

**AMENDED MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM**

**52 McKillip Road, Alloway, NJ  
Thursday, January 10, 2019, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Present
Bestwick, Susan	Absent
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Supervisor, Mark Shoemaker, Esquire, Florence Beckett, Recording Secretary, and John Thomas and Todd Sage of R&B Debris were present.

**MINUTES**

**Regular meeting of December 13, 2018** – (M) DiMatteo (S) Schneider to approve minutes. Motion carried by voice vote of 4-0.

**CORRESPONDENCE**

Executive Director noted several thank you letters were received from local schools regarding the litter abatement and recycling assembly that was provided to them via the grant. Executive Director Acton noted that there is a request for a refund from South Jersey Agricultural Products on the agenda.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

The closure/post-closure plan is in the DEP's hands and they are working on that plan in conjunction with the Solid Waste Division 2015 Permit renewal. In addition, after the DEP reviewed documentation submitted by Cornerstone, it was determined that the geothermal cover is acceptable.

There was a health-related incident with an employee, the annual tipping fee increase was done by Office Manager Lisa Foster and there were no glitches. She was commended and thanked for her hard work. The Title V reclassification was approved.

**SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that there were 17 more inches of rain in 2018 than there was in 2017, which greatly increased leachate hauling and treatment costs. It was noted that cover cost is down.

**Landfill Engineer's Report dated December 31, 2018.** Copies of this report were distributed to all Board members prior to this meeting. Executive Director Acton advised that the items in the Engineer's report is covered by her report and that of the Chairman Davis of the Solid Waste Committee.

### **STANDING COMMITTEE REPORTS**

**Solid Waste Committee (Barry Davis)** – Committee Chair Davis advised that their topics include the delivery of the loader, the engineer's office is working on determining the source of the fecal coliform issue and that the process of Cell 10 has begun. Chairman Davis advised that in light of the report produced by SCS regarding the screenings, he recommends suspending receipt of same at this time.

**Personnel Committee (Lewis Schneider)** – Committee Chairman Lew Schneider advised he was aware of the employee incident and that there was a resolution on the agenda regarding the new sick time policy for temporary and part time employees.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo advised that there are no current issues.

**Executive Committee (Susan Bestwick)** – Committee Chair Bestwick was not present.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

### **UNFINISHED BUSINESS**

The Finlaw Building was discussed and Chairman Taylor advised that there has been no movement on the court system looking at the Finlaw Building for the expansion. Executive Director Acton advised that there may not be any movement until the new Freeholder Board gets settled in. She also noted that there was an upgrade to the security for the parking garage and that will result in an additional charge for the Improvement Authority's portion.

### **NEW BUSINESS**

#### **RESOLUTION 2019-01** Authorizing Payment of Bills

**(M) Davis (S) Schneider** to adopt Resolution 2019-01 authorizing payment of bills

Motion carried 4-0.

Executive Director Acton advised that some of the bills being paid of note are the new loader, Edmunds maintenance on the software, the R&B Debris study, leachate hauling and treatment and the flare inspection and preventative maintenance.

#### **RESOLUTION 2019-02** Authorizing Policy Change to the Policy Manual Regarding Seasonal Workers and Part Time Employee Sick Time

Board Member Schneider advised that he is not in agreement with use of sick time being considered for future accrued sick time. After discussion it was decided that the word “not” would be inserted to make it clear that used sick time is not counted toward the accumulation of sick time.

**(M) Schneider (S) Davis** to adopt Resolution 2019-02 authorizing policy change to the policy manual regarding seasonal workers and part time employee sick time as AMENDED

Motion carried 4-0.

**RESOLUTION 2019-03** Authorizing Application for 2018 Recycling Enhancement Act Tax Grant

**(M) Schneider (S) Davis** to adopt Resolution 2019-03 authorizing application for the 2018 Recycling Enhancement Act Tax Grant

Motion carried 4-0.

**RESOLUTION 2019-04** Approving Carry-Over for Personal Time for Executive Director

**(M) Schneider (S) Davis** to adopt Resolution 2019-04 approving carry-over for personal time for Executive Director

Motion carried 4-0.

**RESOLUTION 2019-05** Authorizing Transfers

**(M) Schneider (S) Davis** to adopt Resolution 2019-05 authorizing transfers

Motion carried 4-0.

**MOTION** issuance of refund to South Jersey Agricultural Products; account balance of \$834.38

Board Member Davis requested to know where the money came from and Executive Director Acton advised that in some cases customers are asked to provide an escrow that is drawn down.

**(M) Schneider (S) DiMatteo** to refund \$834.38

### **PUBLIC COMMENT**

John Thomas of R&B Debris was present and provided his thoughts regarding the SCS report. He noted that this report is unique and one had never been done before. He noted that he is concerned with much of the language in the report that describes the findings as “projected” and “assumed” and there appeared to be an absence of solid facts. He advised that the best approach is the “listen to the landfill”. The concentration in the leachate would be “through the roof” if the screenings were producing an inordinate amount of H<sub>2</sub>S. There was a discussion regarding how construction and demolition debris causes order.

Mr. Thomas advised that he appreciates the education that he is getting and that he would like to continue to do business with the Improvement Authority. He noted that Executive Director Acton has been gracious and very easy to deal with. He reiterated that he believes the report is mostly speculation and he discussed a comparison between Salem County, Gloucester County and other landfills in the area.

It was noted by Solicitor Shoemaker that the report it self can be obtained by the public via OPRA request.

Going forward, a meeting will be scheduled between Board members Bestwick and Davis, SCS Engineers, Alaimo Engineering, Executive Director Acton and Landfill Supervisor van Tonder.

**EXECUTIVE SESSION**

**RESOLUTION 2019-06** Authorizing Executive Session regarding a personnel matter and a contract matter

**(M) Schneider (S) Davis** to authorize Executive Session regarding a personnel matter and a contract matter

The resolution was adopted by voice vote 4-0.

**MOTION** to return to open session **(M) Davis (S) DiMatteo**

Motion carried 4-0.

**MOTION** to approve a Landfill Supervisor offer sheet consistent with discussion in Closed Session

**(M) Schneider (S) Davis**

Motion carried 4-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:50 p.m.

Respectfully submitted,

*/s/ Florence E. Beckett*

Florence E. Beckett

Recording Secretary