓			
DiMatteo			✓			

The Cash Management Plan was approved by roll call vote 5-0.

MINUTES

Regular meeting of January 10, 2019 – (M) DiMatteo (S) Schneider to approve minutes. Motion carried by voice vote of 4-0 with Board member Bestwick abstaining.

CORRESPONDENCE

Executive Director Acton advised that she received correspondence from Freeholder Liaison Griscom that he would be unable to attend the meeting.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

There is a resolution on the agenda for a 3.5% increase to the Host Community Benefit paid to Alloway Township, as per the agreement. There was confined space training and Executive Director Acton thanked Dan Bestwick for his help with the confined space safety needs/equipment. The REA Grant is going to be used to pay for chipping of the brush pile. There will be flare emission testing on March 4 and there was a safety inspection by Statewide JIF. They advised that our documentation is in excellent shape. In addition, there was a fire safety inspection by the Fire Marshal. Executive Director Acton noted that on Monday, February 18 (President's Day), the landfill is open and the offices are closed, but she would be working and will take a floater holiday as two half days in the future.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that landfill revenue is up and the average price per ton is up as are leachate expenses and cover revenue. The GPS report line item showed elevation and compaction.

Landfill Engineer's Report dated February 5, 2018. Copies of this report were distributed to all Board members prior to this meeting. Executive Director Acton advised that Solid Waste Committee Chairman would cover these topics.

STANDING COMMITTEE REPORTS

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that their topics included a meeting with R&B Debris, SCS Engineers, Board member Bestwick and Alaimo Engineering. Based on the findings from the SCS Engineer study, Chairman Davis recommended that the landfill not take any more of this material and Board members agreed that was the best course of action. The NJDEP has declined the use of the geomembrane cover as they determined it provides no environmental benefit. There will be a meeting scheduled with the DEP as soon as possible to further explore the DEP's rationale for this determination. Cell 10 is moving along and the Bomag was out of service for 8 days for warranty-covered repair. With regard to the fecal coliform matter, it was decided that a meeting would be scheduled with the NJDEP in order to impress upon them the need for removal of the restrictions that are currently in place. The engineer will be requested to stop work on this matter until it is determined if this restriction can be removed from the permit. Tim Mangold, member of the public, advised that the best course of action would be to have a conversation with the Delaware River Bay Commission prior to meeting with the NJDEP. On a limited basis, Solicitor Shoemaker will look over the paperwork and permits that Lodie van Tonder, Landfill Supervisor, has on the subject.

Personnel Committee (Lewis Schneider) – Committee Chairman Lew Schneider advised he had a meeting with the Landfill Supervisor as did Executive Director Acton, which would be further discussed in closed session.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he had received the paperwork regarding the Finlaw Building and he will begin review of same soon. It was noted that Executive Director Acton continues to try to find an entity to sublease the space.

Executive Committee (Susan Bestwick) – All Executive Committee matters were covered under the Executive Director’s report.

Chairman Taylor, without objection, ordered the Executive Director’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building monthly invoice was noted.

NEW BUSINESS

RESOLUTION 2019-19 Authorizing Payment of Bills

(M) Bestwick (S) Schneider to adopt Resolution 2019-01 authorizing payment of bills

Motion carried 5-0.

RESOLUTION 2019-20 Authorizing Receipt of 2019 Clean Communities Grant

(M) Bestwick (S) Schneider to adopt Resolution 2019-20 authorizing receipt of the Clean Communities Grant

Motion carried 5-0.

RESOLUTION 2019-21 Authorizing the Use of the Recycling Enhancement Act Grant to Fund Chipping of the Brush Pile

(M) Bestwick (S) Schneider to adopt Resolution 2019-21 Authorizing the Use of the Recycling Enhancement Act Grant to Fund Chipping of the Brush Pile

Motion carried 5-0.

RESOLUTION 2019-22 Authorizing Application to the Local Finance Board regarding Issuance of County-Guaranteed Solid Waste Revenue Bonds or Project Notes to the New Jersey Infrastructure Bank Financing Program

(M) Bestwick (S) Davis to adopt Resolution 2019-22 Authorizing Application to the Local Finance Board regarding Issuance of County-Guaranteed Solid Waste Revenue Bonds or Project Notes to the New Jersey Infrastructure Bank Financing Program

A roll call vote to approve the Resolution 2019-22 is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider			✓			
DiMatteo			✓			

Motion carried 5-0.

RESOLUTION 2019-23 2019 Host Community Benefit Agreement Economic Benefit Increase

(M) Bestwick (S) Schneider to adopt Resolution 2019-23 2019 Host Community Benefit Agreement Economic Benefit Increase

A roll call vote to approve the Resolution 2019-23 is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider		✓	✓			
DiMatteo			✓			

Motion carried 5-0.

MOTION approving overnight stay for Landfill Supervisor at SWANA NJ Chapter Annual Spring Conference in Atlantic City, April 11 and 12, 2019

(M) Schneider (S) Bestwick approving overnight stay for Landfill Supervisor

PUBLIC COMMENT

None.

EXECUTIVE SESSION

RESOLUTION 2019-24 Authorizing Executive Session regarding a personnel matter

(M) Bestwick (S) Schneider to authorize Executive Session regarding a personnel matter

The resolution was adopted by voice vote 5-0.

MOTION to return to open session **(M) Davis (S) DiMatteo**

Motion carried 5-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:10 p.m.

Respectfully submitted,

/s/ Florence E. Beckett

Florence E. Beckett

Recording Secretary